

LIGHT AND WATER

Public Benefit Programs

Recycling and Solid Waste

Consumer Services

Water Utility

Electric Utility

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LIGHT AND WATER PUBLIC BENEFITS PROGRAM PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

The California electric restructuring legislation (AB 1890) signed into law on September 23, 1996, requires municipal electric utilities to expend 2.85% of their retail revenues to fund investments in energy conservation. AB 1890 authorized municipal utilities to impose a surcharge on customers to pay for these investments, and, at this time, the usage surcharge, referred to as the public benefit charge (PBC) is expected to continue indefinitely for all California Publicly Owned Utilities. The Public Benefits program provides cost-effective demand-side management services to promote energy-efficiency and energy conservation; investment in renewable energy resources and technologies consistent with existing statutes and regulations; research, development and demonstration programs that advance science or technology which would not result from regulated competitive market environments; and services provided to low-income electricity customers, including but not limited to, targeted energy efficiency services and rate discounts.

FY 15-16 STRATEGIC GOALS:

- Continue to promote the availability of an electric discount rate for economic development
- Continue to leverage utility programs and rates to encourage city and local business growth while targeting specific economic development areas
- Continue to implement City energy efficiency projects for City facilities to reduce utility consumption and expenses

FY 14-15 PROGRAM HIGHLIGHTS:

- Achieved estimated gross annual energy savings of 2,896,975 kWh in the most recent reporting period from several conservation programs such as: (1) Commercial & Industrial Energy Partnership program which provides energy audits for businesses and annual incentives up to \$10,000 or 50% of project cost, except for lighting retrofits which have a 100% incentive up to \$1,500 and 50% above that, up to the maximum rebate of \$10,000; (2) CFL & LED giveaways to promote energy efficient lighting; (3) Residential Weatherization Rebate Program; (4) Energy Star Appliance Rebate Program for refrigerators, washing machines, dishwashers, LED TV, air conditioners and other Energy Star rated appliances; (5) Shade Tree Program; (6) Residential Low Income assistance; (7) Educational and online learning opportunities regarding energy conservation; (8) Small Business Retrofit program; and (9) The “Keep Your Cool” program, targeted at small independently owned and operated convenience stores.

Budget Division: LIGHT AND WATER - PUBLIC BENEFIT PROGRAMS

Full Time Positions

Part Time Positions

Position Title	FY 14-15 Revised Allocation	FY 15-16 Adopted Allocation	FY 14-15 Revised Salary	FY 15-16 Adopted Salary	Position Title	FY 14-15 Revised Allocation	FY 15-16 Adopted Allocation	FY 14-15 Revised Salary	FY 15-16 Adopted Salary
Utility Programs Specialist ^(a)	0.70	0.70	\$61,710	\$61,710					
Asst Director-Cust Care and Solutions ^(b)	0.15	0.05	17,585	6,485					
Utility Adm & Fin Svc Mgr ^(c)	0.00	0.05	-	4,955					
Customer Service Representative III ^(d)	0.00	0.30	-	19,015					
Director of Utililites ^(e)	0.00	0.05	-	9,100					
^(a) .30 FTE Water									
^(b) .95 FTE Consumer Services-Employee Expense									
^(c) .70 FTE Admin, .25 FTE Solid Waste									
^(d) .70 FTE Admin, .30 FTE Cust Care and Solution									
^(e) .90 FTE Admin, .05 Public Benefit									
TOTAL	0.85	1.15	\$79,295	\$101,265	TOTAL	0	0	\$0	\$0

BUDGET UNIT:

2440739xxx L&W PUBLIC BENEFIT PROGRAMS

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	ADOPTED 15-16	VARIANCE
<u>PERSONNEL</u>							
ADMINISTRATION OF PBC							
6003	Salaries/Regular	72,600	80,935	79,295	79,515	101,265	21,970
6006	Salaries/Temp & Part-Time	7,610	5,258	7,470	6,353	-	(7,470)
6045	Salaries/Education Incentive	1,120	1,240	1,235	1,205	1,090	(145)
6069	Allowances/Vehicle	-	-	-	-	270	270
6101	PERS/Employee Contribution	5,700	5,882	5,830	5,803	7,285	1,455
6105	PERS/Employer Contribution	7,855	7,881	7,280	7,980	11,655	4,375
6109	PARS/Employer Contribution	5,535	6,089	9,350	5,981	13,940	4,590
6125	FICA/Employer Contrib/Med	1,375	1,631	1,505	1,549	1,770	265
6140	Life Insurance Allocation	195	214	220	202	270	50
6155	Workers' Comp Allocation	3,255	3,572	3,600	3,483	4,105	505
6160	LTD Insurance Allocation	555	618	635	607	790	155
6165	Unemployment Allocation	75	89	100	83	120	20
6175	Benefits/Flex Plan	12,060	13,379	13,730	13,730	19,155	5,425
6180	Deferred Comp/Employer Paid	130	1,275	1,530	1,530	1,550	20
	SUBTOTAL	118,065	128,061	131,780	128,020	163,265	31,485
PERSONNEL SUBTOTAL		118,065	128,061	131,780	128,020	163,265	31,485

**LIGHT & WATER - PUBLIC BENEFITS PROGRAM
ACTIVITY DETAIL**

Account Number		Description
2440739xxx	6625	Program Expense - Low Income Assistance Program, Energy Efficiency Program, Renewables Program, Research & Development. Administration of PBC.

BUDGET UNIT:

2440739xxx L&W PUBLIC BENEFIT PROGRAMS

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	ADOPTED 15-16	VARIANCE
<u>OPERATIONS</u>							
RESIDENTIAL LOW INCOME							
6625	Program Expense	50,615	48,620	50,000	50,000	50,000	-
	SUBTOTAL	50,615	48,620	50,000	50,000	50,000	-
ENERGY EFFICIENCY PROGRAM							
6625	Program Expense	966,855	525,006	678,500	625,000	678,500	-
	SUBTOTAL	966,855	525,006	678,500	625,000	678,500	-
RESEARCH & DEVELOPMENT							
6625	Program Expense	-	-	10,000	3,100	10,000	-
	SUBTOTAL	-	-	10,000	3,100	10,000	-
RENEWABLES							
6625	Program Expense	-	-	60,000	25,000	60,000	-
	SUBTOTAL	-	-	60,000	25,000	60,000	-
ADMINISTRATION OF PBC							
6551	Fuel and Oil	-	-	2,000	-	-	(2,000)
6625	Program Expense	37,045	50,198	50,000	50,000	50,000	-
6825	Maint & Repair/Vehicle	-	72	8,000	2,000	2,000	(6,000)
6850	Lease Payments	845	3,311	3,500	3,500	3,350	(150)
	SUBTOTAL	37,890	53,581	63,500	55,500	55,350	(8,150)
	OPERATIONS SUBTOTAL	1,055,360	627,206	862,000	758,600	853,850	(8,150)
<u>TRANSFERS</u>							
ADMINISTRATION OF PBC							
5950	Transfers To	2,845	10,337	-	5,325	-	-
	TRANSFERS SUBTOTAL	2,845	10,337	-	5,325	-	-

BUDGET UNIT:**2440739xxx L&W PUBLIC BENEFIT PROGRAMS**

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	ADOPTED 15-16	VARIANCE
	PUBLIC BENEFIT PROG FUND TOTAL	1,176,270	765,604	993,780	891,945	1,017,115	23,335

**LIGHT AND WATER
RECYCLING AND SOLID WASTE
PROGRAM COMMENTARY**

PROGRAM DESCRIPTION:

Recycling and Solid Waste Management programs are managed by the Administrative Division of the Utilities Department. Refuse collection and recycling services are provided on a contract basis by Athens Services. Through Athens Services, the City's "Green Waste" is diverted to Recycled Wood Products where it is recycled into a variety of landscape and gardening products. Utilities Administration works closely with the Customer Service division on rate setting, billing, customer service and public information issues. Utilities Administration also administers two State-provided block grant programs (the Used Oil Recycling Block Grant and the Beverage Container Recycling Grant), and promotes smart gardening and composting, use of reusable grocery bags, and proper disposal of "sharps" medical waste and other recycling & conservation programs. Division activities include support of code enforcement regarding illegal disposal issues and violations of Athens Services' Exclusive Franchise Agreement.

FY 15-16 STRATEGIC GOALS:

- Maintain a waste diversion rate of 50% or more to stay in compliance with the State's recycling mandate, AB 939
- Develop additional waste diversion programs to make progress toward the 2020 goal of 75% waste diversion as set by AB 341
- Develop and promote programs that will ensure the city's compliance with AB 1826 "Organic Waste Recycling" and AB 1594 "Compostable Organics Management"
- Maintain competitive rates for refuse collection services
- Promote recycling and proper disposal of used motor oil, household hazardous wastes and sharps medical waste
- Enhance public information and promotion of various recycling programs such as backyard composting, compost and mulch distribution, e-waste, and paper recycling
- Continue consideration of automated residential trash collection service for residential customers

FY 14-15 PROGRAM HIGHLIGHTS:

- Identified volume discounted landfill rates given to Athens by the Los Angeles County Sanitation District in FYs 2012/13 and 2013/14 and passed on credits to customers in FY 14-15 rates
- Achieved a waste diversion rate of more than 65% in the most recent compliance period
- Implemented a City-employee recycling program, including white paper, batteries, beverage containers, ink cartridge, and foam cup recycling
- Secured Used Oil Recycling and Beverage Container Recycling Grants from CalRecycle
- Installed Sharps collection centers at the City's Senior Center, providing a no-cost disposal solution for customers

BUDGET UNIT:

3940750065/3640750000

LIGHT & WATER-SOLID WASTE MGT

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	ADOPTED 15-16	VARIANCE
	<u>PERSONNEL</u>						
	OIL BLOCK GRANT						
6003	Salaries/Regular		1,621	-	-		-
	SUBTOTAL	-	1,621	-	-	-	-
	AB 939 FEE						
6003	Salaries/Regular	42,400	46,168	54,865	59,805	106,405	51,540
6033	OT/Premium	-	141	-	1,055	-	-
6045	Sal/Ed Inc	-	176	-	355	-	-
6047	Sal/Bonus	-	1,285	-	-	-	-
6048	Sal/Lang Pay	-	-	-	1,095	-	-
6070	Allowances/Telephone	-	-	-	-	600	600
6101	PERS/Employee Contribution	3,085	3,374	3,850	3,885	7,440	3,590
6105	PERS/Employer Contribution	3,775	4,190	4,820	4,865	11,875	7,055
6109	PARS/Employer Contribution	930	-	1,695	-	4,350	2,655
6125	FICA/Employer Contrib/Med	755	856	960	960	1,790	830
6140	Life Insurance Allocation	115	125	145	140	280	135
6155	Workers' Comp Allocation	1,755	1,973	2,165	2,235	4,280	2,115
6160	LTD Insurance Allocation	335	368	420	415	815	395
6165	Unemployment Allocation	45	52	65	60	125	60
6175	Benefits/Flex Plan	10,045	10,553	12,115	16,155	16,155	4,040
6180	Deferred Comp/Employer Paid	60	548	720	1,000	1,000	280
	SUBTOTAL	63,300	69,808	81,820	92,025	155,115	73,295
	PERSONNEL SUBTOTAL	63,300	71,429	81,820	92,025	155,115	73,295

**LIGHT & WATER - RECYCLING AND SOLID WASTE
ACTIVITY DETAIL**

Account Number		Description
2840750xxx 3640750xxx 3940750xxx	6235	<u>Meetings/Conferences</u> - For attendance at forums of Southern California Waste Management Forum, Solid Waste Association of North America (SWANA), California Resource Recovery Association (CRRA) and other locally sponsored recycling/solid waste conferences
	6301	<u>Legal Fees</u> - This amount cover expenses for solid waste legal consultation for solid waste matters
	6625	<u>Program Expenses</u> - Program expenses in this cost center cover programs such as used oil block grant administration (\$13,542), beverage container recycling program (\$12,560) disposal of hazardous waste generated from city facilities (\$15,000), sharps collection program advertising and implementation (\$3,000), e-waste collection event (\$1000), smart gardening and composting workshop (\$3,000), compost-mulch giveaway event (\$1,000), shred day event (\$1,000), reusable bag purchases (\$2,500), and other commercial recycling program public education campaign (\$9,500)
	6455	<u>Refuse Contract</u> - This is the amount expected to be billed by Azusa Light & Water for residential refuse collection services provided by Athens Services. This is amount paid to Athens Services excluding City fees, such as the Franchise Fee and AB 939 Fee
	6518	<u>Postage</u> - This amount covers refuse rate adjustment Public Hearing Notice mailing postage
	6539	<u>Printing, Binding, Duplicating</u> - This amount covers printing of refuse rate adjustment Public Hearing Notice
	7055	<u>Uncollectible Accounts</u> - This is for write offs of uncollectible accounts.

