

CAPITAL OUTLAY - SUMMARY
Fiscal Year 2019-20
ADOPTED

Fund	Division	Description	Total Budget Request Amount	Other Funding Sources										Other Funding Total	Grand Total
				General Fund	PB	CS	Electric	Water	PEG	Sewer	SLESA	AS	Gas Tax		
ADMINISTRATION															
PEG	Admin	Auditorium Equipment Upgrade	\$63,800						\$63,800						
Administration Total			\$63,800	\$0	\$0	\$0	\$0	\$0	\$63,800	\$0	\$0	\$0	\$0	\$0	\$63,800
INFORMATION TECHNOLOGY															
50% General Fund (GF), 50% Consumer Services (CS)	IT	OneSolution/Cognos Upgrade	\$20,000	\$10,000		\$10,000								\$10,000	\$20,000
33.3% GF, 33.3% CS, 33.3% Asset Seizure (AS)	IT	LARIAC \$23,737 (PYMT 3 OF 3)	7,799	2,600		2,600					2,600			5,199	7,799
100% Gen Fund - Generated with tech fees.	IT	HDL Replacement Building/Planning/Code Enforcement	328,500	328,500										-	328,500
50% GF Equip Replacement, 50% CS	IT	Phone System Cabling/ Infrastructure	150,000	75,000		75,000								75,000	150,000
Information Technology Total			\$506,299	\$416,100	\$0	\$87,600	\$0	\$0	\$0	\$0	\$0	\$2,600	\$0	\$90,199	\$506,299
PUBLIC WORKS															
Sewer (2011 Bond)	Sewer Maint	2002 John Deer 310G Backhoe/Loader	\$177,905	\$0					\$177,905					\$177,905	\$177,905
Gas Tax (Fund 12)	Street Maint	Atlas Copco - Petrol Breaker/Rock Drill	6,375									6,375		6,375	6,375
Sewer (2011 Bond)	Sewer Maint	2001 Vac-Con Sewer Truck	474,230						474,230					474,230	474,230
General Fund	Parks	Toro Grandmaster 4000-D/4010-D: Wide Area Rotary Mower	98,550	98,550										-	98,550
Public Works Total			\$757,060	\$98,550	\$0	\$0	\$0	\$0	\$0	\$652,135	\$0	\$0	\$6,375	\$658,510	\$757,060
LIGHT & WATER															
Water	Water	Equipment trailer for transportation of the Department's Backhoes and other equipment.	\$32,850					\$32,850						\$32,850	\$32,850
Water	Water	John Deere 310SL Backhoe (OAE)	151,110					151,110						151,110	151,110
Electric	Electric	New pickup truck with service body desgined for the safe and efficient distribution of traffic control, road closure signs, barricades, and safety equipment.	43,800					43,800						43,800	43,800
Electric	Electric	Replacement pickup truck for line crew supervisor	150,690				150,690							150,690	150,690
Consumer Services	CS	Four Ford Ranger Trucks	110,766			110,766								110,766	110,766
Light & Water Total			\$489,216	\$0	\$0	\$110,766	\$150,690	\$227,760	\$0	\$0	\$0	\$0	\$0	\$489,216	\$489,216

CAPITAL OUTLAY - SUMMARY
Fiscal Year 2019-20
ADOPTED

Fund	Division	Description	Total Budget Request Amount	Other Funding Sources											Grand Total	
				General Fund	PB	CS	Electric	Water	PEG	Sewer	SLESA	AS	Gas Tax	Other Funding Total		
PUBLIC SAFETY																
GF Equipment Replacement Fund	Public Safety	4-2020 Ford Police Interceptors (Utility). \$38,003.06 for each Interceptor.	\$152,015	\$152,015											\$152,015	
GF Equipment Replacement Fund	Public Safety	4-Conversions for New 2019 Ford Police Interceptor (Utility) at \$7,112.86 per conversion.	28,450	28,450											28,450	
GF Equipment Replacement Fund	Public Safety	4-Police Graphics for New 2020 Ford Police Interceptor (Utility) - \$765.17 per conversion.	3,130	3,130											3,130	
General Fund	Public Safety	Replace Carpet in Booking Area and Administration Service Center	5,545	5,545											5,545	
GF Equipment Replacement Fund	Public Safety	2 Motorola Mobile Radios for Black/White Emergency Vehicles. \$6,149.53 for each vehicle.	12,300	12,300											12,300	
General Fund	Safety IT	HP Q1J20A Sans Storage	25,125	25,125											25,125	
General Fund	Safety IT	Spillman Touch Module	17,180	17,180											17,180	
General Fund	Safety IT	Brazos XML Interface	13,560	13,560											13,560	
General Fund	Safety IT	Spillman Mobile Arrest Form	16,135	16,135											16,135	
Public Safety SLESA	Safety IT	FARO Laser Scanner	84,975	-							84,975			84,975	84,975	
Public Safety Total			\$358,415	\$273,440	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$84,975	\$0	\$0	\$84,975	\$358,415
COMMUNITY RESOURCES																
Public Benefit	Senior Services	Senior Center Energy Efficient Walk In Fridge and Freezer	\$43,800	\$0	\$43,800										\$43,800	\$43,800
General Fund	Recreation	Memorial Park Front desk, restroom areas, and kiosk renovation	27,375	27,375											27,375	
General Fund	Senior Services	Senior Center Furnishing Upgrade - Chairs and Blinds	32,850	32,850											32,850	
General Fund	Recreation	New Coverings and Curtains for Stage	10,950	10,950											10,950	
Community Services Total			\$114,975	\$71,175	\$43,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$43,800	\$114,975
Capital Outlay Grand Total			\$2,289,765	\$859,265	\$43,800	\$198,366	\$150,690	\$227,760	\$63,800	\$652,135	\$84,975	\$2,600	\$6,375	\$1,430,500	\$2,289,765	

