



AGENDA

**REGULAR MEETING OF
AZUSA UTILITY BOARD**

**AZUSA LIGHT & WATER
729 N. AZUSA AVENUE
AZUSA, CA 91702**

**APRIL 25, 2011
6:30 P.M.**

AZUSA UTILITY BOARD

**ROBERT GONZALES
CHAIRPERSON**

**KEITH HANKS
VICE CHAIRPERSON**

**JOSEPH R. ROCHA
BOARD MEMBER**

**URIEL E. MACIAS
BOARD MEMBER**

**ANGEL CARRILLO
BOARD MEMBER**

6:30 P.M. Convene to Regular Meeting of the Azusa Utility Board

- Call to Order
- Pledge to the Flag
- Roll Call

A. ELECTION OF OFFICERS

1. **Election of New Chairperson and Vice Chairperson. Recommendation:** Elect by majority vote a new Chairperson and Vice Chairperson to serve as officers of the Utility Board.

B. PUBLIC PARTICIPATION

1. *(Person/Group shall be allowed to speak without interruption up to five (5) minutes maximum time, subject to compliance with applicable meeting rules. Questions to the speaker or responses to the speaker's questions or comments shall be handled after the speaker has completed his/her comments. Public Participation will be limited to sixty (60) minutes time.)*

C. UTILITIES DIRECTOR COMMENTS

D. UTILITY BOARD MEMBER COMMENTS

E. CONSENT CALENDAR

*The **Consent Calendar** adopting the printed recommended action will be enacted with one vote. If Staff or Councilmembers wish to address any item on the **Consent Calendar** individually, it will be considered under **SPECIAL CALL ITEMS**.*

1. **Minutes. Recommendation:** Approve minutes of regular meeting on January 31, 2011 as written.
2. **Project W-266A Water Main Replacement Inspection Services Contract. Recommendation:** Approve the award of professional services agreement to SA Associates for inspection services for Project W-266A, Water Main Replacement Project in Hilltop in Azusa, San Bernardino Road in West Covina and Los Angeles County, and Workman Avenue in West Covina, in amount not-to-exceed \$58,000.
3. **Sterling Technologies, LLC Blanket Purchase Order Amendment. Recommendation:** Approve of amendment to blanket purchase order number 1111798 with Sterling Technologies, LLC for purchase of additional water treatment chemicals in amount of \$32,000.
4. **Supervisory Control and Data Acquisition (SCADA) System Contract. Recommendation:** Award a contract to Survalent Technology Incorporated to furnish and install a SCADA system for monitoring the electric substations in amount not-to-exceed \$82,750.

F. SCHEDULED ITEMS

1. **Bill Payment Contracts Extension. Recommendation:** 1) Approve the extension of contract with Infosend for two years until February 1, 2013 for bill print/mail and electronic bill presentment/payment services; and for Paymentus to process pay-by-phone and web payments; and 2) amend the contract purchase order for Infosend to add \$181,000 to cover this period.
2. **Solicitation of Request for Proposals to Evaluate the Azusa Hydroelectric Plant and Conduit. Recommendation:** Authorize staff to solicit proposals from qualified consultants to evaluate the condition of the Azusa Hydroelectric Plant and Conduit from an acquisition feasibility standpoint.

3. **Refuse Rate Adjustment Public Hearing Notice Authorization.** **Recommendation:** Authorize staff to print and mail advanced notice of public hearing to be held June 20, 2011 to consider the annual refuse rate adjustment and “true up.”
4. **Water Supply Update and Ratification of Cancellation of Phase II Water Shortage Declaration.** **Recommendation:** Ratify the City Manager’s and Director of Utilities’ recommendation to cancel the Phase II Water Shortage Declaration effective May 1, 2011 due to an improved water supply situation, while strongly encouraging continuation of water conservation measures by consumers.
5. **Local Resource Adequacy Capacity Purchase Agreements for 2012.** **Recommendation:** Approve two Local Resource Adequacy Capacity purchases totaling 31 Megawatts (\$883,200) from NRG and Calpine; and authorize the Director of Utilities to execute confirmation agreements.

G. STAFF REPORTS/COMMUNICATIONS

1. Emergency Repair Work at 543-529 Virginia Ann Drive
2. Novinium Cable Rejuvenation Pilot Project Update
3. Small Business Audit and Retrofit Program to Include “Keep Your Cool” Services
4. 2nd Quarter Budget Reports for Electric and Water Utilities

H. ADJOURNMENT

1. Adjournment.

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“In compliance with Government Code Section 54957.5, agenda materials are available for inspection by members of the public at the following locations: Azusa City Clerk's Office - 213 E. Foothill Boulevard, Azusa City Library - 729 N. Dalton Avenue, and Azusa Light & Water-729 N. Azusa Avenue, Azusa CA.”