BUDGET UNIT: 3940750065/3640750000 LIGHT & WATER-SOLID WASTE MGT

Acct. #	DESCRIPTION	REVISED 14-15	YEAR END EST 14-15	ADOPTED 15-16	VARIANCE	Explanation
6455	Refuse Collection	3,002,500	3,000,000	3,333,500	331,000	Increase due to change in MV Landfill (\$28.86 to \$29.53) and RWP (\$23.69 to \$24.40) rates, elimination of one-time credit, and 2% est. increase in residential customers
5950	Transfers Out	682,660	685,675	747,935	65,275	Franchise Fee (\$553,000 to \$615,600) and CS Billing allocation to Refuse (\$132,335 vs. \$129,660) - Increase due to change in MV Landfill (\$28.86 to \$29.53) and RWP (\$23.69 to \$24.40) rates, elimination of one-time credit, and 2% est. increase in residential customers

BUDGET UNIT:

3940750065/3640750000

LIGHT & WATER-SOLID WASTE MGT

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	ADOPTED 15-16	VARIANCE
	<u>OPERATIONS</u>						
	OIL BLOCK GRANT						
6625	Program Expense	9,975	9,715	13,400	13,400	13,540	140
	SUBTOTAL	9,975	9,715	13,400	13,400	13,540	140
	BEVERAGE CONTAINER RECYCLING						
6625	Program Expense	-	9,983	12,560	10,000	12,560	-
	SUBTOTAL	-	9,983	12,560	10,000	12,560	-
	AB 939 FEE						
6235	Meetings & Conferences	5	323	1,000	1,000	1,000	-
6240	Mileage Reimb	-	24	-	-	-	-
6301	Legal Fees	-	10,497	12,000	12,000	10,000	(2,000)
6340	Special Studies	-	23,959	24,000	-	-	(24,000)
6518	Postage	1,820	1,696	2,000	2,000	2,000	-
6527	Supplies/Computer	60	30	150	150	-	(150)
6539	Printing, Binding & Duplicating	1,785	285	2,500	2,500	2,500	-
6625	Program Expense	25,665	163,677	36,000	36,000	36,000	-
6915	Utilities/Telephone	630	621	-	-	-	-
7025	Overhead Expense	16,830	-	33,655	33,655	-	(33,655)
	SUBTOTAL	46,795	201,112	111,305	87,305	51,500	(59,805)
	REFUSE CONTRACT						
6455	Refuse Collection	2,801,090	2,913,584	3,002,500	2,800,000	3,333,500	331,000
7055	Uncollectible Accounts	33,950	24,671	26,000	21,000	25,000	(1,000)
	SUBTOTAL	2,835,040	2,938,255	3,028,500	2,821,000	3,358,500	330,000
	<u>OPERATIONS SUBTOTAL</u>	2,891,810	3,159,064	3,165,765	2,931,705	3,436,100	270,335

BUDGET UNIT:

3940750065/3640750000

LIGHT & WATER-SOLID WASTE MGT

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	ADOPTED 15-16	VARIANCE
	<u>TRANSFERS OUT</u>						
	REFUSE CONTRACT						
5950	Transfers Out	675,410	639,662	682,660	685,675	747,935	65,275
	SUBTOTAL	675,410	639,662	682,660	685,675	747,935	65,275
	<u>TRANSFERS OUT SUBTOTAL</u>	<u>675,410</u>	<u>639,662</u>	<u>682,660</u>	<u>685,675</u>	<u>747,935</u>	<u>65,275</u>
	SOLID WASTE MGMT. TOTAL	3,630,520	3,870,155	3,930,245	3,709,405	4,339,150	408,905
	<i>FUNDING:</i>						
	AB 939 FEE FUND 39	(110,095)	(270,920)	(193,125)	(179,330)	(206,615)	(13,490)
	GRANT FUND 28	(9,975)	(21,318)	(25,960)	(23,400)	(26,100)	(140)
	REFUSE FUND 36	(3,510,450)	(3,577,917)	(3,711,160)	(3,506,675)	(4,106,435)	(395,275)
	Total Funding	(3,630,520)	(3,870,155)	(3,930,245)	(3,709,405)	(4,339,150)	(408,905)

LIGHT & WATER CONSUMER SERVICES PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

This portion of the budget consists of the Utility Board, Utilities Administration, and Customer Service. The City Council meets monthly as the Utility Board pursuant to the Azusa Municipal Code to provide policy direction to the Utilities Department. Utilities Administration administers the Utility Board agenda process and coordinates preparation of the Department budget, work plan, legislative monitoring, property management, facilities maintenance, purchasing, payment processing, payroll, and assists with work order tracking and billing. Utilities Administration also conducts financial analysis, prepares various reports, and determines when rate adjustments are necessary.

Customer Service consists of three cost centers, including Records and Collections, Meter Reading, and Supervision. Customer Service is responsible for electric and water utility billing, collections, answering customer calls, assisting walk-in customers, meter reading, turning services on and off, month-end closing of utility financial records and maintaining the financial reporting interface to Finance Department. Additionally, Customer Service bills for sewer, solid waste collection, public benefits program and community maintenance fees. This division is responsible for key account services for large business customers and both water & electric conservation programs.

FY 2015-16 STRATEGIC GOALS:

- Complete full deployment of new Utility customer service phone management system to include integration with the utility billing system to provide customers with enhanced self-service options over the phone
- Integrate credit and debit card payments with the utility billing system and install credit card swipers at the cashier counter
- Complete due diligence review of a utility modernization project to include two way automated meters and enhanced customer/utility information availability

FY 2014-15 PROGRAM HIGHLIGHTS:

- Coordinated preparation and issuance of Request for Proposals for utility modernization project involving mass meter replacements and deployment of wireless network to read meters. Issued RFP and evaluated proposals received with other managers.
- Implemented new Customer Service Telephone System, which uses internet and softphones to provide enhanced service to utility customers at reduced wait times. System includes management features that allow us to improve the quality of service provided to customers.

FY 2014-15 PROGRAM HIGHLIGHTS (continued):

- Formulated contract with outside vendor to provide electronic payment options to customers that will result in customers being able to use credit and debit cards to make payments to cashiers, over the telephone, and via the web, at no cost to customers, and all payments will be integrated with billing system to update customer payment status in real time.
- Continued to make changes to disconnect and reconnect procedures for delinquent customers to reduce complaints. Changes include option to allow customers to pay reconnect charge with next bill, not disconnecting customers if payment is made day of scheduled shut off if the shut off has not already been performed, and reconnecting customers as soon as possible once shut off has occurred--as opposed to waiting until after 3:00 pm (previous procedure). These changes have dramatically reduced the number of adverse interactions with customers regarding shut offs.

Budget Division: LIGHT AND WATER - CONSUMER SERVICES (ALL)

Full Time Positions

Part Time Positions

Position Title	FY 14-15	FY 15-16	FY 14-15	FY 15-16	Position Title	FY 14-15	FY 15-16	FY 14-15	FY 15-16
	Revised Allocation	Adopted Allocation	Revised Salary	Adopted Salary		Revised Allocation	Adopted Allocation	Revised Salary	Adopted Salary
Director of Utilities ^(a)	1.00	0.90	\$182,000	\$163,800	Cashiers	3,327	3,327	\$53,455	\$53,455
Utilities Admin and Financial Svcs Manager ^(b)	0.75	0.70	72,820	69,350	Drought Tech	3,396	3,396	62,590	62,590
Senior Management Analyst	1.00	1.00	76,280	76,280	Cust Srv Rep I	1,670	1,670	32,685	32,840
Senior Administrative Technician ^(c)	0.50	0.50	30,770	30,770	Meter Reader	4,368	4,368	111,560	111,560
Asst Director-Cust Care and Solutions ^(d)	0.85	0.95	112,015	123,215					
Customer Care Operations Supervisor	1.00	1.00	82,760	85,980					
Customer Services Representative III	11.00	10.70	669,940	679,930					
Field Services Representative	2.00	2.00	138,240	141,750					
Field Services Supervisor	1.00	1.00	73,495	77,170					
Meter Reader	4.00	4.00	264,540	273,120					
Administrative Analyst	1.00	1.00	66,945	70,290					
City Manager ^(e)	0.30	0.30	59,550	59,550					
^(a) .05 FTE Solid Waste, .05 Public Benefit									
^(b) .25 FTE Solid Waste, .05 FTE Public Benefit									
^(c) .50 FTE Solid Waste, 50 FTE Admin									
^(d) .05 FTE Public Benefits									
^(e) .10 FTE CFD-Rosedale; .60 FTE Administration									
TOTAL	24.40	24.05	\$1,829,355	\$1,851,205	TOTAL	12,761	12,761	\$260,290	\$260,445

BUDGET UNIT:**ALL FUND 31 DIVISIONS-CONSUMER SERVICES (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	ADOPTED 15-16	VARIANCE
PERSONNEL							
6003	Salaries/Regular	1,631,155	1,691,891	\$1,829,355	1,716,356	1,851,205	21,850
6006	Salaries/Temp & Part-Time	120,005	154,795	260,290	237,964	260,445	155
6033	Overtime Pay/Premium	3,990	2,079	20,000	5,727	5,500	(14,500)
6039	Salaries/Education Incentive	-	400	-	590	-	-
6045	Standby Pay/Premium	4,435	6,744	4,485	7,200	4,630	145
6047	Salaries/Bonuses	-	13,172	-	-	-	-
6048	Salaries/Language Pay	18,185	18,048	18,270	18,567	15,600	(2,670)
6063	Salaries/Jury Duty	850	609	-	608	-	-
6069	Allowances/Vehicle	27,020	26,720	25,560	26,090	25,860	300
6070	Allowances/Telephone	300	301	450	195	900	450
6091	Leave Liability Adjustments	31,940	(9,451)	-	-	-	-
6101	PERS/Employee Contribution	121,565	123,655	137,220	124,857	140,095	2,875
6105	PERS/Employer Contribution	215,300	175,508	170,950	177,095	222,510	51,560
6109	PARS/Employer	284,825	71,917	95,795	81,442	133,320	37,525
6125	FICA/Employer Contrib/Med	28,470	30,187	34,955	32,137	35,590	635
6133	Retiree Health Premium Reimb	11,045	9,968	11,160	9,580	10,425	(735)
6140	Life Insurance Allocation	4,300	4,385	4,885	4,263	4,990	105
6155	Workers' Comp Allocation	71,040	75,633	83,355	79,936	85,490	2,135
6160	LTD Insurance Allocation	12,565	13,146	14,100	13,014	14,420	320
6165	Unemployment Allocation	1,915	1,956	2,515	2,047	2,555	40
6175	Benefits/Flex Plan	414,210	408,126	430,545	424,315	424,315	(6,230)
6179	Affordable Care Act Penalty	-	-	4,545	-	18,000	13,455
6180	Deferred Comp/Employer Paid	2,230	4,586	5,740	7,775	7,775	2,035
PERSONNEL SUBTOTAL		3,004,495	2,823,766	3,154,175	2,969,150	3,263,625	109,450

**LIGHT & WATER - CONSUMER SERVICES
ACTIVITY DETAIL**

Account Number	Description
3140701xxx, 3140702xxx, 3140711xxx	<p>6220 <u>Training Schools</u> - American Public Power Association (APPA) training workshops; California Municipal Utilities Association (CMUA) training workshops; Liebert Cassidy Whitmore training workshops via City's membership in the San Gabriel Valley Employment Relations Consortium; and other work related training as deemed necessary by Utilities Administration and Customer Services Division.</p> <p>6235 <u>Meeting/Conferences</u> - APPA Legislative Rally, APPA National Conference, CEC Meetings, CMUA Annual Conference and Board Meetings, CMUA Capitol Day and Utility Managers Summit, Executive Steering Committee, Light & Water Key Accounts Meeting, Lodi Energy Center Meetings, National League of Cities Conference, NCPA Annual Conference and Directors Meeting, Public Officials Workshop, San Juan Power Operations Meetings, SPCPA Congressional Tour, State of the City, Utility Billing System Users' meeting, California Municipal Rates Group (CMUG) meeting, and National Association of Credit Management (NACM) conference.</p> <p>6399 <u>Professional Services</u> - Accounting services for FARECal Certificates of Participation, San Gabriel Property Renovation Project Feasibility Study and Hazardous Materials Assessment, other miscellaneous.</p> <p>6415 <u>Computer Software Services</u> - Utility Billing System maintenance, and enhancement programming, including integration programming with Interactive Voice Response (IVR) system to provide balance information to customers; also billing system maintenance for Time-of-Use (TOU) customers.</p> <p>6493 <u>Outside Services & Repairs</u> - Pest control services, document archive/retrieve services, locksmith services, after hours answering service, lockbox, bill print and mail and online billing and payment services, credit card processing services, and temporary employment agency services.</p> <p>6539 <u>Printing, Binding & Duplicating</u> - Copier's printing & service fees, business card printing, utility billing inserts, and door hangers.</p> <p>6601 <u>Advertising Expense</u> - Recreation Gym Decal and miscellaneous. (\$1,000 for Admin)</p> <p>6815 <u>Maintenance & Repair of Building</u> - Light & Water Office building roof annual maintenance and other miscellaneous repairs</p> <p>6825 <u>Maintenance & Repair of Vehicles</u> - Miscellaneous repairs for trucks used by Meter Readers and Field Service Representatives.</p> <p>6835 <u>Maintenance & Repair of Equipment</u> - Azusa Light & Water heating, ventilation and air conditioning (HVAC) equipment, elevator, fire extinguishers, waterfall, outdoor LED electronic sign, automatic doors, vending machines, printers, fax machine, ice machine, drinking fountains, and office equipment maintenance and repairs, and repairs of meter reading hand held units and other equipment</p> <p>6915 <u>Utilities/Telephone</u> - inContact Call Management System and Usage Fees, cell phone service, and cellular service to read Time of Use meters.</p>

Account Number	Description
	7050 <u>Donations/Contributions</u> - Azusa Chamber of Commerce, Golden Week, City's Annual Winter Festival by Recreation & Family Services Department, Rose Parade, Civic Leadership, and other miscellaneous donations.