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: **Neighborhood Improvement Coordinator** Date: **February 7, 2019**

Director's Signature: _____ Phone: _____

Contact Person: **Martin Quiroz** 812-5178

1. Description of Equipment 1. Remove current speaker and monitor which is suspended from the ceiling in the auditorium and Replace and wire with 4 each small frame JBL CBT-70J-1 on window columns 2. Add remote activated motor assembly to close and open proscenium stage curtains. 3. Install one each Marshall M-LYNX-702W Dual 7" Rackmountable monitor with HDMI, 3G-SDI, Component and Composite Inputs with Waveform and Vectorscope in the rack. 4. Install one each video keyable public speaker timing display for lower thirds on on-air programming. 5. Upgrade Lieghtronix programmer to similar unit with four-hour storable hard drive recording capability for recording of "live" content and a programmable playback for additional programs for on-air content. 6. Cloud Box for a licensed subscription music channel to play music under the on-air electronic message board. 7. Install one additional camera that can be switchable for on-air playback or isolated for Youtube "live" use.	2. Cost:	Per Unit	Total
	Purchase Price		\$40,000.00
	Tax (9.50%)	0.00	3,800.00
	Installation or other costs	0.00	20,000.00
	Total Cost	\$0.00	\$63,800.00

3. Number of Units Requested	<input type="text"/>
Check One	
New	<input checked="" type="checkbox"/>
Replacement	<input type="checkbox"/>

4. Purpose of Expenditure (Explain in Box 8)
Check One
<input type="checkbox"/> Scheduled Replacement
<input checked="" type="checkbox"/> Present Equipment Obsolete
<input type="checkbox"/> Replace Worn Out Equipment
<input type="checkbox"/> Reduce Personnel Time
<input checked="" type="checkbox"/> Expand Service
<input type="checkbox"/> New Operation
<input type="checkbox"/> Improve Procedures, Records, etc.

5. Estimated Useful Life (in years)
<input type="text" value="10 years"/>

6. Number of Similar Items In Inventory
<input type="text" value="0"/>

7. Replaced Items (Attach additional sheet if necessary)			
<u>Item</u>	<u>Equip/Asset#</u>	<u>Make</u>	<u>Age</u>
Renkus Heinz loud speaker	none	Renkus Heinz	25+ years
Ramsa stage monitor	none	Ramsa	25+ years

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 This phase of equipment will complete the entire upgrade from aged analog equipment to compatible upgraded digital equipment already installed in the previous phases of upgrades to the civic auditorium, Proposed funding source will be from the annual fees collected by our cable providers in the city--Spectrum/Charter and Frontier FiOS-PEG Fees.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 There are no fees for training or maintenance associated with this equipment. A standard warranty is included in the purchase price for all of the equipment listed above.

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division:	Information Technology	Date:	February 20, 2019
Director's Signature:	Ann Graf	Phone:	
Contact Person:	Ann Graf		

1. Description of Equipment Upgrade OneSolution from version 16.2 to 19.1.	2. Cost:	Per Unit	Total
	Purchase Price	\$20,000.00	\$20,000.00
	Tax (9.5%)	0.00	0.00
	Installation or other costs	0.00	0.00
	Total Cost	\$20,000.00	\$20,000.00
3. Number of Units Requested		1	
Check One			
New			
Replacement			

4. Purpose of Expenditure (Explain in Box 8) Check One	5. Estimated Useful Life (in years)
<input type="checkbox"/> Scheduled Replacement	
<input type="checkbox"/> Present Equipment Obsolete	
<input type="checkbox"/> Replace Worn Out Equipment	
<input type="checkbox"/> Reduce Personnel Time	
<input checked="" type="checkbox"/> Expand Service	
<input type="checkbox"/> New Operation	
<input checked="" type="checkbox"/> Improve Procedures, Records, etc.	
	6. Number of Similar Items In Inventory

7. Replaced Items (Attach additional sheet if necessary)			
<u>Item</u>	<u>Equip/Asset#</u>	<u>Make</u>	<u>Age</u>

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 There is no cost for the OneSolution upgrade. The primary cost is to migrate Cognos reporting tool from version 10.2 to Cognos 11 and provide training. This upgrade will provide some additional functionality, such as the PAF module. It will also provide general release patches that will increase functionality on several areas. **Proposed funding with 50% General Fund and 50% Light & Water Fund.**

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 No additional on-going costs.

**CITY OF AZUSA
FY 2018-19
CAPITAL OUTLAY REQUEST**

Department/Division:	Information Technology	Date:
Director's Signature:	Ann Graf	Feb 22 2019
Contact Person:	Ann Graf	Phone:

1. Description of Equipment Update of the existing digital imagery for the city wide GIS data. The update provides more recent additional data and benefits.	2. Cost:	Per Unit	Total
	Purchase Price	\$7,791.00	\$7,791.00
	Tax (9.5%)	0.00	0.00
	Installation or other costs	0.00	0.00
	Total Cost	\$7,791.00	\$7,791.00

3. Number of Units Requested	1
<u>Check One</u>	
New	X
Replacement	

4. Purpose of Expenditure (Explain in Box 8) Check One <input type="checkbox"/> Scheduled Replacement <input type="checkbox"/> Present Equipment Obsolete <input type="checkbox"/> Replace Worn Out Equipment <input type="checkbox"/> Reduce Personnel Time <input checked="" type="checkbox"/> Expand Service <input type="checkbox"/> New Operation <input type="checkbox"/> Improve Procedures, Records, etc.	5. Estimated Useful Life (in years) <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
	6. Number of Similar Items In Inventory <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

7. Replaced Items (Attach additional sheet if necessary)			
<u>Item</u>	<u>Equip/Asset#</u>	<u>Make</u>	<u>Age</u>

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 This imagery is provided via a consortium of cities via a program called LARIAC (Los Angeles Region Imagery Acquisition Consortium) The LAR-IAC represents a model in regional cooperation that improves the quality, access, and cost-effectiveness of high resolution aerial imagery. Knowledge transfer is increased through consortium program meetings, user groups, and various workshops that have been established in conjunction with this project. The imagery acquired will enable all participating jurisdictions the ability to leverage this key geographic information asset for numerous decision support business applications, which will enable the effective and efficient delivery of services. **The funding for this project can be shared between L&W 33.3%, Gen Funds 33.3%, and Asset Seizure Funds 33.3%.** The LARIAC program allows us to pay for the imagery over a 3 year period.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 This payment 3 of 3.

