



CITY OF AZUSA
 MINUTES OF THE PERSONNEL BOARD
 September 23, 2008

A regular meeting of the Personnel Board was called to order at 7:00 p.m. in the West Wing Conference Room by Frank Allen, Personnel Board Chair.

ATTENDANCE Personnel Board Members: Frank Allen, Fernando Rubio, Jr., Joseph Guarrera
 Staff Liaison: Noel Carpenter, Human Resources Technician

ABSENCE **Allen/Rubio** – to excuse Leslie Dierking and Bonnie Guadagnino. Approved 3 to 0.

APPROVAL OF MINUTES
 08/12/2008 **Rubio/Guarrera** - to approve the minutes. Approved 3 to 0.

CLOSED SESSION **Allen/Guarrera** - to move to closed session 7:02 PM. Approved 3 to 0.

(Govt. Code Section 54957-Public Employee Performance Evaluation) **Guarrera/Rubio** - to move to reconvene 7:19. Approved 3 to 0.

Merit Increases, Regular appointment and/or Flexible Staffing Promotion Appointment Recommendations **4.A-4.D and 4.F-4.G- Guarrera/Rubio** – to recommend approval of merit increases, regular appointment and/or flexible staffing promotional appointments for the following items listed as 4.A-4.D and 4.F-4.G. Approved 3 to 0.

	Name	Class	Dept	Type of Action/Effective Date	Range/Step Base Monthly
A	Bertha Parra	Police Officer	PD	Merit Inc. 8/23/2008	6101/3 \$5,801.85
B	Thomas Montague	Community Improvement Officer	PD	Merit Inc 01/01/2008	9164/4 \$4,056.69
C	Noel Carpenter	Human Resources Technician	HR	Merit Inc 09/12/2008	4167/5 \$4,373.74
D	Vidal Villagomez	Street Maintenance Worker I	PW	Merit Inc 08/08/2008	4153/5 \$3,927.87
F	Jesus Sanchez	From: Water Dist. Worker I To: Water Dist. Worker II	UTL	Merit Inc 7-25-2008	5178/3 \$4,422.15
G	Richard Gonzalez	From: Water Dist. Worker I To: Water Dist. Worker II	UTL	Merit Inc 8/06/2008	5178/2 \$4,217.79

4.E **Guarrera/Rubio** – To recommend an extension of the probationary period for an additional six months, 08/05/2008 through 02/05/2008. Approved 3 to 0.

	Name	Class	Dept	Type of Action/Effective Date	Range/Step Base Monthly
E	Armando Solis	Line Mechanic	UTL	Reg Appt./Merit Inc. 8/05/2008	5218/4 \$7,105.84

RECRUITMENT REQUEST-
OPEN
Office Specialist II

Guarrera/Rubio - pursuant to Section 5.5.2. Open Competitive Examinations, of the Rules of the Civil Service System. Approved 3 to 0.

ELIGIBLE LIST
EXTENSION
Customer Service
Representative I

Guarrera/Rubio - pursuant to Section 5.6.2 Duration of Lists, of the Rules of the Civil Service System and request of the Director of Utilities to extend the eligible list for Water Distribution Equipment Operator to January 1, 2009. Approved 3 to 0.

ADJOURNMENT

Rubio/Guarrera - to adjourn the meeting at 7:30 p.m. Approved 3 to 0.

OPEN SESSION AGENDA ITEM NO:	3
DATE APPROVED:	9/23/2008