BUDGET UNIT:**ALL FUND 31 DIVISIONS-CONSUMER SERVICES (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	ADOPTED 15-16	VARIANCE
6904	Utilities/Other	13,810	14,364	14,000	16,000	16,000	2,000
6915	Utilities/Telephone	9,215	10,365	70,300	38,800	69,800	(500)
7009	Bank Service Charges	-	66,002	500	-	-	(500)
7050	Donations/Contribution	50,995	55,033	57,500	57,500	57,500	-
7140	Equip & Machiner	-	2,507	4,360	-	-	(4,360)
	OPERATIONS SUBTOTAL	2,809,675	2,794,262	3,223,790	3,093,780	3,319,700	90,910
TRANSFERS OUT							
5950	Transfers Out	551,875	719,895	703,125	747,725	428,790	(274,335)
	TRANSFERS OUT SUBTOTAL	551,875	719,895	703,125	747,725	428,790	(274,335)
CONSUMER SERVICE FUND TOTAL:		6,366,045	6,337,923	7,081,090	6,810,655	7,012,115	(73,975)

BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	ADOPTED 15-16	VARIANCE
Utility Board							
6235	Meetings & Conferences	1,080	720	3,000	900	2,000	(1,000)
6301	Legal Fees	22,495	18,885	15,000	18,000	20,000	5,000
6521	Messenger Service	75	-	300	-	100	(200)
6539	Printing, Binding & Duplicating	-	226	-	-	-	-
6670	IT Allocation	13,775	8,168	18,000	18,000	18,000	-
	Subtotal	37,425	27,999	36,300	36,900	40,100	3,800
Utility Administration							
6601	Advertising Expn	-	546	-	-	-	-
	Subtotal	-	546	-	-	-	-
Consumer Services - Administrative							
6220	Training Schools	495	518	500	500	500	-
6230	Dues & Subscriptions	-	57	250	-	100	(150)
6235	Meetings & Conferences	10,495	7,397	17,550	8,000	17,550	-
6240	Mileage Reimbursement	-	45	-	-	-	-
6301	Legal Fees	1,075	378	1,500	500	1,000	(500)
6399	Professional Services/Other	11,310	23,645	85,000	21,000	31,000	(54,000)
6493	Outside Services & Repairs	-	27	800	200	200	(600)
6521	Messenger Service	190	92	250	250	250	-
6530	Office Supplies	2,495	2,923	3,800	3,800	3,800	-
6539	Printing, Binding & Duplicating	2,355	2,469	3,500	3,500	3,500	-
6563	Supplies/Special	140	758	2,000	800	800	(1,200)
6564	Supplies/Medical-Dental	55	191	800	100	200	(600)
6570	Computer Peripherals/Misc	515	-	1,000	500	1,000	-
6572	Office Furniture & Equipment	1,610	-	2,000	-	1,000	(1,000)
6601	Advertising Expense	-	-	1,000	-	500	(500)
6915	Utilities/Telephone	1,860	1,317	2,000	1,500	1,500	(500)
7050	Donations/Contribution	50,995	55,033	57,500	57,500	57,500	-
7140	Equip & Machiner	-	2,507	4,360	-	-	(4,360)
	Subtotal	83,590	97,356	183,810	98,150	120,400	(63,410)

BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	ADOPTED 15-16	VARIANCE
Utilities - Administration							
6423	Administrative Allocation	971,980	954,320	957,610	957,610	1,135,115	177,505
6760	Insurance Allocation	529,270	597,925	585,350	585,350	662,740	77,390
	Subtotal	1,501,250	1,552,245	1,542,960	1,542,960	1,797,855	254,895
General Plant - Maintenance							
6430	Custodial Services	10,045	9,138	11,700	11,700	14,040	2,340
6493	Outside Services & Repairs	1,080	4,187	4,600	3,100	4,600	-
6554	Supplies/Custodial & Cleaning	3,205	3,588	4,000	4,000	4,000	-
6563	Supplies/Special	730	860	1,000	1,000	1,000	-
6615	Safety & Security Services Exp	1,935	2,580	6,000	5,000	5,000	(1,000)
6805	Maintenance/Land Improvements	8,325	8,993	12,000	12,000	12,000	-
6815	Maint & Repairs/Bldgs	21,645	18,296	28,600	27,000	23,700	(4,900)
6835	Maint & Repair/Equipment	16,260	18,518	35,900	35,000	25,000	(10,900)
6840	Rent/Office Furniture & Equip	5,560	3,970	6,000	6,000	6,000	-
6904	Utilities/Other	13,810	14,364	14,000	16,000	16,000	2,000
	Subtotal	82,595	84,494	123,800	120,800	111,340	(12,460)
Field Services							
6201	Uniforms & Laundry	5,150	5,933	4,900	6,000	6,000	1,100
6235	Meetings & Conferences	-	1,071	1,200	500	1,200	-
6493	Outside Services & Repairs	15,375	19,649	2,100	6,000	4,000	1,900
6521	Messenger Service	215	134	100	100	100	-
6539	Printing, Binding & Duplicating	-	452	2,000	500	1,000	(1,000)
6551	Fuel and Oil	17,990	19,109	23,000	23,000	23,000	-
6563	Supplies/Special	6,830	5,189	7,000	5,000	7,000	-
6566	Small Tools	645	-	2,000	1,000	2,000	-
6825	Maint & Repair / Vehicle	12,855	9,916	15,000	12,400	15,000	-
6835	Maint & Repair/Equipment	330	32	13,000	13,000	13,000	-
6915	Utilities/Telephones	4,625	6,138	6,300	6,300	6,300	-
	Subtotal	64,015	67,622	76,600	73,800	78,600	2,000

BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	ADOPTED 15-16	VARIANCE
Customer Records & Collections							
6201	Uniforms & Laundry	9,455	10,346	10,000	10,000	10,000	-
6235	Meetings & Conferences	-	-	2,000	500	2,000	-
6415	Computer Software Services	108,255	92,416	129,300	132,000	160,250	30,950
6493	Outside Services & Repairs	125,960	145,633	162,500	162,500	192,500	30,000
6518	Postage	125,300	122,974	160,000	160,000	135,000	(25,000)
6521	Messenger Service	95	35	100	300	100	-
6530	Office Supplies	9,180	7,322	10,000	10,000	10,000	-
6539	Printing, Binding & Duplicating	2,535	966	3,500	3,000	3,000	(500)
6563	Supplies/Special	1,620	888	1,000	1,800	1,500	500
6564	Supplies/Medical-Dental	115	78	-	-	-	-
6569	Small Equipment	-	5,938	2,000	2,000	2,000	-
6572	Office Furniture & Equipment	1,705	988	2,000	500	1,000	(1,000)
6670	IT Allocation	635,600	500,204	699,570	699,570	576,255	(123,315)
6835	Maint & Repair/Equipment	4,920	2,260	6,800	1,000	3,000	(3,800)
6915	Utilities/Telephone	2,730	2,910	62,000	31,000	62,000	-
7009	Bank Service Charges	-	66,002	500	-	-	(500)
	Subtotal	1,027,470	958,959	1,251,270	1,214,170	1,158,605	(92,665)
Employee Related							
6220	Training Schools	1,520	1,751	1,000	1,000	1,000	-
6235	Meetings & Conferences	2,895	2,670	3,000	2,500	3,000	-
6240	Mileage Reimbursement	25	14	100	100	100	-
6301	Legal Fees	2,745	142	2,000	2,000	2,000	-
6399	Professional Services/Other	5,020	-	-	-	-	-
6493	Outside Services & Repairs	720	-	1,000	200	500	(500)
6539	Printing, Binding & Duplicating	200	-	1,000	500	500	(500)
6563	Supplies/Special	-	-	200	200	200	-
6564	Supplies/Medical-Dental	205	464	750	500	500	(250)
6850	Lease Payments	-	-	-	-	5,000	-
	Subtotal	13,330	5,041	9,050	7,000	12,800	3,750
OPERATIONS SUBTOTAL		2,809,675	2,794,262	3,223,790	3,093,780	3,319,700	95,910

BUDGET UNIT:

ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	ADOPTED 15-16	VARIANCE
	TRANSFERS OUT						
5950	Transfers Out	551,875	719,895	703,125	747,725	428,790	(274,335)
	Subtotal	551,875	719,895	703,125	747,725	428,790	(274,335)
	TRANSFERS OUT SUBTOTAL	551,875	719,895	703,125	747,725	428,790	(274,335)
	CONSUMER SERVICE FUND TOTAL:	6,366,045	6,337,923	7,081,084	6,810,655	7,012,115	(68,969)

LIGHT AND WATER WATER UTILITY PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

Water Utility is the division of Light and Water that is responsible for supplying water to its customers through the production of water from groundwater wells, surface water treatment, and the purchase of treated and untreated imported water. The Water Production side of the Water Utility operates a 12 million gallon per day (MGD) water filtration plant at the mouth of San Gabriel Canyon (upgradable to 16 MGD), which treats water from the San Gabriel River consisting of naturally occurring water and untreated imported water. The Water Distribution side of the Water Utility operates, maintains, and repairs a water distribution system consisting of about 243 miles of water pipeline of various sizes, valves, and fire hydrants serving a population of approximately 110,000 in the cities of Azusa, Glendora, Covina, West Covina, Irwindale, and Los Angeles County. The Water Utility regularly replaces water mains for reasons of age, excessive repair requirements and inadequate flow. Water Operations also responds to customer inquiries and requests, and encourages water conservation through various programs.

FY 15-16 STRATEGIC GOALS:

- Meet or exceed all regulatory requirements and goals for water supply quality and adequacy
- Provide reliable service and high quality water to our customers, while encouraging customers to use water efficiently
- Continue to identify and implement strategic water supply initiatives to meet future water supply demands
- Maintain a comprehensive program of providing financial/technical assistance to water customers to reduce water consumption
- Continue and enhance enforcement/education of mandatory water use restrictions
- Refinance water debt to reduce annual debt service costs
- Ensure that water revenues are adequate for maintaining required debt coverage
- Begin replacement of aged transmission mains on Azusa Ave.

FY 14-15 PROGRAM HIGHLIGHTS:

- Designed, Constructed and Implemented the Sludge Dewatering Retrofit Project W-281 at the Water Treatment Plant in an efficient and cost effective manner
- Purchased a new vactor hydroexcavator truck for emergency repair and excavations, including a storage shed and foundation slab to house the new equipment
- Secured 3000 Acre-Feet of Pre-Purchased water through Upper District during the critical stages of drought in June 2014
- From the 2013 production benchmark achieved approximately 9% water conservation within the Azusa Light & Water service area
- At the Water Treatment Plant facility replaced all 792 membrane modules due to Warranty Issues at no cost to Azusa Light & Water
- Water Distribution crew replaced approximately half-mile of aged pipeline on a portion of Gladstone Street, 2nd Street, and 9th Street

Budget Division: LIGHT AND WATER - WATER (ALL)

Full Time Positions

Part Time Positions

Position Title	FY 14-15 Revised Allocation	FY 15-16 Adopted Allocation	FY 14-15 Revised Salary	FY 15-16 Adopted Salary	Position Title	FY 14-15 Revised Allocation	FY 15-16 Adopted Allocation	FY 14-15 Revised Salary	FY 15-16 Adopted Salary
Assistant Director-Water Operations	1.00	1.00	\$129,115	\$129,115					
Water System Engineer	1.00	1.00	89,290	93,755					
Engineer Associate	1.00	1.00	85,960	94,695					
Office Specialist II (a)	1.00	1.00	40,290	37,290					
Utility Programs Specialist ^(a)	0.30	0.30	26,450	26,450					
Water Production Supervisor	1.00	1.00	103,380	107,435					
Water Production Operator III	3.00	3.00	228,600	234,585					
Water Production Operator II	2.00	2.00	137,840	142,380					
Water Production Operator I	1.00	1.00	65,880	65,880					
Water Distribution Supervisor	1.00	1.00	102,480	106,535					
Water Distribution Crew Supervisor	2.00	2.00	171,000	177,660					
Water Distribution Services Specialist	1.00	1.00	76,265	79,225					
Water Distribution Equipment Operator	2.00	2.00	141,630	147,270					
Water Distribution Worker III	2.00	2.00	141,690	148,160					
Water Distribution Worker II	2.00	2.00	126,640	127,600					
Water Distribution Worker I	3.00	3.00	159,330	161,810					
Welder/Water Dist Worker I	2.00	2.00	142,270	148,020					
Water System Administrator	1.00	1.00	63,915	63,915					
^(a) .70 FTE Public Benefits									
TOTAL	27.30	27.30	\$2,032,025	\$2,091,780	TOTAL	0	0	\$0	\$0

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (SUMMARY)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	ADOPTED 15-16	VARIANCE
<u>PERSONNEL</u>							
6003	Salaries/Regular	1,825,400	1,888,464	2,032,025	1,785,335	2,091,780	59,755
6006	Salaries/Part-Time	-	-	-	2,535	-	-
6030	Overtime Pay/Regular	6,280	8,988	17,000	5,785	9,000	(8,000)
6033	Overtime Pay/Premium	87,960	100,586	110,000	89,695	100,000	(10,000)
6039	Standby Pay/Premium	66,360	62,077	75,000	60,990	75,000	-
6045	Salaries/Education Incentive	11,870	17,729	12,085	16,090	9,390	(2,695)
6047	Salaries/Bonuses	-	6,629	-	-	-	-
6048	Salaries/Language Pay	14,410	14,359	12,000	11,720	6,000	(6,000)
6091	Leave Liability Adjustments	85,660	(28,066)	-	-	-	-
6101	PERS/Employee Contribution	130,845	133,888	144,630	126,090	121,230	(23,400)
6105	PERS/Employer Contribution	232,730	175,731	180,060	168,665	235,175	55,115
6109	PARS/Employer Contribution	59,635	65,399	73,420	62,000	114,070	40,650
6125	FICA/Employer Contrib/Med	32,065	33,897	38,370	33,015	38,830	460
6133	Retiree Health Premium Reimb	13,880	13,612	14,110	14,995	14,970	860
6140	Life Insurance Allocation	4,775	4,979	5,465	4,530	5,560	95
6155	Workers' Comp Allocation	78,180	81,192	90,260	77,270	91,650	1,390
6160	LTD Insurance Allocation	13,500	14,287	15,795	13,640	16,275	480
6165	Unemployment Allocation	2,080	2,183	2,745	2,135	2,775	30
6175	Benefits/Flex Plan	450,170	453,470	484,050	484,050	484,050	-
6180	Deferred Comp/Employer Paid	285	2,940	3,960	3,960	3,960	-
PERSONNEL SUBTOTAL		3,116,085	3,052,346	3,310,975	2,962,500	3,419,715	108,740