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: Information Technology Date: February 20, 2019

Director's Signature: Ann Graf Phone: _____

Contact Person: Ann Graf

1. Description of Equipment Replacement of HDL systems that include Building, Land Management, and Code Enforcement. Staff is beginning research on a replacement system.	2. Cost:	Per Unit	Total
	Purchase Price	\$300,000.00	\$300,000.00
	Tax (9.50%)	28,500.00	28,500.00
	Installation or other costs	0.00	0.00
	Total Cost	\$328,500.00	\$328,500.00

3. Number of Units	
Requested	1
<u>Check One</u>	
New	
Replacement	

4. Purpose of Expenditure (Explain in Box 8) <u>Check One</u> <input checked="" type="checkbox"/> Scheduled Replacement <input checked="" type="checkbox"/> Present Equipment Obsolete <input type="checkbox"/> Replace Worn Out Equipment <input type="checkbox"/> Reduce Personnel Time <input checked="" type="checkbox"/> Expand Service <input type="checkbox"/> New Operation <input checked="" type="checkbox"/> Improve Procedures, Records, etc.	5. Estimated Useful Life (in years) <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px auto;"></div> 6. Number of Similar Items In Inventory <div style="border: 1px solid black; width: 100px; height: 20px; margin: 5px auto;"></div>
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7. Replaced Items (Attach additional sheet if necessary)

Item	Equip/Asset#	Make	Age

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 The Current HDL systems are being phased out, no improvements are being made, and the vendor is sunsetting the products. A new system will provide increased functionality and efficiencies. **Proposed Funding with 100% General Funds collected with Technology Fees from the Planning, Building, and Public Works Divisions.**

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 Ongoing software maintenance

**CITY OF AZUSA
FY 2018-19
CAPITAL OUTLAY REQUEST**

Department/Division:	Information Technology	Date:	Feb 20 2019
Director's Signature:	Ann Graf	Phone:	
Contact Person:	Ann Graf		

1. Description of Equipment Network and cabling upgrade in support of the new phone system.	2. Cost:	Per Unit	Total
	Purchase Price	\$150,000.00	\$150,000.00
	Tax (9.5)	0.00	0.00
	Installation or other costs	0.00	0.00
	Total Cost	\$150,000.00	\$150,000.00
3. Number of Units Requested		1	
Check One			
New			
Replacement		X	

4. Purpose of Expenditure (Explain in Box 8) Check One	<input checked="" type="checkbox"/> Scheduled Replacement	5. Estimated Useful Life (in years) 25
	<input checked="" type="checkbox"/> Present Equipment Obsolete	
	<input checked="" type="checkbox"/> Replace Worn Out Equipment	6. Number of Similar Items In Inventory
	<input type="checkbox"/> Reduce Personnel Time	
	<input type="checkbox"/> Expand Service	
	<input type="checkbox"/> New Operation	
<input checked="" type="checkbox"/> Improve Procedures, Records, etc.		

7. Replaced Items (Attach additional sheet if necessary)			
Item	Equip/Asset#	Make	Age

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 The City of Azusa operates on an aged Avaya PBX platform that has been in operation over 24 years and has reached end of support status. Replacement parts and technical support are becoming increasingly difficult to rely on, creating a risk of a potential extended downtime in the event of a component failure. Funding sources to be equipment replacement fund.
 The City completed a review of its current environment which determined that much of the existing cabling needed to be upgraded in order to support a VOIP solution. The estimated cost for replacement solutions includes the cabling. The amount provided is a rough estimate based on a hosted solution. **Proposed Funding with 100% Equipment Replacement Funds/General Fund.**

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 There will be on-going maintenance.

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: **Public Works Streets Department** Date: **February 20, 2019**
 Director's Signature: _____ Phone: _____
 Contact Person: **Nikki Rosales, Sr. Mgmt Analyst** Phone: **626-812-5261**

1. Description of Equipment Caterpillar Inc. Model 430F2 HRC Backhoe Loader with Hammer and Buckets	2. Cost:	Per Unit	Total
	Purchase Price	\$151,142.07	\$151,142.07
	Tax (9.50%)	14,358.50	14,358.50
	Installation or other costs	12,400.00	12,400.00
	Total Cost	\$177,900.57	\$177,900.57
3. Number of Units Requested		<input type="text" value="1"/>	
Check One			
New Replacement		<input checked="" type="checkbox"/>	

4. Purpose of Expenditure (Explain in Box 8) Check One <input type="checkbox"/> Scheduled Replacement <input type="checkbox"/> Present Equipment Obsolete <input checked="" type="checkbox"/> Replace Worn Out Equipment <input type="checkbox"/> Reduce Personnel Time <input type="checkbox"/> Expand Service <input type="checkbox"/> New Operation <input type="checkbox"/> Improve Procedures, Records, etc.	5. Estimated Useful Life (in years)	<input type="text" value="10"/>
	6. Number of Similar Items In Inventory	<input type="text" value="1"/>

