



CITY OF AZUSA  
 MINUTES OF THE PERSONNEL BOARD  
 October 14, 2008

A regular meeting of the Personnel Board was called to order at 7:00 p.m. in the West Wing Conference Room by Frank Allen, Personnel Board Chair.

**ATTENDANCE** Personnel Board Members: Frank Allen, Fernando Rubio, Jr., Joseph Guarrera, Leslie Dierking  
 Staff Liaison: Kermit Francis, Interim Director of Human Resources/Personnel Officer, and Noel Carpenter, Human Resources Technician

**ABSENCE** Bonnie Guadagnino

**APPROVAL OF MINUTES** **Guarrera/Rubio** - to approve the minutes. Approved 4 to 0.  
 9/23/2008

**CLOSED SESSION** (Govt. Code Section 54957-Public Employee Performance Evaluation)  
**Guarrera/Rubio** - to move to closed session 7:05 PM. Approved 4 to 0.

Merit Increases, Regular appointment and/or Flexible Staffing Promotion Appointment Recommendations  
**4.A - Guarrera/Dierking** – to recommend approval of merit increases, regular appointment and/or flexible staffing promotional appointments for the following items listed as 4.A. Approved 4 to 0.

	Name	Class	Dept	Type of Action/Effective Date	Range/Step Base Monthly
A	Xavier Torres	Police Sergeant	PD	Merit Inc. 7/15/2008	6501/5 \$7,824.37

**CLASS REVISION-** Recreation Superintendent  
**Guarrera/Dierking** - pursuant to Section 3.5. Adoption of Plan of the Rules of the Civil Service System. Approved 4 to 0.

**CLASS REVISION-** Parks Superintendent  
**Guarrera/Dierking** - pursuant to Section 3.5. Adoption of Plan of the Rules of the Civil Service System. Approved 4 to 0.

**RECRUITMENT REQUEST- OPEN** Recreation Superintendent- Programs and Services  
**Dierking/Guarrera** - to Section 5.5.2. Open Competitive Examinations, of the Rules of the Civil Service System. Approved 4 to 0.

RECRUITMENT REQUEST-  
OPEN  
Office Specialist II

**Dierking/Rubio** - to Section 5.5.2. Open Competitive Examinations, of the Rules of the Civil Service System. Approved 4 to 0.

ADJOURNMENT

**Dierking/Rubio** - to adjourn the meeting at 7:40 p.m. Approved 4 to 0.

<b>OPEN SESSION AGENDA ITEM NO:</b>	<b>3</b>
<b>DATE APPROVED:</b>	10/28/2008