Budget Division: LIGHT AND WATER - WATER-CITY

Full Time Positions

Part Time Positions

Position Title	FY 14-15 Revised Allocation	FY 15-16 Adopted Allocation	FY 14-15 Revised Salary	FY 15-16 Adopted Salary	Position Title	FY 14-15 Revised Allocation	FY 15-16 Adopted Allocation	FY 14-15 Revised Salary	FY 15-16 Adopted Salary
Assistant Director-Water Operations	1.00	1.00	\$129,115	\$129,115					
Water System Engineer	1.00	1.00	89,290	93,755					
Engineer Associate	1.00	1.00	85,960	94,695					
Office Specialist II ^(a)	1.00	1.00	40,290	37,290					
Utility Programs Specialist ^(b)	0.30	0.30	26,450	26,450					
<i>(a) Underfilled as a Office Assistant I for FY15-16</i>									
<i>(b) .70 FTE Public Benefits</i>									
TOTAL	4.30	4.30	\$371,105	\$381,305	TOTAL	0	0	\$0	\$0

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
<u>PERSONNEL</u>							
City Water							
6003	Salaries/Regular	274,950	284,072	371,105	246,625	381,305	10,200
6006	Salaries/Part-Time	-	-	-	2,535	-	-
6030	Overtime Pay/Regular	235	-	-	-	-	-
6033	Overtime Pay/Premium	45	340	-	-	-	-
6045	Salaries/Education Incentive	1,890	1,897	1,885	1,845	1,890	5
6047	Sal/Bonus	-	6,629	-	-	-	-
6048	Salaries/Language Pay	2,400	2,412	2,400	445	-	(2,400)
6091	Leave Liability Adjustments	85,660	(28,066)	-	-	-	-
6101	PERS/Employee Contribution	19,625	20,267	26,135	17,525	-	(26,135)
6105	PERS/Employer Contribution	23,540	25,122	32,540	22,480	42,760	10,220
6109	PARS/Employer Contribution	11,690	11,764	11,540	11,545	15,510	3,970
6125	FICA/Employer Contrib/Med	4,550	4,881	6,390	4,234	6,565	175
6133	Retiree Health Premium Reimb	13,880	13,612	14,110	14,995	14,970	860
6140	Life Insurance Allocation	745	751	990	625	1,015	25
6155	Workers' Comp Allocation	11,180	11,807	14,850	10,140	15,330	480
6160	LTD Insurance Allocation	2,120	2,193	2,855	1,900	2,965	110
6165	Unemployment Allocation	280	294	440	240	455	15
6175	Benefits/Flex Plan	51,070	51,832	69,455	69,455	69,455	-
6180	Deferred Comp/Employer Paid	285	2,940	3,960	3,960	3,960	-
	Subtotal	504,145	412,746	558,655	408,550	556,180	(2,475)
Production - Source of Supply							
6003	Salaries/Regular	576,640	581,185	599,615	563,475	614,195	14,580
6030	Overtime Pay/Regular	3,240	4,242	13,000	3,115	5,000	(8,000)
6033	Overtime Pay/Premium	13,700	17,673	31,430	13,545	20,000	(11,430)
6039	Standby Pay/Premium	32,940	29,731	40,000	32,655	40,000	-
6045	Salaries/Education Incentive	4,805	7,565	4,800	7,240	4,500	(300)
6048	Salaries/Language Pay	6,010	5,492	3,600	4,170	4,800	1,200
6101	PERS/Employee Contribution	41,475	41,904	42,970	40,575	43,835	865
6105	PERS/Employer Contribution	78,000	56,693	53,495	53,995	69,570	16,075
6109	PARS/Employer Contribution	16,595	19,088	23,025	18,475	38,890	15,865
6125	FICA/Employer Contrib/Med	10,725	11,322	12,160	11,185	12,065	(95)

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
6140	Life Insurance Allocation	1,395	1,523	1,620	1,435	1,615	(5)
6155	Workers' Comp Allocation	24,790	25,066	27,795	24,445	27,540	(255)
6160	LTD Insurance Allocation	3,920	4,348	4,685	4,280	4,780	95
6165	Unemployment Allocation	615	696	840	695	830	(10)
6175	Benefits/Flex Plan	142,325	139,451	143,515	143,515	143,515	-
	Subtotal	957,175	945,982	1,002,550	922,800	1,031,135	28,585
Transmission/Distribution							
6003	Salaries/Regular	973,810	1,023,207	1,061,305	975,235	1,096,280	34,975
6030	Overtime Pay/Regular	2,805	4,745	4,000	2,670	4,000	-
6033	Overtime Pay/Premium	74,215	82,574	78,570	76,150	80,000	1,430
6039	Standby Pay/Premium	33,420	32,346	35,000	28,335	35,000	-
6045	Salaries/Education Incentive	5,175	8,267	5,400	7,005	3,000	(2,400)
6048	Salaries/Language Pay	6,000	6,456	6,000	7,105	1,200	(4,800)
6101	PERS/Employee Contribution	69,745	71,716	75,525	67,990	77,395	1,870
6105	PERS/Employer Contribution	131,190	93,916	94,025	92,190	122,845	28,820
6109	PARS/Employer Contribution	31,350	34,547	38,855	31,980	59,670	20,815
6125	FICA/Employer Contrib/Med	16,790	17,694	19,820	17,595	20,200	380
6140	Life Insurance Allocation	2,635	2,705	2,855	2,470	2,930	75
6155	Workers' Comp Allocation	42,210	44,318	47,615	42,685	48,780	1,165
6160	LTD Insurance Allocation	7,460	7,746	8,255	7,460	8,530	275
6165	Unemployment Allocation	1,185	1,193	1,465	1,200	1,490	25
6175	Benefits/Flex Plan	256,775	262,187	271,080	271,080	271,080	-
	Subtotal	1,654,765	1,693,618	1,749,770	1,631,150	1,832,400	82,630
PERSONNEL SUBTOTAL		3,116,085	3,052,346	3,310,975	2,962,500	3,419,715	108,740

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**LIGHT & WATER - WATER
ACTIVITY DETAIL**

Account Number	Description
3240721xxx, 3240722xxx, 3240723xxx	<p>6220 <u>Training Schools</u> - Federal and California Occupational Safety and Health Act (OSHA) Safety training, American Water Works Association training in areas of Valve Flushing and Excavation; Operational Support Tools (OSTS) Hazardous Materials training. California Specialized Training Institute (CSTI)</p> <p>6230 <u>Dues/Subscriptions</u> - San Gabriel Valley Water Assn., AWWA, San Gabriel Valley Protective Association, Building News International (Green Book), Engineering News Record, Urban Water Institute, Department of Health Drinking Water, Water Education Foundation, Assn. of Calif Water Agencies</p> <p>6231 <u>Outside Assessment</u> - Assessments from outside water entities, such as the Water Quality Authority, Committee of 9, Watermaster, and San Gabriel Valley Protective Association</p> <p>6235 <u>Meetings/Conferences</u> - California Municipal Utilities Association Annual Conference, San Gabriel Valley Water Association meetings, San Gabriel Basin Water Master meetings, San Gabriel Valley Water Association Legislative Committee, Three Valleys meetings. State and Congressional Rep Meetings. San Gabriel Valley Protective Association, Assn. of Calif Water Agencies (ACWA)</p> <p>6493 <u>Outside Services & Repairs</u> - Design Engineers, Civil Engineers and Geologists and other vendors necessary to repair and maintain water production and distribution system facilities and equipment</p> <p>6563 <u>Supplies Special</u> - Purchased water costs, chemicals and other supplies to treat water. These costs are difficult to forecast and may change depending on a number of variables</p> <p>6564 <u>Supplies/Medical-Dental</u> - Purchase of first-aid kits for field staff</p> <p>6625 <u>Program Expenses</u> - Costs associated with DRiP Program to promote drought resistant landscapes and water conserving irrigation systems. Some costs include promotion of mandatory water conservation measures as needed</p> <p>7001 <u>Interest Expense</u> - Interest expense on long-term debt of two bonds: (1) 2006 Revenue Parity Bonds - issued to finance construction of new water treatment plant and other major infrastructure such as reservoirs; and (2) 2012 Refunding Revenue Bonds - refunded the 2003 Certificates of Participation used to refinance the purchase of the Azusa Valley Water Company</p>

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (SUMMARY)

Acct. #	DESCRIPTION	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE	Explanation
6231	Outside Assessments	200,000	225,000	655,000	455,000	Assessments from outside water entities: increase due to higher SGVWA assessments from \$0.70/AF to \$26.43/AF (16,594 AF); SGBWQA assessments \$10/AF for prescriptive pumping rights (10,006.2+3,655.99 AF); Committee of Nine \$6,627.90/month
6633	Water Conservation Program	200,000	200,000	300,000	100,000	Costs associated with the promotion of water conservation and rebate programs such as DRiP which promotes drought resistant landscapes and water conserving irrigation systems. Increase due to potential partnership with So Cal Water \$mart and turf removal rebates
7005	Principal Payment	1,780,000	1,735,000	1,855,000	75,000	Scheduled bond debt service payments: \$1,145,000 for 2006 and \$710,000 for 2012A Bonds. Budget may be revised mid-year to reflect refinancing of 2006 debt

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (SUMMARY)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
<u>OPERATIONS</u>							
6201	Uniforms & Laundry	13,085	14,616	25,000	14,500	25,000	-
6215	Tuition Reimbursement	175	-	-	-	-	-
6220	Training Schools	6,830	9,315	5,500	3,500	5,500	-
6225	Training Matrl	-	1,170	-	-	-	-
6230	Dues & Subscriptions	39,885	25,170	36,500	35,750	36,750	250
6240	Mileage Reimb	-	22	-	-	-	-
6231	Outside Assessments	146,570	211,330	200,000	225,000	655,000	455,000
6235	Meetings & Conferences	355	466	1,200	700	1,200	-
6253	Licenses/Certifications	3,065	2,541	4,750	3,150	3,750	(1,000)
6301	Legal Fees	18,235	38,551	70,000	37,500	57,500	(12,500)
6320	Fiscal Agent Fees	4,225	795	3,000	3,000	3,000	-
6325	Appraisal Fees	-	2,800	-	-	-	-
6340	Special Studies	-	-	2,000	-	2,000	-
6345	Program Consultants	3,490	4,365	5,000	5,000	5,000	-
6399	Professional Services	(2,367)	9,060	55,185	40,000	50,000	(5,185)
6424	Consumer Services Allocation	4,071,770	4,057,772	4,451,825	4,380,910	4,412,760	(39,065)
6430	Custodial Services	5,980	5,821	7,500	7,500	7,500	-
6485	Public Nsnce Abt	-	700	-	-	-	-
6493	Outside Services & Repairs	488,650	461,990	632,450	560,700	622,200	(10,250)
6518	Postage	5	6	750	-	100	(650)
6521	Messenger Service	250	846	1,000	1,000	1,000	-
6527	Supplies/Computer	-	127	1,500	-	1,000	(500)
6530	Office Supplies	4,435	4,798	5,640	5,205	5,750	110
6539	Printing, Binding & Duplicating	1,510	1,626	7,700	1,600	1,700	(6,000)
6551	Fuel and Oil	61,640	52,216	50,000	62,000	60,000	10,000
6554	Supplies/Custodial	2,285	2,216	7,350	2,450	3,350	(4,000)
6560	Repair Parts	29,295	9,348	33,280	30,800	32,300	(980)
6563	Supplies/Special	1,565,060	1,046,536	2,100,090	1,568,400	1,518,980	(581,110)
6564	Supplies/Medical-Dental	1,545	2,224	2,000	1,000	1,500	(500)
6566	Small Tools	3,785	2,668	7,500	5,250	7,250	(250)
6569	Small Equipment	11,510	22,297	82,520	37,000	66,500	(16,020)
6572	Office Furniture & Equipment	-	300	1,350	1,000	1,350	-
6591	WATER FOR RESALE	-	-	2,019,000	2,019,000	-	(2,019,000)

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
6601	Advertising Expense	980	947	1,500	500	1,000	(500)
6605	Filing Costs	18,610	1,899	15,000	15,000	10,000	(5,000)
6610	Bond Administration	500	1,750	2,500	1,750	1,750	(750)
6613	Bond-Arbitrage	-	111,641	-	-	-	-
6633	Water Conservation Program	70,555	122,520	200,000	200,000	300,000	100,000
6801	Rent/Land	5,220	5,220	6,000	6,000	6,000	-
6805	Maintenance/Land Improvements	27,570	23,701	38,000	32,500	38,000	-
6815	Maint & Repairs/Bldgs	9,595	4,819	12,980	14,750	12,650	(330)
6825	Maintenance Repair Vehicle	38,005	48,884	35,450	45,000	35,500	50
6827	Garage Allocation	-	-	3,000	3,000	3,000	-
6830	Rent/Equipment	1,815	597	3,750	3,100	3,250	(500)
6835	Maint & Repair/Equipment	4,645	5,282	24,750	6,250	24,750	-
6850	Lease Payments	1,605	4,758	4,760	4,760	4,760	-
6904	Utilities/Other	1,043,280	1,216,541	1,070,000	1,300,000	1,050,000	(20,000)
6905	Utilities/Electricity	15,475	14,606	25,000	15,000	25,000	-
6910	Utilities/Natural Gas	850	878	5,500	1,000	1,000	(4,500)
6915	Utilities/Telephone	11,345	13,415	11,730	11,860	12,000	270
7001	Interest Expense	2,981,340	2,768,402	2,871,790	2,871,790	2,804,890	(66,900)
7005	Principal Payment	-	-	1,780,000	1,735,000	1,855,000	75,000
7010	Franchise Fee (2%)	374,185	373,842	347,145	347,395	300,975	(46,170)
7013	Water Rights Lease Expense	1,454,350	1,473,252	1,495,360	1,495,350	1,496,845	1,485
7015	Tax/Property	2,470	2,507	4,000	2,600	3,000	(1,000)
7055	Uncollectible Accounts	62,875	51,169	58,000	40,000	55,000	(3,000)
	OPERATIONS SUBTOTAL	12,606,538	12,238,322	17,835,805	17,204,520	15,632,310	(2,203,495)
CAPITAL OUTLAY							
7130	Structures/Other	-	-	581,870	-	-	(581,870)
7145	Computer Equipment	-	-	309,420	-	-	(309,420)
	CAPITAL OUTLAY SUBTOTAL	-	-	891,290	-	-	(891,290)