7. Replaced Items (Attach additional sheet if necessary)

Item	Equip/Asset#	Make	Age
2002 John Deere 310G Backhoe/Loader		John Deere	17 years

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 Current backhoe is not in proper working order. Equipment needed for sewer responsibilities. Funding will be 2011 Sewer Bond Issue.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 60 months, 2,500 hours Extended Protection Plan \$3,500; 60 months, 2,500 hour PM Service Plan \$8,900

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: **Public Works Streets Department** Date: **February 20, 2019**
 Director's Signature: _____ Phone: _____
 Contact Person: **Nikki Rosales, Sr. Mgmt Analyst** Phone: **626-812-5261**

1. Description of Equipment Atlas Copco - Cobra Combi 8318 0800 08 Petrol Breaker/Rock Drill 7/8" x 4 1/4"; Atlas Copco - Post Driver 9753 2173 99 Attachment 7/8" x 4 1/4"	2. Cost:	Per Unit	Total
	Purchase Price	\$5,610.00	\$5,610.00
	Tax (9.50%)	532.95	532.95
	Installation or other costs	230.00	230.00
	Total Cost	\$6,372.95	\$6,372.95
3. Number of Units Requested		1	
Check One			
New Replacement		X	

4. Purpose of Expenditure (Explain in Box 8) Check One <input type="checkbox"/> Scheduled Replacement <input type="checkbox"/> Present Equipment Obsolete <input type="checkbox"/> Replace Worn Out Equipment <input type="checkbox"/> Reduce Personnel Time <input type="checkbox"/> Expand Service <input type="checkbox"/> New Operation <input checked="" type="checkbox"/> Improve Procedures, Records, etc.	5. Estimated Useful Life (in years) 5
	6. Number of Similar Items In Inventory 0

7. Replaced Items (Attach additional sheet if necessary)

Item	Equip/Asset#	Make	Age

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 This piece of equipment will allow sign installation crew to core out holes instead of jackhammering. This will be a cleaner method of installation and will be a more efficient use of staff time. This will be funded with Gas Tax funding (Fund 12).

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 Routine preventive maintenance and repair

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: **Public Works Streets Department** Date: **February 20, 2019**
 Director's Signature: _____ Phone: _____
 Contact Person: **Nikki Rosales, Sr. Mgmt Analyst** Phone: **626-812-5261**

1. Description of Equipment
 Vactor 2112 Plus Sewer Cleaner - 12- Cubic Yard Capacity with 15" Positive Displacement Blower, 1500 Gallons of Water, Mounted on a 2020 Freightliner 6x4 Chassis, Air Ride Seats, Heated Remote Mirrors, with 2010 Emissions.

2. Cost:	Per Unit	Total
Purchase Price	\$433,088.00	\$433,088.00
Tax (9.50%)	41,143.36	41,143.36
Installation or other costs	0.00	0.00
Total Cost	\$474,231.36	\$474,231.36

3. Number of Units
 Requested
 Check One
 New
 Replacement

4. Purpose of Expenditure (Explain in Box 8)
 Check One
 Scheduled Replacement
 Present Equipment Obsolete
 Replace Worn Out Equipment
 Reduce Personnel Time
 Expand Service
 New Operation
 Improve Procedures, Records, etc.

5. Estimated Useful Life (in years)

6. Number of Similar Items In Inventory

7. Replaced Items (Attach additional sheet if necessary)

Item	Equip/Asset#	Make	Age
2001 Vac-Con Sewer Truck		Sterling	18 years

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 Second sewer truck for use in NPDES responsibilities, storm drain cleaning, sewer responsibilities. Will be purchased with 2011 Sewer Bond proceeds.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 Preventive maintenance and repair will be funded with the Sewer Fund; however, costs are unknown at this time.

**CITY OF AZUSA
FY 2019-2020
CAPITAL OUTLAY REQUEST**

Department/Division:	Water Distribution	Date:	February 5, 2019
Director's Signature:		Phone:	626-812-5086
Contact Person:	Ken Godbey		

1. Description of Equipment Equipment trailer for transportation of the Department's Backhoes and other equipment.	2. Cost:	Per Unit	Total
	Purchase Price	\$30,000.00	\$30,000.00
	Tax (9.50%)	2,850.00	2,850.00
	Installation or other costs	0.00	0.00
	Total Cost	\$32,850.00	\$32,850.00
3. Number of Units Requested			1
Check One			
New			
Replacement			X

4. Purpose of Expenditure (Explain in Box 8) Check One	<input type="checkbox"/> Scheduled Replacement	5. Estimated Useful Life (in years)	20 years
	<input type="checkbox"/> Present Equipment Obsolete		
	<input checked="" type="checkbox"/> Replace Worn Out Equipment	6. Number of Similar Items In Inventory	1
	<input type="checkbox"/> Reduce Personnel Time		
	<input type="checkbox"/> Expand Service		
	<input type="checkbox"/> New Operation		
<input type="checkbox"/> Improve Procedures, Records, etc.			