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
	<u>TRANSFERS OUT</u>						
5950	Transfer Out	160,050	186,390	150,000	224,250	125,000	(25,000)
	TRANSFERS OUT SUBTOTAL	160,050	186,390	150,000	224,250	125,000	(25,000)
	WATER FUND TOTAL:	15,882,673	15,477,058	22,188,070	20,391,270	19,177,025	(3,011,045)

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
<u>OPERATIONS</u>							
Taxes							
7010	Franchise Fee (2%)	374,185	373,842	347,145	347,395	300,975	(46,170)
7015	Tax/Property	2,470	2,507	4,000	2,600	3,000	(1,000)
	Subtotal	376,655	376,349	351,145	349,995	303,975	(47,170)
Interest Expense							
6613	Bond-Arbitrage	-	111,641	-	-	-	-
7001	Interest Expense	2,981,340	2,768,402	2,871,790	2,871,790	2,804,890	(66,900)
	Subtotal	2,981,340	2,880,043	2,871,790	2,871,790	2,804,890	(66,900)
Principal Expense							
7005	Principal Expense	-	-	1,780,000	1,735,000	1,855,000	75,000
	Subtotal	-	-	1,780,000	1,735,000	1,855,000	75,000
Administrative & General							
6320	Fiscal Agent Fees	4,225	795	3,000	3,000	3,000	-
6325	Appraisal Fees	-	2,800	-	-	-	-
6399	Professional Services/Other	(2,367)	9,060	55,185	40,000	50,000	(5,185)
6424	Consumer Services Allocation	4,071,770	4,057,772	4,451,825	4,380,910	4,412,760	(39,065)
6601	Advertising Expense	980	947	1,500	500	1,000	(500)
6610	Bond Administration	500	1,750	2,500	1,750	1,750	(750)
	Subtotal	4,075,108	4,073,124	4,514,010	4,426,160	4,468,510	(45,500)
Miscellaneous							
6220	Training Schools	2,870	7,710	3,000	3,000	3,000	-
6225	Training Matrl	-	1,170	-	-	-	-
6230	Dues & Subscriptions	5,215	4,751	5,750	5,000	6,000	250
6235	Meetings & Conferences	315	466	1,000	500	1,000	-
6240	Mileage Reimb	-	22	-	-	-	-
6253	Licenses/Certifications	150	-	250	150	250	-
6485	Public Nsnce Abt	-	700	-	-	-	-

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
6539	Printing, Binding & Duplicating	-	45	-	-	-	-
6633	Water Conservation Program	70,555	122,520	200,000	200,000	300,000	100,000
7055	Uncollectible Accounts	62,875	51,169	58,000	40,000	55,000	(3,000)
	Subtotal	141,980	188,553	268,000	248,650	365,250	97,250
Office Supplies & Other Expenses							
6530	Office Supplies	360	-	-	30	100	100
6563	Supplies/Special	475	181	310	300	500	190
6569	Small Equipment	-	-	190	-	-	(190)
6915	Utilities/Telephone	765	855	730	1,360	1,000	270
	Subtotal	1,600	1,036	1,230	1,690	1,600	370
Employee Related							
6201	Uniforms & Laundry	13,085	14,616	25,000	14,500	25,000	-
6215	Tuition Reimbursement	175	-	-	-	-	-
6220	Training Schools	3,960	1,605	2,500	500	2,500	-
6230	Dues & Subscriptions	555	986	750	750	750	-
6253	Licenses/Certifications	2,915	2,541	4,500	3,000	3,500	(1,000)
6301	Legal Fees	-	1,271	5,000	7,500	7,500	2,500
6563	Supplies/Special	10	795	300	1,000	1,000	700
6564	Supplies/Medical-Dental	1,545	2,224	2,000	1,000	1,500	(500)
6825	Maintenance & Repair/Vehicle	150	-	450	-	500	50
	Subtotal	22,395	24,038	40,500	28,250	42,250	1,750
Outside Services							
6301	Legal Fees	18,235	37,280	65,000	30,000	50,000	(15,000)
6340	Special Studies	-	-	2,000	-	2,000	-
6345	Program Consultants	3,490	4,365	5,000	5,000	5,000	-
6493	Outside Services & Repairs	375	757	22,420	25,000	2,500	(19,920)
	Subtotal	22,100	42,402	94,420	60,000	59,500	(34,920)
Transportation							
6493	Outside Services & Repairs	235	-	500	-	500	-
6551	Fuel and Oil	61,640	52,216	50,000	62,000	60,000	10,000

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
6560	Repair Parts	1,480	283	500	500	500	-
6563	Supplies/Special	25	152	500	500	500	-
6569	Small Equipment	-	-	500	500	500	-
6825	Maintenance & Repair/Vehicle	37,855	48,872	35,000	45,000	35,000	-
6827	Garage Allocation	-	-	3,000	3,000	3,000	-
6835	Maint & Repair/Equipment	670	190	2,000	-	2,000	-
6850	Lease Payments	1,605	4,758	4,760	4,760	4,760	-
	Subtotal	103,510	106,470	96,760	116,260	106,760	10,000
Production - Supervision & Engineering							
6235	Meetings & Conferences	40	-	200	200	200	-
6493	Outside Services & Repairs	26,985	36,130	25,000	25,000	25,000	-
6518	Postage	5	6	750	-	100	(650)
6521	Messenger Service	185	627	750	750	750	-
6527	Supplies/Computer/Small Equip	-	-	1,000	-	500	(500)
6530	Office Supplies	1,405	1,314	1,500	1,500	1,500	-
6539	Printing, Binding & Duplicating	1,510	1,581	7,500	1,500	1,500	(6,000)
6554	Supplies/Custodial & Cleaning	475	96	350	350	350	-
6563	Supplies/Special	300	179	1,500	500	500	(1,000)
6569	Small Equipment	605	-	2,000	2,000	1,000	(1,000)
6572	Office Furniture & Equipment	-	-	1,000	1,000	1,000	-
6830	Rent/Equipment	185	245	1,500	1,500	1,000	(500)
6835	Maintenance and Repair/Equipment	-	-	250	250	250	-
6915	Utilities/Telephone	8,565	8,874	7,500	8,500	9,000	1,500
	Subtotal	40,260	49,053	50,800	43,050	42,650	(8,150)
Purchased Water							
6230	Dues & Subscriptions	34,115	19,433	30,000	30,000	30,000	-
6231	Outside Assessments	146,570	211,330	200,000	225,000	655,000	455,000
6493	Outside Services & Repairs	59,650	6,628	50,000	85,000	50,000	-
6591	WATER FOR RESALE			2,019,000	2,019,000	-	(2,019,000)
6563	Supplies/Special	916,400	427,913	1,400,000	900,000	850,000	(550,000)
7013	Water Rights Lease Expense	1,454,350	1,473,252	1,495,360	1,495,350	1,496,845	1,485
	Subtotal	2,611,085	2,138,556	5,194,360	4,754,350	3,081,845	(2,112,515)

BUDGET UNIT:**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
Maintenance of Structures & Improvements							
6493	Outside Services & Repairs	4,490	3,976	4,500	4,500	4,500	-
6554	Supplies/Custodial	-	-	5,000	500	1,000	(4,000)
6563	Supplies/Special	245	165	2,000	500	1,000	(1,000)
6569	Small Equipment	-	-	500	500	500	-
6805	Maintenance/Land Improvements	25,065	21,437	28,000	22,500	28,000	-
6815	Maint & Repairs/Bldgs	410	219	750	750	750	-
	Subtotal	30,210	25,797	40,750	29,250	35,750	(5,000)
Maintenance of Reservoirs							
6493	Outside Services & Repairs	11,300	15,144	24,000	15,000	24,000	-
6563	Supplies/Special	715	508	1,000	1,000	1,000	-
6825	Mnt Repair Veh	-	12	-	-	-	-
	Subtotal	12,015	15,663	25,000	16,000	25,000	-

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
Maintenance of Wells							
6493	Outside Services & Repairs	47,220	63,690	50,000	10,000	100,000	50,000
6563	Supplies/Special	9,140	6,157	10,000	10,000	10,000	-
6569	Small Equipment	740	-	20,000	10,000	20,000	-
	Subtotal	57,100	69,847	80,000	30,000	130,000	50,000
Fuel or Power Purchase							
6904	Utilities/Other	1,043,280	1,216,541	1,070,000	1,300,000	1,050,000	(20,000)
6905	Utilities/Electricity	15,475	14,606	25,000	15,000	25,000	-
6910	Utilities/Natural Gas	850	878	5,500	1,000	1,000	(4,500)
	Subtotal	1,059,605	1,232,025	1,100,500	1,316,000	1,076,000	(24,500)
Maintenance of Pumps/Boosters							
6493	Outside Services & Repairs	49,845	45,522	45,000	45,000	100,000	55,000
6560	Repair Parts	65	-	280	-	100	(180)
6563	Supplies/Special	2,405	3,158	4,000	3,000	4,000	-
	Subtotal	52,315	48,680	49,280	48,000	104,100	54,820
Chemicals & Filtering Materials							
6493	Outside Services & Repairs	-	4,281	5,000	5,000	5,000	-
6563	Supplies/Special	316,035	262,408	350,000	350,000	300,000	(50,000)
	Subtotal	316,035	266,689	355,000	355,000	305,000	(50,000)
Maintenance of Structure & Improvements (Filter Plant)							
6430	Custodial Services	2,275	2,099	3,750	3,750	3,750	-
6493	Outside Services & Repairs	11,680	24,531	23,670	25,000	25,000	1,330
6530	Office Supplies	350	45	500	500	500	-
6554	Supplies/Custodial	640	687	1,000	600	1,000	-
6563	Supplies/Special	26,490	15,124	25,030	15,000	25,030	-
6815	Maint & Repairs/Bldgs	1,895	1,057	1,860	1,000	1,800	(60)
	Subtotal	43,330	43,543	55,810	45,850	57,080	1,270

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
Maintenance of Water Treatment Equipment							
6493	Outside Services & Repairs	45,495	48,402	65,000	50,000	55,000	(10,000)
6563	Supplies/Special	18,675	18,701	25,000	20,000	25,000	-
6569	Small Equipment	8,455	4,877	10,000	5,000	10,000	-
	Subtotal	72,625	71,980	100,000	75,000	90,000	(10,000)
Supervision & Engineering							
6521	Messenger Service	65	219	250	250	250	-
6527	Supplies/Computer	-	127	500	-	500	-
6530	Office Supplies	1,270	3,282	2,750	2,500	2,750	-
6539	Printing, Binding & Duplicating	-	-	200	100	200	-
6563	Supplies/Special	-	828	200	100	200	-
6572	Office Furniture & Equipment	-	300	350	-	350	-
6815	Maint & Repairs/Bldgs	-	26	370	-	100	(270)
6830	Rent/Equipment	35	37	1,000	1,000	1,000	-
6915	Utilities/Telephone	2,015	3,685	3,500	2,000	2,000	(1,500)
	Subtotal	3,385	8,505	9,120	5,950	7,350	(1,770)
Storage Facilities							
6563	Supplies/Special	1,610	-	2,000	500	2,000	-
6830	Rent/Equipment	1,595	315	1,250	600	1,250	-
	Subtotal	3,205	315	3,250	1,100	3,250	-
Transmission & Distribution							
6493	Outside Services & Repairs	-	-	500	-	500	-
6563	Supplies/Special	5,050	2,578	3,000	1,000	3,000	-
	Subtotal	5,050	2,578	3,500	1,000	3,500	-
Meter							
6493	Outside Services & Repairs	-	6,342	4,000	3,000	4,000	-
6563	Supplies/Special	54,825	65,262	75,000	70,000	70,000	(5,000)
6569	Small Equipment	-	17,176	45,000	10,000	30,000	(15,000)
	Subtotal	54,825	88,780	124,000	83,000	104,000	(20,000)