7. Replaced Items (Attach additional sheet if necessary)			
Item	Equip/Asset#	Make	Age
1996 Zieman Equipment Trailer	OZT	Zieman	23 years

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 Replacement of old, worn out, inadequate equipment. The Water Division serves not only the City of Azusa but portions of the City's of Covina, West Covina, Irwindale, Glendora and unincorporated LA County. This requires the use of a trailer to transport equipment to the various locations served. The current equipment trailer is inadequate. It is too narrow for our newer backhoe and the brakes are electric, versus air, making it hard to stop when loaded. It is necessary to have a trailer wide enough that also has an air brake system to safely move our equipment. This requested is funded with Water Funds.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 Routine maintenance

**CITY OF AZUSA
FY 2019-2020
CAPITAL OUTLAY REQUEST**

Department/Division:	Water Distribution	Date:	February 7, 2019
Director's Signature:		Phone:	626-812-5086
Contact Person:	Ken Godbey		

1. Description of Equipment John Deere 310SL Backhoe (OAE)	2. Cost:	Per Unit	Total
	Purchase Price	\$138,000.00	\$138,000.00
	Tax (9.50%)	13,110.00	13,110.00
	Installation or other costs	0.00	0.00
	Total Cost	\$151,110.00	\$151,110.00
3. Number of Units Requested		1	
Check One			
New			
Replacement		1.00	

4. Purpose of Expenditure (Explain in Box 8) Check One <input type="checkbox"/> Scheduled Replacement <input type="checkbox"/> Present Equipment Obsolete <input checked="" type="checkbox"/> Replace Worn Out Equipment <input type="checkbox"/> Reduce Personnel Time <input type="checkbox"/> Expand Service <input type="checkbox"/> New Operation <input type="checkbox"/> Improve Procedures, Records, etc.	5. Estimated Useful Life (in years) <div style="text-align: center; border: 1px solid black; padding: 2px;">20 years</div>
	6. Number of Similar Items In Inventory <div style="text-align: center; border: 1px solid black; padding: 2px;">2</div>

7. Replaced Items (Attach additional sheet if necessary)			
Item	Equip/Asset#	Make	Age
1996 Cat 426B	WT-24	Caterpillar	23 years

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 Replacement of old, worn out equipment. Water line excavation is a major function of the Department. Having modern and reliable equipment increases production, while minimizing reactive maintenance and down time. This requested is funded with Water Funds.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 Routine maintenance

**CITY OF AZUSA
FY 2019-2020
CAPITAL OUTLAY REQUEST**

Department/Division:	Light and Water / Water	Date:	February 4, 2019
Director's Signature:		Phone:	626-812-5086
Contact Person:	Ken Godbey		

1. Description of Equipment New pickup truck with service body designed for the safe and efficient distribution of traffic control, road closure signs, barricades, and safety equipment. This requested is funded with Water Funds.	2. Cost:	Per Unit	Total
	Purchase Price	\$40,000.00	\$40,000.00
	Tax (9.50%)	3,800.00	3,800.00
	Installation or other costs	0.00	0.00
	Total Cost	\$43,800.00	\$43,800.00
3. Number of Units Requested		1	
Check One			
New			
Replacement		X	

4. Purpose of Expenditure (Explain in Box 8) Check One <input type="checkbox"/> Scheduled Replacement <input type="checkbox"/> Present Equipment Obsolete <input checked="" type="checkbox"/> Replace Worn Out Equipment <input type="checkbox"/> Reduce Personnel Time <input type="checkbox"/> Expand Service <input type="checkbox"/> New Operation <input type="checkbox"/> Improve Procedures, Records, etc.	5. Estimated Useful Life (in years)	10 years
	6. Number of Similar Items In Inventory	0

7. Replaced Items (Attach additional sheet if necessary)			
Item	Equip/Asset#	Make	Age
1995 Ford F-250 truck with service body	WT-03	Ford	24 years

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
This truck is modified to carry and deploy delineation and traffic control equipment. This truck is currently too small to carry necessary equipment for water related construction and is in constant need of repair. The daily reliability of this truck is essential for the safe deployment of traffic control equipment.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
Routine maintenance.

**CITY OF AZUSA
FY 2019-2020
CAPITAL OUTLAY REQUEST**

Department/Division: **Light and Water / Electric** Date: **February 7, 2019**
 Director's Signature: _____ Phone: _____
 Contact Person: **Dave Patterson** Phone: **626-812-5216**

1. Description of Equipment Replacement pickup truck for line crew supervisor	2. Cost:	Per Unit	Total
	Purchase Price	\$137,615.00	\$137,615.00
	Tax (9.50%)	13,073.43	13,073.43
	Installation or other costs	0.00	0.00
	Total Cost	\$150,688.43	\$150,688.43

3. Number of Units Requested: **1**
 Check One
 New
 Replacement

4. Purpose of Expenditure (Explain in Box 8)
 Check One
 Scheduled Replacement
 Present Equipment Obsolete
 Replace Worn Out Equipment
 Reduce Personnel Time
 Expand Service
 New Operation
 Improve Procedures, Records, etc.

5. Estimated Useful Life (in years)
10 years

6. Number of Similar Items In Inventory
0

7. Replaced Items (Attach additional sheet if necessary)

Item	Equip/Asset#	Make	Age
Ford pickup truck with service body	LT-XX	Ford	20years

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 Replace aging equipment with more reliable service truck. This requested is funded with Electric Funds.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 Routine maintenance.

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: Utilities/Consumer Services Date: February 25, 2019
 Director's Signature: _____ Phone: _____
 Contact Person: Pete Adame 626.812.5127

1. Description of Equipment Four Ford Ranger Trucks.	2. Cost:	Per Unit	Total
	Purchase Price	\$25,280.95	\$101,123.80
	Tax (9.5%)	2,401.69	9,606.76
	Installation or other costs	8.75	35.00
	Total Cost	\$27,691.39	\$110,765.56
3. Number of Units Requested		<u>4</u>	
Check One			
New			
Replacement		<u>X</u>	

4. Purpose of Expenditure (Explain in Box 8) Check One <input type="checkbox"/> Scheduled Replacement <input type="checkbox"/> Present Equipment Obsolete <input checked="" type="checkbox"/> Replace Worn Out Equipment <input type="checkbox"/> Reduce Personnel Time <input type="checkbox"/> Expand Service <input type="checkbox"/> New Operation <input type="checkbox"/> Improve Procedures, Records, etc.	5. Estimated Useful Life (in years) <u>10</u>
	6. Number of Similar Items In Inventory <u>4</u>

7. Replaced Items (Attach additional sheet if necessary)

Item	Equip/Asset#	Make	Age
FORD RANGER TRUCK		FORD	20
FORD RANGER TRUCK		FORD	23
FORD RANGER TRUCK		FORD	21
FORD RANGER TRUCK		FORD	19

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 This requested is funded with Consumer Services Funds.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 Major and routine engine,transmission,tire and body maintenance.