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
Customer Installation							
6493	Outside Services & Repairs	-	1,200	1,180	1,200	1,200	20
6560	Repair Parts	-	-	800	-	-	(800)
6563	Supplies/Special	995	740	1,500	1,000	1,500	-
	Subtotal	995	1,940	3,480	2,200	2,700	(780)
Maintenance of Structures & Improvements							
6430	Custodial Services	3,705	3,722	3,750	3,750	3,750	-
6493	Outside Services & Repairs	505	3,007	5,000	2,000	5,000	-
6530	Office Supplies	980	157	890	650	800	(90)
6554	Supplies/Custodial	1,170	1,433	1,000	1,000	1,000	-
6563	Supplies/Special	2,960	1,285	2,500	1,500	2,500	-
6805	Maintenance/Land Improvements	2,505	2,264	10,000	10,000	10,000	-
6815	Maint & Repairs/Bldgs	7,290	3,516	10,000	13,000	10,000	-
	Subtotal	19,115	15,385	33,140	31,900	33,050	(90)
Maintenance of Transmission & Distribution Mains							
6493	Outside Services & Repairs	228,530	187,015	287,130	250,000	200,000	(87,130)
6530	Office Supplies	70	-	-	25	100	100
6560	Repair Parts	25,160	7,923	25,000	25,000	25,000	-
6563	Supplies/Special	192,860	217,195	175,000	175,000	200,000	25,000
6566	Small Tools	3,725	2,420	4,500	4,500	4,500	-
6569	Small Equipment	1,620	244	3,000	3,000	3,000	-
6605	Filing Costs	18,610	1,899	15,000	15,000	10,000	(5,000)
6801	Rent/Land	5,220	5,220	6,000	6,000	6,000	-
6835	Maint & Repair/Equipment	3,840	4,473	15,000	5,000	15,000	-
	Subtotal	479,635	426,389	530,630	483,525	463,600	(67,030)

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
Maintenance of Services							
6560	Repair Parts	2,545	1,018	1,500	2,000	1,500	-
6563	Supplies/Special	15,005	18,092	12,500	12,500	12,500	-
6566	Small Tools	60	248	1,750	250	1,750	-
6835	Maint & Repair/Equipment	135	-	5,000	500	5,000	-
	Subtotal	17,745	19,358	20,750	15,250	20,750	-
Maintenance of Meters							
6493	Outside Services & Repairs	2,340	15,367	19,550	15,000	20,000	450
6560	Repair Parts	-	-	3,200	3,200	3,200	-
6563	Supplies/Special	120	33	1,750	-	1,750	-
6566	Small Tools	-	-	500	500	500	-
	Subtotal	2,460	15,400	25,000	18,700	25,450	450
Maintenance of Hydrants							
6560	Repair Parts	45	124	2,000	100	2,000	-
6563	Supplies/Special	640	-	2,000	-	2,000	-
	Subtotal	685	124	4,000	100	4,000	-
Maintenance of Miscellaneous Plants							
6560	Repair Parts	-	-	-	-	-	-
6563	Supplies/Special	80	5,082	5,000	5,000	5,000	-
6566	Small Tools	-	-	750	-	500	(250)
6569	Small Equipment	90	-	1,330	6,000	1,500	170
6835	Maint & Repair/Equipment	-	619	2,500	500	2,500	-
	Subtotal	170	5,700	9,580	11,500	9,500	(80)
CIP/Water							
7130	Structures/Other	-	-	581,870	-	-	(581,870)
7145	Lines, Mains&Swr	-	-	309,420	-	-	(309,420)
	Subtotal	-	-	891,290	-	-	(891,290)
OPERATIONS SUBTOTAL		12,606,538	12,238,322	18,727,095	17,204,520	15,632,310	(3,094,785)

BUDGET UNIT:

ALL FUND 32 DIVISIONS - WATER (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
<u>TRANSFERS OUT</u>							
General							
5950	Transfer Out	160,050	186,390	150,000	224,250	125,000	(25,000)
	Subtotal	160,050	186,390	150,000	224,250	125,000	(25,000)
TRANSFERS OUT SUBTOTAL		160,050	186,390	150,000	224,250	125,000	(25,000)
WATER FUND TOTAL:		15,882,673	15,477,058	22,188,070	20,391,270	19,177,025	(3,011,045)

LIGHT & WATER ELECTRIC UTILITY

PROGRAM COMMENTARY

PROGRAM DESCRIPTION:

Electric Utility consists of Power Resources Management, Engineering and Electric Operations.

Power Resources Management is responsible for short-term, mid-term and long-term power resource planning and procurement; short-term and mid-term power resource optimization, trading, and scheduling; after-the-fact energy accounting and financial settlements with the California Independent System Operator (CAISO) and various trading counterparties; power and capacity contract origination and negotiation, and all wholesale transactions bill & invoice processing; NERC/WECC compliance; participation in all pertinent state and federal regulatory processes; representing City's interest in various industry forums; regulatory compliance and associated monitoring and reporting, including state Renewable Portfolio Standard (RPS), Greenhouse Gases (GHG) regulation, and new federal Environmental Protection Agency's (EPA) rules for existing power plants; all financial planning associated with power resources and transmission management; power resource and transmission asset and contract management; and special projects.

Engineering is responsible for planning, engineering, project management and construction of budgeted utility capital improvement projects, determining standard methods of construction, and providing overall utility business/technical support and interaction with customers or other governmental agencies doing electric service related projects within the City. Engineering is also responsible for determining and imposing utility related fees or charges necessary for utility requested services by customers. Finally, Engineering provides overall technical support and functional supervision to field operations to ensure that customer utility services or improvements are constructed in compliance with approved plans or specifications.

Electric Operations manages the safe and reliable distribution of electric power from Azusa's Substations through the electric distribution system to homes, business and industries. Electric Operations is responsible for construction, maintenance and operation of the electric distribution system and compliance with the various State of California General Orders governing construction, inspection and maintenance of those facilities: General Order 95 Rules for Overhead Line Construction, General Order 128 Rules for Construction of Underground Electric Supply and Communications Systems, General Order 165 Inspection Cycles for Electric Distribution Facilities, and General Order 174 Rules for Electric utility Substations.

FY 2015-16 STRATEGIC GOALS:

- Complete preparation of 20 year electric system master plan to include TOD, APU and other community expansion projects
- Complete electric services to new residential and commercial customers in an efficient and timely manner
- Terminate the utility's participation in the San Juan coal plant by 2018 to improve the greenhouse gas footprint of local power supplies
- Develop/install EV Public Charging Stations within the Azusa
- Ensure adequate and least cost electric power resources to serve the community while complying with NERC, WECC, CAISO, CARB and CEC regulations
- Complete ten year integrated power resource plan to ensure smart future expansion of power supplies

FY 2014-15 PROGRAM HIGHLIGHTS:

- Received American Public Power Association Award for Reliable Public Power Provider (RP3) Designation 2015-18
- Met compliance standards for safety regulations reporting requirements - SF6 and GO 165/174
- Completed underground and overhead power lines across railway line at three crossing locations, which will support the proposed Metro Gold Line Railway Extension to Azusa
- Completed multiple underground line extensions and services to new homes in the Rosedale Community
- Secured California Energy Commission Grant Award to install DC Fast Charge EV Public Charging Station at Citrus Crossing Shopping Center
- Continued making progress toward the Renewable Portfolio Standard goal of 33% renewable energy by 2020, executing ten (10) renewable energy contracts with associated renewable energy deliveries to begin in 2016

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (SUMMARY)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
	PERSONNEL						
6003	Salaries/Regular	2,001,840	1,978,850	2,265,920	2,034,255	2,356,430	90,510
6030	Overtime Pay/Regular	4,430	19,576	10,000	35,245	20,000	10,000
6033	Overtime Pay/Premium	76,960	104,623	150,000	135,325	130,000	(20,000)
6039	Standby Pay/Premium	47,370	41,853	40,000	39,680	40,000	-
6045	Salaries/Education Incentive	7,275	7,906	6,700	7,730	4,950	(1,750)
6047	Salaries/Bonuses	-	14,562	-	-	-	-
6048	Salaries/Language Pay	6,000	7,471	6,000	9,415	6,000	-
6101	PERS/Employee Contribution	144,800	137,284	159,795	138,040	166,525	6,730
6105	PERS/Employer Contribution	241,375	182,765	198,995	186,525	264,425	65,430
6109	PARS/Employer Contribution	80,720	84,681	98,370	83,995	147,605	49,235
6125	FICA/Employer Contrib/Med	32,120	33,533	37,515	35,490	38,510	995
6133	Retiree Health Premium Reimb	4,155	4,282	4,225	4,270	4,465	240
6140	Life Insurance Allocation	5,065	4,931	6,040	4,865	6,305	265
6155	Workers' Comp Allocation	83,645	85,005	98,780	87,625	101,895	3,115
6160	LTD Insurance Allocation	13,935	13,775	17,565	13,995	18,330	765
6165	Unemployment Allocation	2,120	2,064	2,850	2,135	2,930	80
6175	Benefits/Flex Plan	335,940	323,002	384,140	377,900	384,140	-
6180	Deferred Comp/Employer Paid	690	6,990	10,080	10,080	10,080	-
	PERSONNEL SUBTOTAL	3,088,440	3,053,153	3,496,975	3,206,569	3,702,590	205,615

Budget Division: LIGHT AND WATER - ELECTRIC DISTRIBUTIONS & OPERATIONS

Full Time Positions

Part Time Positions

Position Title	FY 14-15 Revised Allocation	FY 15-16 Proposed Allocation	FY 14-15 Revised Salary	FY 15-16 Proposed Salary	Position Title	FY 14-15 Revised Allocation	FY 15-16 Proposed Allocation	FY 14-15 Revised Salary	FY 15-16 Proposed Salary
Assistant Director-Electric Operations	1.00	1.00	\$130,315	\$130,315					
Electric Distribution Supervisor	1.00	1.00	128,160	132,980					
Electric Crew Supervisor	3.00	3.00	344,600	357,560					
Line Mechanic	7.00	7.00	712,310	739,750					
Line Mechanic Helper ^(a)	1.00	1.00	69,770	102,500					
Senior Electric Test Technician	1.00	1.00	101,120	105,085					
Electrical Test Technician	1.00	1.00	86,789	92,865					
Apprentice Elect Test Technician	1.00	1.00	78,426	79,995					
Office Specialist II ^(b)	1.00	1.00	50,410	46,215					
<i>^(a) Position Overfilled as Line Mechanic</i>									
<i>^(b) Position underfilled as a Office Specialist I</i>									
TOTAL	17.00	17.00	\$1,701,900	\$1,787,265	TOTAL	0	0	\$0	\$0

Budget Division: LIGHT AND WATER - ELECTRIC ENGINEERING

Full Time Positions

Part Time Positions

Position Title	FY 14-15 Revised Allocation	FY 15-16 Proposed Allocation	FY 14-15 Revised Salary	FY 15-16 Proposed Salary	Position Title	FY 14-15 Revised Allocation	FY 15-16 Proposed Allocation	FY 14-15 Revised Salary	FY 15-16 Proposed Salary
Senior Electrical Engineer	1.00	1.00	\$109,890	\$109,890					
Electrical Engineer	1.00	1.00	97,660	102,805					
TOTAL	2.00	2.00	\$207,550	\$212,695	TOTAL	0	0	\$0	\$0

Budget Division: LIGHT AND WATER - POWER PURCHASES

Full Time Positions

Part Time Positions

Position Title	FY 14-15 Revised Allocation	FY 15-16 Proposed Allocation	FY 14-15 Revised Salary	FY 15-16 Proposed Salary	Position Title	FY 14-15 Revised Allocation	FY 15-16 Proposed Allocation	FY 14-15 Revised Salary	FY 15-16 Proposed Salary
Assistant Director-Resource Management	1.00	1.00	\$144,510	\$144,510					
Power Resources Coordinator	1.00	1.00	112,405	112,405					
Power Resources Scheduler	1.00	1.00	99,555	99,555					
TOTAL	3.00	3.00	\$356,470	\$356,470	TOTAL	0	0	\$0	\$0

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
PERSONNEL							
Distribution Operations-Supervision & Engineering							
6003	Salaries/Regular	256,195	262,067	259,370	255,975	263,295	3,925
6045	Salaries/Education Incentive	1,750	2,045	1,750	2,005	1,750	-
6047	Sal/Bonus	-	3,005	-	-	-	-
6101	PERS/Employee Contribution	18,205	18,638	18,335	18,390	18,600	265
6105	PERS/Employer Contribution	27,885	23,439	22,795	23,075	29,485	6,690
6109	PARS/Employer Contribution	13,830	14,638	14,325	14,465	20,225	5,900
6125	FICA/Employer Contribution	2,080	2,316	2,160	2,655	2,145	(15)
6133	Retiree Health Premium Reimb	4,155	4,282	4,225	4,270	4,465	240
6140	Life Insurance Allocation	685	688	695	650	705	10
6155	Workers' Comp Allocation	10,320	10,684	10,445	10,425	10,600	155
6160	LTD Insurance Allocation	1,805	1,918	2,020	1,880	2,050	30
6165	Unemployment Allocation	235	250	295	265	300	5
6175	Benefits/Flex Plan	33,600	34,217	34,225	34,225	34,225	-
6180	Deferred Comp/Employer Paid	150	1,500	1,800	1,800	1,800	-
	Subtotal	370,895	379,686	372,440	370,080	389,645	17,205
Distribution Operations-Overhead Lines							
6003	Salaries/Regular	549,495	547,577	559,850	561,100	599,910	40,060
6030	Overtime Pay/Regular	2,215	9,544	5,000	16,095	10,000	5,000
6033	Overtime Pay/Premium	36,590	50,732	70,000	61,765	60,000	(10,000)
6039	Standby Pay/Premium	23,685	20,926	20,000	19,839	20,000	-
6045	Salaries/Education Incentive	585	725	300	293	150	(150)
6048	Salaries/Language Pay	1,200	1,927	1,200	2,951	1,200	-
6101	PERS/Employee Contribution	39,275	36,800	39,860	36,108	42,375	2,515
6105	PERS/Employer Contribution	73,735	51,368	49,700	51,762	67,365	17,665
6109	PARS/Employer Contribution	17,330	18,807	20,215	17,444	32,720	12,505
6125	FICA/Employer Contrib/Med	10,140	10,198	11,010	10,569	11,465	455
6140	Life Insurance Allocation	1,450	1,435	1,505	1,408	1,600	95
6155	Workers' Comp Allocation	23,350	24,090	26,395	24,924	27,650	1,255
6160	LTD Insurance Allocation	3,985	3,968	4,385	3,977	4,665	280
6165	Unemployment Allocation	670	642	760	650	790	30
6175	Benefits/Flex Plan	98,835	95,789	99,395	99,395	99,395	-
	Subtotal	882,540	874,528	909,575	908,280	979,285	69,710