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: **Public Safety-Police** Date: **February 14,2019**
 Director's Signature: **Steve Hunt** Phone:
 Contact Person: **Mike Bertelsen** **3297**

1. Description of Equipment 2020 Ford Police Interceptor (Utility)	2. Cost:	Per Unit	Total
	Purchase Price	\$34,698.00	\$138,792.00
	Tax (9.5%)	3,296.31	\$13,185.24
	Installation or other costs	8.75	35.00
	Total Cost	\$38,003.06	\$152,012.24
3. Number of Units Requested		4	
Check One			
New			
Replacement		X	

4. Purpose of Expenditure (Explain in Box 8) Check One	5. Estimated Useful Life (in years)
<input checked="" type="checkbox"/> Scheduled Replacement	4
<input type="checkbox"/> Present Equipment Obsolete	
<input checked="" type="checkbox"/> Replace Worn Out Equipment	
<input type="checkbox"/> Reduce Personnel Time	
<input type="checkbox"/> Expand Service	
<input type="checkbox"/> New Operation	
<input type="checkbox"/> Improve Procedures, Records, etc.	
	6. Number of Similar Items In Inventory
	16

7. Replaced Items (Attach additional sheet if necessary)

Item	Equip/Asset#	Make	Age
P-4 2014 Ford Police Interceptor Sedan	P-4	Ford	5
P-5 2014 Ford Police Interceptor Sedan	P-5	Ford	5
P-11 2015 Ford Police Interceptor Sedan	P-11	Ford	4
P-12 2015 Ford Police Interceptor Utility	P-12	Ford	4

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 Scheduled replacement of current patrol fleet vehicles using General Fund Equipment Replacement Funds.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 Service, wear and tear and expected maintenance. The cost for service maintenance of newer patrol car is approximately \$1,200 for the maintenance per year. The manufacturer provides a 3 year or 36,000 mile warranty.

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: **Public Safety-Police** Date: **February 14,2018**
 Director's Signature: **Steve Hunt** Phone: **3297**
 Contact Person: **Mike Bertelsen**

1. Description of Equipment Conversion for New 2019 Ford Police Interceptor (Utility)	2. Cost:	Per Unit	Total
	Purchase Price	\$6,730.01	\$26,920.04
	Tax (9.5%) Installation or other costs	639.35	\$2,557.40
	Total Cost	\$7,369.36	\$28,451.44
	3. Number of Units Requested	4	
Check One			
New			
Replacement	X		

4. Purpose of Expenditure (Explain in Box 8) Check One	<input checked="" type="checkbox"/> Scheduled Replacement	5. Estimated Useful Life (in years) 3
	<input type="checkbox"/> Present Equipment Obsolete	
	<input checked="" type="checkbox"/> Replace Worn Out Equipment	6. Number of Similar Items In Inventory 16
	<input type="checkbox"/> Reduce Personnel Time	
	<input type="checkbox"/> Expand Service	
	<input type="checkbox"/> New Operation	
<input type="checkbox"/> Improve Procedures, Records, etc.		

7. Replaced Items (Attach additional sheet if necessary)

Item	Equip/Asset#	Make	Age
P-4 2015 Ford Police Interceptor Sedan (Eq	P-4	Ford	5
P-5 2015 Ford Police Interceptor Sedan (Eq	P-5	Ford	5
P-11 2015 Ford Police Interceptor Sedan (Eq	P-11	Ford	4
P-12 2015 Ford Police Interceptor Utility (Equ	P-12	Ford	4

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 Scheduled replacement of current patrol fleet vehicles (Equipment) using General Fund Equipment Replacement Funds.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 Remove and replace equipment (Salvage) from old units into new units

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: **Public Safety-Police** Date: **February 14,2019**
 Director's Signature: **Steve Hunt** Phone: **3297**
 Contact Person: **Mike Bertelsen**

1. Description of Equipment Police Graphics for New 2020 Ford Police Interceptor (Utility)	2. Cost:	Per Unit	Total
	Purchase Price	\$713.97	\$2,855.88
	Tax (9.5%)	67.83	\$271.31
	Installation or other costs		
	Total Cost	\$781.80	\$3,127.19
3. Number of Units Requested		4	
Check One			
New			
Replacement		X	

4. Purpose of Expenditure (Explain in Box 8) Check One	5. Estimated Useful Life (in years)
<input checked="" type="checkbox"/> Scheduled Replacement	4
<input type="checkbox"/> Present Equipment Obsolete	
<input checked="" type="checkbox"/> Replace Worn Out Equipment	
<input type="checkbox"/> Reduce Personnel Time	
<input type="checkbox"/> Expand Service	
<input type="checkbox"/> New Operation	
<input type="checkbox"/> Improve Procedures, Records, etc.	
	6. Number of Similar Items In Inventory
	16

7. Replaced Items (Attach additional sheet if necessary)

Item	Equip/Asset#	Make	Age
P-4 2014 Ford Police Interceptor Sedan	P-4	Ford	5
P-5 2014 Ford Police Interceptor Sedan	P-5	Ford	5
P-11 2015 Ford Police Interceptor Sedan	P-11	Ford	4
P-12 2015 Ford Police Interceptor Utility	P-12	Ford	4