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
Distribution Operations-Underground Lines							
6003	Salaries/Regular	549,490	547,577	565,935	561,095	599,900	33,965
6030	Overtime Pay/Regular	2,215	9,544	5,000	16,095	10,000	5,000
6033	Overtime Pay/Premium	36,590	50,732	70,000	61,765	60,000	(10,000)
6039	Standby Pay/Premium	23,685	20,926	20,000	19,840	20,000	-
6045	Salaries/Education Incentive	585	725	300	295	150	(150)
6048	Salaries/Language Pay	1,200	1,927	1,200	2,950	1,200	-
6101	PERS/Employee Contribution	39,275	36,800	39,860	36,105	42,375	2,515
6105	PERS/Employer Contribution	73,735	51,368	49,700	51,765	67,365	17,665
6109	PARS/Employer Contribution	17,330	18,807	20,215	17,445	32,720	12,505
6125	FICA/Employer Contrib/Med	10,140	10,198	11,010	10,570	11,465	455
6140	Life Insurance Allocation	1,450	1,435	1,505	1,410	1,600	95
6155	Workers' Comp Allocation	23,350	24,090	26,395	24,925	27,650	1,255
6160	LTD Insurance Allocation	3,985	3,967	4,385	3,975	4,665	280
6165	Unemployment Allocation	670	642	760	650	790	30
6175	Benefits/Flex Plan	98,835	95,789	99,395	99,395	99,395	-
	Subtotal	882,535	874,526	915,660	908,280	979,275	63,615
Distribution Operations-Meters							
6003	Salaries/Regular	140,865	102,114	266,335	172,830	277,945	11,610
6030	Overtime Pay/Regular	-	488	-	3,055	-	-
6033	Overtime Pay/Premium	3,780	3,159	10,000	11,795	10,000	-
6045	Sal/Ed Inc	-	35	-	880	-	-
6048	Salaries/Language Pay	1,200	1,206	1,200	1,170	1,200	-
6101	PERS/Employee Contribution	11,565	7,364	18,110	12,440	19,610	1,500
6105	PERS/Employer Contribution	21,685	9,400	22,535	15,565	31,110	8,575
6109	PARS/Employer Contribution	4,400	3,764	9,200	6,355	15,120	5,920
6125	FICA/Employer Contrib/Med	1,530	1,756	2,920	3,180	3,030	110
6140	Life Insurance Allocation	385	269	680	435	745	65
6155	Workers' Comp Allocation	5,845	4,216	10,700	7,355	11,165	465
6160	LTD Insurance Allocation	1,060	770	1,995	1,310	2,160	165
6165	Unemployment Allocation	165	110	320	200	335	15
6175	Benefits/Flex Plan	27,205	18,511	54,215	54,215	54,215	-
	Subtotal	219,685	153,161	398,210	290,785	426,635	28,425

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
Distribution Operations-Miscellaneous Distribution							
6003	Salaries/Regular	44,110	49,679	50,410	20,945	46,215	(4,195)
6047	Sal/Bonus	-	1,500	-	-	-	-
6101	PERS/Employee Contribution	3,110	3,502	3,560	1,375	3,260	(300)
6105	PERS/Employer Contribution	3,800	4,352	4,435	1,890	5,185	750
6125	FICA/Employer Contrib/Med	865	973	965	495	905	(60)
6140	Life Insurance Allocation	115	129	135	50	125	(10)
6155	Workers' Comp Allocation	1,765	2,047	2,015	840	1,850	(165)
6160	LTD Insurance Allocation	345	387	390	165	360	(30)
6165	Unemployment Allocation	55	56	65	30	60	(5)
6175	Benefits/Flex Plan	15,445	15,680	16,150	9,910	16,150	-
6180	Deferred Comp/Employer Paid	45	495	540	540	540	-
	Subtotal	69,655	78,801	78,665	36,240	74,650	(4,015)
Engineering							
6003	Salaries/Regular	105,510	110,977	207,550	113,075	212,695	5,145
6045	Salaries/Education Incentive	1,450	1,459	1,450	1,420	1,450	-
6047	Sal/Bonus	-	2,536	-	-	-	-
6101	PERS/Employee Contribution	7,510	7,895	14,700	8,040	15,010	310
6105	PERS/Employer Contribution	9,060	9,778	18,290	10,040	23,815	5,525
6109	PARS/Employer Contribution	7,915	8,332	15,425	8,485	21,205	5,780
6125	FICA/Employer Contrib/Med	1,545	1,825	3,510	2,080	3,575	65
6140	Life Insurance Allocation	-	-	560	-	570	10
6155	Workers' Comp Allocation	4,280	4,599	8,385	4,580	8,565	180
6160	LTD Insurance Allocation	-	-	1,620	-	1,655	35
6165	Unemployment Allocation	-	-	240	-	245	5
6175	Benefits/Flex Plan	15,505	15,738	32,305	32,305	32,305	-
6180	Deferred Comp/Employer Paid	150	1,500	3,600	3,600	3,600	-
	Subtotal	152,925	164,638	307,635	183,625	324,690	17,055

BUDGET UNIT:**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
Power Purchases-Other Expenses							
6003	Salaries/Regular	356,175	358,859	356,470	349,235	356,470	-
6045	Salaries/Education Incentive	2,905	2,918	2,900	2,835	1,450	(1,450)
6047	Sal/Bonus	-	7,521	-	-	-	-
6048	Salaries/Language Pay	2,400	2,412	2,400	2,345	2,400	-
6101	PERS/Employee Contribution	25,860	26,285	25,370	25,580	25,295	(75)
6105	PERS/Employer Contribution	31,475	33,060	31,540	32,430	40,100	8,560
6109	PARS/Employer Contribution	19,915	20,335	18,990	19,800	25,615	6,625
6125	FICA/Employer Contrib/Med	5,820	6,267	5,940	5,940	5,925	(15)
6140	Life Insurance Allocation	980	975	960	910	960	-
6155	Workers' Comp Allocation	14,735	15,279	14,445	14,575	14,415	(30)
6160	LTD Insurance Allocation	2,755	2,766	2,770	2,690	2,775	5
6165	Unemployment Allocation	325	363	410	340	410	-
6175	Benefits/Flex Plan	46,515	47,278	48,455	48,455	48,455	-
6180	Deferred Comp/Employer Paid	345	3,495	4,140	4,140	4,140	-
	Subtotal	510,205	527,812	514,790	509,275	528,410	13,620
PERSONNEL SUBTOTAL		3,088,440	3,053,153	3,496,975	3,206,565	3,702,590	205,615

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**LIGHT & WATER - ELECTRIC
ACTIVITY DETAIL**

Account Number	Description
3340733xxx, 3340735xxx, 3340745xxx, 3340775xxx, 3340785xxx	<p>6220 <u>Training Schools</u> - California-Nevada Apprentice Program for Line Mechanics, plus on the job training to become certified Journeyman; Mesa Hot Line School; High Voltage Training for All Electric Crews (required); other training for Supervisors, Line Mechanics, and Meter Technicians on new equipment, maintenance and construction techniques.</p> <p>6230 <u>Dues & Subscriptions</u> - California Municipal Utilities Association (CMUA), California Utilities Emergency Association (CUEA), Barclays Law Publications Subscription, Electric Safety Orders (Updates).</p> <p>6235 <u>Meetings & Conferences</u> - Western Underground Committee meetings, Asset Management seminar (CUEA), meetings on CAISO Transmission Planning and other topics, American Public Power Association (APPA) Engineering & Operations annual meeting; Transmission & Distribution Expo/Conference; Relay seminars; and CMUA meetings.</p> <p>6340 <u>Special Studies</u> - Update of distribution system and integrated resources plans, reliability and energy storage studies, and GO 165 pole load recalculations, IRP cases/scenarios</p> <p>6493 <u>Outside Services</u> - Cost for third party and California Independent System Operator (CAISO) transmission services; real time electric load scheduling/dispatching services. Other services to support electric distribution system.</p> <p>6590 <u>Electricity for Resale</u> - Purchase of electricity for distribution and sale to retail customers</p> <p>6625 <u>Program Expenses</u> - This amount is for compliance with State's solar power mandate, Senate Bill 1, and provides funding to customers interested in installing photovoltaic equipment</p> <p>7130 <u>Structures & Other</u> - Includes poles, towers and fixtures – anything that supports overhead lines; substation structures; and underground structures including pull boxes and vaults</p> <p>7140 <u>Equipment & Machinery</u> - Includes transformers, switches, power equipment, street light equipment, substation equipment such as breakers and panels and laboratory equipment</p> <p>7145 <u>Lines, Mains & Sewers</u> - Underground cable and overhead conductors and subfeeds to residential and commercial buildings</p>

BUDGET UNIT:**ALL FUND 33 DIVISIONS - ELECTRIC (SUMMARY)**

Acct. #	DESCRIPTION	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE	Explanation
6201	Uniform & Laundry	20,000	25,000	30,000	10,000	In the process of changing vendor that currently provides uniform laundry service due to poor performance
6230	Dues & Subscription	22,500	22,900	23,000	500	Increased budget to better align with actual dues and subscription services paid
6399	Professional Consultants	10,000	18,000	13,000	3,000	Added \$3K to budget for preparation of annual bond disclosure reports
6493	Outside Services & Repairs	4,403,570	4,153,215	4,914,180	510,610	Increase due to SCE raising their transmission rates on existing contracts (we have 4 existing contracts with them now); ISO has raised TAC rates (due to Valley Electric joining the ISO and SDG&E raising their transmission rates dramatically)
6825	Maint. & Repair / Vehicles	31,000	31,000	36,000	5,000	Increase due to need for vital repairs for electric operation's old bucket and line trucks
6904	Utilities/Other	15,000	18,000	18,000	3,000	Increased budget to better align with actuals
7005	Principal Payment	585,000	585,000	620,000	35,000	Schedule bond debt service payments: \$620K for 2003C and \$0 for 2012B Bonds

BUDGET UNIT:**ALL FUND 33 DIVISIONS - ELECTRIC (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
OPERATIONS							
6201	Uniforms & Laundry	16,990	16,175	20,000	25,000	30,000	10,000
6220	Training Schools	22,545	8,680	22,260	18,000	22,260	-
6225	Training Materials	5,700	57	1,000	1,000	1,000	-
6230	Dues & Subscriptions	22,970	24,456	22,500	22,900	23,000	500
6235	Meetings & Conferences	17,025	6,948	16,000	9,500	16,000	-
6240	Mileage Reimbursement	30	20	200	-	100	(100)
6301	Legal Fees	101,095	121,537	282,500	112,000	222,500	(60,000)
6340	Special Studies	35,140	10,522	230,000	123,450	140,000	(90,000)
6345	Program Consultants	1,920	1,509	5,000	4,300	5,000	-
6399	Professional Services/Other	(13,765)	9,993	10,000	18,000	13,000	3,000
6424	Consumer Services Allocation	2,192,490	2,184,954	2,397,140	2,358,950	2,376,100	(21,040)
6430	Custodial Services	4,425	4,620	5,000	4,860	5,000	-
6493	Outside Services & Repairs	3,401,300	3,529,571	4,403,570	4,153,215	4,914,180	510,610
6521	Messenger Service	975	1,133	200	200	200	-
6530	Office Supplies	2,830	3,560	4,240	3,050	4,100	(140)
6539	Printing, Binding & Duplicating	-	56	-	-	-	-
6551	Fuel and Oil	27,175	28,881	25,800	40,000	25,000	(800)
6554	Supplies/Custodial & Cleaning	1,390	1,790	900	900	900	-
6563	Supplies/Special	20,740	17,250	45,000	40,500	35,000	(10,000)
6564	Supplies/Medical-Dental	1,335	890	1,500	1,000	1,500	-
6566	Small Tools	3,735	15,430	16,600	7,500	16,500	(100)
6569	Small Equipment	3,310	417	19,000	-	19,000	-
6590	Electricity For Resale	29,119,310	29,702,508	31,114,030	29,335,075	30,772,590	(341,440)
6601	Advertising Expense	1,425	1,774	2,000	2,000	2,000	-
6610	Bond Administration	2,500	4,250	4,250	4,250	4,250	-
6625	Program Expenses	408,010	382,252	425,000	321,000	327,100	(97,900)
6805	Maint/Land Improvements	590	611	15,000	-	7,500	(7,500)
6815	Maint & Repairs/Bldgs	18,010	14,850	17,600	17,600	17,600	-
6825	Maint & Repair / Vehicle	29,300	29,403	31,000	31,000	36,000	5,000
6827	Garage Allocation	-	-	3,800	-	-	(3,800)
6835	Maint & Repair/Equipment	5,170	7,271	8,500	5,800	8,500	-
6850	Lease Payments	-	-	5,000	3,400	3,400	(1,600)
6904	Utilities/Other	17,020	17,193	15,000	18,000	18,000	3,000
6905	Utilities / Electricity	9,810	9,659	11,000	10,000	10,000	(1,000)

BUDGET UNIT:**ALL FUND 33 DIVISIONS - ELECTRIC (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
6910	Utilities/Natural Gas	670	656	700	700	700	-
6915	Utilities/Telephone	9,435	10,179	8,400	8,700	8,700	300
7001	Interest Expense	348,005	291,429	253,550	253,550	219,015	(34,535)
7005	Principal Payment	-	-	585,000	585,000	620,000	35,000
7009	Bank Service Charge	2,725	-	-	-	-	-
7010	Franchise Fee (2%)	726,060	735,365	767,765	764,640	774,000	6,235
7012	In-lieu Fee (8%)	2,904,235	2,941,461	3,073,385	3,058,560	3,095,990	22,605
7055	Uncollectible Accounts	116,800	65,832	80,000	73,100	80,000	-
	OPERATIONS SUBTOTAL	39,588,430	40,203,146	43,949,390	41,436,700	43,875,685	(73,705)
		-	-	-	-	-	-
	<u>CAPITAL OUTLAY</u>						
7130	Structures/Other	35,950	25,797	85,000	55,000	85,000	-
7140	Equipment & Machinery	238,240	432,094	616,700	541,700	475,000	(141,700)
7145	Lines, Mains & Sewers	229,965	369,995	330,000	325,000	330,000	-
	CAPITAL OUTLAY SUBTOTAL	504,155	827,885	1,031,700	921,700	890,000	(141,700)
	<u>TRANSFERS OUT</u>						
5950	Transfer Out	109,355	121,380	30,350	123,370	31,615	1,265
	TRANSFERS OUT SUBTOTAL	109,355	121,380	30,350	123,370	31,615	1,265
	ELECTRIC FUND TOTAL:	43,290,380	44,205,564	48,508,415	45,688,339	48,499,890	(8,525)

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
OPERATIONS							
Interest - Long-Term Debt							
7001	Interest Expense	348,005	291,429	253,550	253,550	219,015	(34,535)
7005	Principal Payment	-	-	585,000	585,000	620,000	35,000
	Subtotal	348,005	291,429	838,550	838,550	839,015	465
Distribution Operations-Supervision & Engineering							
6530	Office Supplies	75	18	240	50	100	(140)
	Subtotal	75	18	240	50	100	(140)
Distribution Operations-Overhead Lines							
6563	Supplies/Special	410	117	1,000	500	1,000	-
6566	Small Tools	1,270	10,883	10,000	5,000	10,000	-
	Subtotal	1,680	11,000	11,000	5,500	11,000	-
Distribution Operations-Underground Lines							
6566	Small Tools	-	2,075	3,100	1,000	3,000	(100)
	Subtotal	-	2,075	3,100	1,000	3,000	(100)
Distribution Operations-Street Lighting & Signal							
6905	Utilities / Electricity	9,810	9,659	11,000	10,000	10,000	(1,000)
	Subtotal	9,810	9,659	11,000	10,000	10,000	(1,000)

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
Distribution Operations-Meters							
6566	Small Tools	-	-	500	500	500	-
	Subtotal	-	-	500	500	500	-
Distribution Operations-Miscellaneous Distribution							
6201	Uniforms & Laundry	16,990	16,175	20,000	25,000	30,000	10,000
6220	Training Schools	20,790	5,978	16,000	15,000	16,000	-
6225	Training Materials	205	57	1,000	1,000	1,000	-
6230	Dues & Subscriptions	22,970	22,456	22,500	22,900	23,000	500
6235	Meetings & Conferences	4,340	2,378	8,000	3,000	8,000	-
6240	Mileage Reimbursement	30	-	200	-	100	(100)
6301	Legal Fees	4,645	4,393	2,500	2,000	2,500	-
6340	Special Studies	7,140	5,777	50,000	35,000	50,000	-
6430	Custodial Services	385	-	-	-	-	-
6493	Outside Service/Repair	300	-	12,180	12,180	1,000	(11,180)
6521	Messenger Service	645	669	200	200	200	-
6530	Office Supplies	855	933	1,000	900	1,000	-
6551	Fuel and Oil	27,175	28,881	25,000	40,000	25,000	-
6563	Supplies/Special	4,605	5,970	5,000	5,000	5,000	-
6564	Supplies/Medical-Dental	1,335	890	1,500	1,000	1,500	-
6566	Small Tools	2,415	-	3,000	1,000	3,000	-
6569	Small Equipment	-	245	15,000	-	15,000	-
6601	Advertising Expense	1,425	480	2,000	2,000	2,000	-
6825	Maint & Repair / Vehicle	29,275	29,403	30,000	30,000	35,000	5,000
6827	Garage Allocation	-	-	3,800	-	-	(3,800)
6835	Maint & Repair/Equipment	810	98	5,000	5,000	5,000	-
6904	Utilities/Other	17,020	17,193	15,000	18,000	18,000	3,000
6910	Utilities/Natural Gas	670	656	700	700	700	-
6915	Utilities/Telephone	7,890	8,745	7,200	7,200	7,200	-
	Subtotal	171,915	151,376	246,780	227,080	250,200	3,420

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
Distribution Maintenance-Structures							
6430	Custodial Services	4,040	4,620	5,000	4,860	5,000	-
6493	Outside Services & Repairs	1,020	2,725	2,500	2,000	2,500	-
6554	Supplies/Custodial & Cleaning	1,390	1,790	900	900	900	-
6563	Supplies/Spcl	-	410	-	-	-	-
6805	Maint/Land Improvement	590	611	15,000	-	7,500	(7,500)
6815	Maint & Repairs/Bldgs	18,010	14,850	17,600	17,600	17,600	-
	Subtotal	25,050	25,006	41,000	25,360	33,500	(7,500)
Distribution Maintenance-Station Equipment							
6493	Outside Services & Repairs	30,830	13,829	40,000	20,000	30,000	(10,000)
6563	Supplies/Special	630	853	10,000	10,000	10,000	-
	Subtotal	31,460	14,681	50,000	30,000	40,000	(10,000)
Distribution Maintenance-Overhead Lines							
6493	Outside Services & Repairs	198,500	174,394	200,000	160,000	200,000	-
6563	Supplies/Special	5,740	3,602	4,000	4,000	4,000	-
	Subtotal	204,240	177,997	204,000	164,000	204,000	-
Distribution Maintenance-Underground Lines							
6493	Outside Services & Repairs	9,345	3,458	30,000	25,000	30,000	-
6563	Supplies/Special	3,460	2,454	2,000	2,000	2,000	-
6566	Small Tools	50	2,472	-	-	-	-
6601	Advertising Expn	-	1,294	-	-	-	-
6835	Maint & Repair/Equipment	3,595	6,434	500	-	500	-
	Subtotal	16,450	16,112	32,500	27,000	32,500	-
Distribution Maintenance-Transformer Lines							
6493	Outside Services & Repairs	5,815	3,360	10,000	4,000	10,000	-
	Subtotal	5,815	3,360	10,000	4,000	10,000	-

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
Distribution Maintenance-Street Lighting & Signals							
6563	Supplies/Special	-	-	15,000	15,000	5,000	(10,000)
	Subtotal	-	-	15,000	15,000	5,000	(10,000)
Distribution Maintenance-Meters							
6563	Supplies/Special	5,895	3,845	8,000	4,000	8,000	-
6835	Maint & Repair/Equipment	765	739	3,000	800	3,000	-
	Subtotal	6,660	4,584	11,000	4,800	11,000	-
Customer Accounts-Uncollectible Accounts							
7055	Uncollectible Accounts	116,800	65,832	80,000	73,100	80,000	-
	Subtotal	116,800	65,832	80,000	73,100	80,000	-
Engineering							
6220	Training Schools	-	910	1,000	1,000	1,000	-
6235	Meetings & Conferences	-	-	2,000	1,500	2,000	-
6340	Special Studies	28,000	-	30,000	-	30,000	-
6345	Program Consultants	1,920	1,509	5,000	4,300	5,000	-
6399	Professional Services/Other	5,785	5,922	10,000	15,000	10,000	-
6530	Office Supplies	1,810	2,609	2,000	2,000	2,000	-
6539	Prnt,Bindng&Dupl	-	56	-	-	-	-
6551	Fuel and Oil	-	-	800	-	-	(800)
6825	Maint & Repair / Vehicle	25	-	1,000	1,000	1,000	-
	Subtotal	37,540	11,007	51,800	24,800	51,000	(800)
Resource Management - Purchased Power							
6590	Electricity For Resale	29,119,310	29,702,508	31,114,030	29,335,075	30,772,590	(341,440)
	Subtotal	29,119,310	29,702,508	31,114,030	29,335,075	30,772,590	(341,440)

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
Resource Management - Planning							
6220	Training Schools	1,755	1,793	5,260	2,000	5,260	-
6225	Training Materials	5,495	-	-	-	-	-
6235	Meetings & Conferences	12,685	4,570	6,000	5,000	6,000	-
6240	Mileage Reimbursement	-	20	-	-	-	-
6301	Legal Fees	96,450	58,085	120,000	50,000	120,000	-
6340	Special Studies	-	4,745	150,000	88,450	60,000	(90,000)
6521	Messenger Service	330	464	-	-	-	-
6530	Office Supplies	90	-	1,000	100	1,000	-
6569	Small Equipment	3,310	172	4,000	-	4,000	-
6625	Program Expenses	408,010	382,252	425,000	321,000	327,100	(97,900)
6850	Lease Payments	-	-	5,000	3,400	3,400	(1,600)
6915	Utilities/Telephone	1,545	1,435	1,200	1,500	1,500	300
	Subtotal	529,670	453,536	717,460	471,450	528,260	(189,200)
Resources Management - Transmission							
6230	Dues & Subscriptions	-	-	-	-	-	-
6493	Outside Services & Repairs	537,820	541,630	703,320	594,220	708,600	5,280
	Subtotal	537,820	541,630	703,320	594,220	708,600	5,280
Resources Management - Transmission by Others							
6493	Outside Services & Repairs	2,617,670	2,790,174	3,405,570	3,335,815	3,932,080	526,510
	Subtotal	2,617,670	2,790,174	3,405,570	3,335,815	3,932,080	526,510
Administrative & General							
6230	Dues & Subscript	-	2,000	-	-	-	-
6301	Legal Fees	-	59,059	160,000	60,000	100,000	(60,000)
6399	Professional Services/Other	(19,550)	4,071	-	3,000	3,000	3,000
6424	Consumer Services Allocation	2,192,490	2,184,954	2,397,140	2,358,950	2,376,100	(21,040)
	Subtotal	2,172,940	2,250,084	2,557,140	2,421,950	2,479,100	(78,040)
Franchise Fees							
7010	Franchise Fee (2%)	726,060	735,365	767,765	764,640	774,000	6,235
7012	In-lieu Fee (8%)	2,904,235	2,941,461	3,073,385	3,058,560	3,095,990	22,605

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
	Subtotal	3,630,295	3,676,827	3,841,150	3,823,200	3,869,990	28,840
	Interest Transfers						
6610	Bond Administration	2,500	4,250	4,250	4,250	4,250	-
7009	Bank Service Charge	2,725	-	-	-	-	-
	Subtotal	5,225	4,250	4,250	4,250	4,250	-
	OPERATIONS SUBTOTAL	39,588,430	40,203,146	43,949,390	41,436,700	43,875,685	(73,705)

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
<u>CAPITAL OUTLAY</u>							
Station Equipment							
7140	Equipment & Machinery	16,430	5,884	75,000	50,000	75,000	-
	Subtotal	16,430	5,884	75,000	50,000	75,000	-
Poles, Towers & Fixtures							
7130	Structures/Other	23,500	22,625	35,000	25,000	35,000	-
7140	Equipment & Machinery	-	1,299	-	-	-	-
7145	Lines, Mains & Sewers	180	64	-	-	-	-
	Subtotal	23,680	23,988	35,000	25,000	35,000	-
Overhead Conductors & Dev							
7145	Lines, Mains & Sewers	20,775	30,192	30,000	25,000	30,000	-
	Subtotal	20,775	30,192	30,000	25,000	30,000	-
Underground Conduit							
7130	Structures/Other	12,450	2,942	25,000	5,000	25,000	-
7140	Equipment & Machinery	1,760	-	-	-	-	-
	Subtotal	14,210	2,942	25,000	5,000	25,000	-
Underground Conductors & Dev							
7145	Lines, Mains & Sewers	209,010	339,739	300,000	300,000	300,000	-
	Subtotal	209,010	339,739	300,000	300,000	300,000	-
Line Transformers							
7140	Equipment & Machinery	124,250	289,510	250,000	250,000	250,000	-
	Subtotal	124,250	289,510	250,000	250,000	250,000	-
Meters							
7140	Equipment & Machinery	72,270	61,509	150,000	100,000	150,000	-
	Subtotal	72,270	61,509	150,000	100,000	150,000	-

BUDGET UNIT:

ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)

Acct. #	DESCRIPTION	ACTUAL 12-13	ACTUAL 13-14	REVISED 14-15	YEAR END EST 14-15	PROPOSED 15-16	VARIANCE
Street Lighting							
7130	Structures/Other	-	230	25,000	25,000	25,000	-
7140	Equipment & Machinery	23,530	24,890	-	-	-	-
	Subtotal	23,530	25,120	25,000	25,000	25,000	-
Tools, Shop Equipment							
7140	Equipment & Machinery	-	49,002	141,700	141,700	-	(141,700)
	Subtotal	-	49,002	141,700	141,700	-	(141,700)
CAPITAL OUTLAY SUBTOTAL		504,155	827,885	1,031,700	921,700	890,000	(141,700)
<u>TRANSFERS OUT</u>							
Dist Oper - Overhead Line Expenses							
5950	Transfers Out	4,265	10,091	10,090	10,090	10,500	410
	Subtotal	4,265	10,091	10,090	10,090	10,500	410
Dist Oper - Underground Line Expenses							
5950	Transfers Out	4,265	10,091	10,090	10,090	10,500	410
	Subtotal	4,265	10,091	10,090	10,090	10,500	410
Dist Oper - Meters							
5950	Transfers Out	100,825	101,199	10,170	103,190	10,615	445
	Subtotal	100,825	101,199	10,170	103,190	10,615	445
TRANSFERS OUT SUBTOTAL		109,355	121,380	30,350	123,370	31,615	1,265
ELECTRIC FUND TOTAL:		43,290,380	44,205,564	48,508,415	45,688,335	48,499,890	(8,525)

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