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 Scheduled replacement of current (Graphics) patrol fleet vehicles using General Fund Equipment Replacement Funds.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: Public Safety-Police	Date: February 14,2019
Director's Signature: Steve Hunt	Phone: 3297
Contact Person: Mike Bertelsen	

1. Description of Equipment Replace Carpet in Booking Area and Administration Service Center	2. Cost:	Per Unit	Total
	Purchase Price	\$5,543.00	\$5,543.00
	Tax (9.5%)		
	Installation or other costs		
	Total Cost	\$5,543.00	\$5,543.00
3. Number of Units Requested		1	
Check One			
New			
Replacement		X	

4. Purpose of Expenditure (Explain in Box 8) Check One	<input type="checkbox"/> Scheduled Replacement	5. Estimated Useful Life (in years) <input type="text"/>
	<input type="checkbox"/> Present Equipment Obsolete	
	<input checked="" type="checkbox"/> Replace Worn Out Equipment	6. Number of Similar Items In Inventory <input type="text"/>
	<input type="checkbox"/> Reduce Personnel Time	
	<input type="checkbox"/> Expand Service	
	<input type="checkbox"/> New Operation	
<input type="checkbox"/> Improve Procedures, Records, etc.		

7. Replaced Items (Attach additional sheet if necessary)			
<u>Item</u>	<u>Equip/Asset#</u>	<u>Make</u>	<u>Age</u>
Carpet			5

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
General Fund request.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: **Public Safety-Police** Date: **February 20, 2018**
 Director's Signature: **Steve Hunt** Phone: **3297**
 Contact Person: **Mike Bertelsen**

1. Description of Equipment 2 Motorola Mobile Radios For Black/White Emergency Vehicles	2. Cost:	Per Unit	Total
	Purchase Price	\$5,462.59	\$10,925.18
	Tax (9.5%)	518.95	1,037.89
	Installation or other costs	168.00	336.00
	Total Cost	\$6,149.54	\$12,299.06

3. Number of Units Requested **2**
 Check One
 New
 Replacement **X**

4. Purpose of Expenditure (Explain in Box 8)
 Check One
 Scheduled Replacement
 Present Equipment Obsolete
 Replace Worn Out Equipment
 Reduce Personnel Time
 Expand Service
 New Operation
 Improve Procedures, Records, etc.

5. Estimated Useful Life (in years)
5

6. Number of Similar Items In Inventory
60

7. Replaced Items (Attach additional sheet if necessary)

Item	Equip/Asset#	Make	Age

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 Scheduled replacement of current patrol fleet vehicles (Equipment) using General Fund Equipment Replacement Funds.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: **PD IT** Date: **February 14, 2019**

Director's Signature: _____ Phone: _____

Contact Person: **Zuriel Romero** **626-812-3285**

1. Description of Equipment HP Q1J20A Sans Storage	2. Cost:	Per Unit	Total
	Purchase Price	\$22,943.81	\$22,943.81
	Tax (9.50%)	2,179.66	2,179.66
	Installation or other costs	0.00	0.00
	Total Cost	\$25,123.47	\$25,123.47

3. Number of Units Requested	1
<u>Check One</u>	
New	x
Replacement	

4. Purpose of Expenditure (Explain in Box 8) Check One <input type="checkbox"/> Scheduled Replacement <input type="checkbox"/> Present Equipment Obsolete <input type="checkbox"/> Replace Worn Out Equipment <input type="checkbox"/> Reduce Personnel Time <input type="checkbox"/> Expand Service <input checked="" type="checkbox"/> New Operation <input type="checkbox"/> Improve Procedures, Records, etc.	5. Estimated Useful Life (in years) <div style="text-align: center; border: 1px solid black; width: 100px; margin: 0 auto;">10</div> 6. Number of Similar Items In Inventory <div style="text-align: center; border: 1px solid black; width: 100px; margin: 0 auto;">0</div>
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7. Replaced Items (Attach additional sheet if necessary)

<u>Item</u>	<u>Equip/Asset#</u>	<u>Make</u>	<u>Age</u>

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 To provide secure storage for all of our virtual servers. General Funds Request.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 none

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: Police Department	Date: February 19, 2019
Director's Signature: _____	Phone: 626-812-3235
Contact Person: Tamara Patlogar	

1. Description of Equipment Spillman Touch Module - This is a facet of our Police Software which allows the interface to be accessed via external devices like tablets and smart phones. It would be an asset for command staff to remotely be fully aware of the details on active incidents. It minimizes the need to call for every detail regarding the event as they can see it in real time themselves. This alleviates some of the burden on patrol and dispatch personnel who are actively working the event. The interface would also be available to other areas in the police department like the Detective Bureau. With a tool like this the detectives will be able to access previous history at locations, previous calls, etc.... while out in the field on active investigations.	2. Cost:	Per Unit	Total
	Purchase Price	\$15,690.24	\$15,690.24
	Tax (9.50%)	1,490.57	1,490.57
	Installation or other costs		0.00
	Total Cost	\$17,180.81	\$17,180.81

3. Number of Units Requested	1
<u>Check One</u>	
New	X
Replacement	

4. Purpose of Expenditure (Explain in Box 8)

Check One

<input type="checkbox"/>	Scheduled Replacement
<input type="checkbox"/>	Present Equipment Obsolete
<input type="checkbox"/>	Replace Worn Out Equipment
<input type="checkbox"/>	Reduce Personnel Time
<input type="checkbox"/>	Expand Service
<input type="checkbox"/>	New Operation
<input checked="" type="checkbox"/>	Improve Procedures, Records, etc.

5. Estimated Useful Life (in years)

Infinite

6. Number of Similar Items In Inventory

0

7. Replaced Items (Attach additional sheet if necessary)

<u>Item</u>	<u>Equip/Asset#</u>	<u>Make</u>	<u>Age</u>

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 General Fund Request.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 2nd year Maintenance/Support fee - 2,145.31

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: **Police Department** Date: **February 19, 2019**

Director's Signature: _____ Phone: _____

Contact Person: **Tamara Patlogar** **626-812-3235**

1. Description of Equipment
 Brazos XML Interface - This interface will allow the electronic ticketwriters to download data directly into the Spillman software. The electronic ticketwriters are new pieces of equipment obtained with grant funding. The integration of the two systems will greatly reduce the time spent by records specialists manually entering the data into the system. The interface will also eventually assist us in electronically submitting citation data directly to the LA County court system.

2. Cost:	Per Unit	Total
Purchase Price	\$12,381.82	\$12,381.82
Tax (9.50%)	1,176.27	1,176.27
Installation or other costs		
Total Cost	\$13,558.09	\$13,558.09

3. Number of Units
 Requested
 Check One
 New
 Replacement

4. Purpose of Expenditure (Explain in Box 8)
 Check One
 Scheduled Replacement
 Present Equipment Obsolete
 Replace Worn Out Equipment
 Reduce Personnel Time
 Expand Service
 New Operation
 Improve Procedures, Records, etc.

5. Estimated Useful Life (in years)

6. Number of Similar Items In Inventory

7. Replaced Items (Attach additional sheet if necessary)

<u>Item</u>	<u>Equip/Asset#</u>	<u>Make</u>	<u>Age</u>

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 General Fund Request.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 2nd year Maintenance/Support fee - 2,215.12

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: Police Department	Date: February 19, 2019
Director's Signature: _____	Phone: 626-812-3235
Contact Person: Tamara Patlogar	

1. Description of Equipment Spillman Mobile Arrest Form - The mobile arrest form is a new component within the Spillman Software system which will simplify the data entry process for the officers in the field. It allows for them to streamline their entries and has been shown to improve data accuracy as it minimizes the transfer of data from the jail screen and provides a direct route. The form was also created to assist with the transition to the FBI's National Incident-Based Reporting System (NIBRS) requirement which will be required by January 1, 2021. The form acquires and compiles data within the Spillman system in accordance with the CA NIBRS requirements allowing for easier electronic submission to CA DOJ.	2. Cost:	Per Unit	Total
	Purchase Price	\$14,735.00	\$14,735.00
	Tax (9.50%)	1,399.83	1,399.83
	Installation or other costs		0.00
	Total Cost	\$16,134.83	\$16,134.83

3. Number of Units Requested	1
Check One	
New	X
Replacement	

4. Purpose of Expenditure (Explain in Box 8)

Check One

<input type="checkbox"/>	Scheduled Replacement
<input type="checkbox"/>	Present Equipment Obsolete
<input type="checkbox"/>	Replace Worn Out Equipment
<input type="checkbox"/>	Reduce Personnel Time
<input type="checkbox"/>	Expand Service
<input type="checkbox"/>	New Operation
<input checked="" type="checkbox"/>	Improve Procedures, Records, etc.

5. Estimated Useful Life (in years)

Infinite

6. Number of Similar Items In Inventory

0

7. Replaced Items (Attach additional sheet if necessary)

Item	Equip/Asset#	Make	Age

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
General Fund Request.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
2nd year Maintenance/Support fee - 1,610

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division: Police Department	Date: February 20, 2019
Director's Signature: _____	Phone: 626-812-3210
Contact Person: Rob Landeros	

1. Description of Equipment FARO Laser Scanner 3D Measurement, Imaging, and Realization Device for use on fatal traffic accidents and crime scenes	2. Cost:	Per Unit	Total
	Purchase Price	\$42,855.19	\$42,855.19
	Tax (9.50%)	4,071.24	4,071.24
	Installation or other costs	38,045.84	38,045.84
	Total Cost	\$84,972.27	\$84,972.27
3. Number of Units Requested		1	
Check One			
New		X	
Replacement			

4. Purpose of Expenditure (Explain in Box 8) Check One	5. Estimated Useful Life (in years)
<input type="checkbox"/> Scheduled Replacement	<input type="text"/>
<input type="checkbox"/> Present Equipment Obsolete	
<input type="checkbox"/> Replace Worn Out Equipment	
<input type="checkbox"/> Reduce Personnel Time	
<input type="checkbox"/> Expand Service	
<input checked="" type="checkbox"/> New Operation	
<input checked="" type="checkbox"/> Improve Procedures, Records, etc.	
	6. Number of Similar Items In Inventory
	<input type="text" value="0"/>

7. Replaced Items (Attach additional sheet if necessary)			
<u>Item</u>	<u>Equip/Asset#</u>	<u>Make</u>	<u>Age</u>

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 AZPD Traffic Bureau does not currently have a functioning total station to handle fatal traffic accident investigations. A FARO Imaging Device would give investigators the ability to properly investigate and document fatal traffic accidents and crime scenes. SLESA Funds.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division:	Community Resources/ Senior Nutrition	Date:	February 25, 2019
Director's Signature:		Phone:	626-812-5115
Contact Person:	Lenore Gonzales		

1. Description of Equipment Walk In Fridge and Freezer	2. Cost:	Per Unit	Total
	Purchase Price	\$40,000.00	\$40,000.00
	Tax (9.50%)	3,800.00	3,800.00
	Installation or other costs	0.00	0.00
	Total Cost	\$43,800.00	\$43,800.00
3. Number of Units Requested			1
Check One			
New			
Replacement			X

4. Purpose of Expenditure (Explain in Box 8) Check One	5. Estimated Useful Life (in years)
<input type="checkbox"/> Scheduled Replacement	15
<input type="checkbox"/> Present Equipment Obsolete	
<input checked="" type="checkbox"/> Replace Worn Out Equipment	
<input type="checkbox"/> Reduce Personnel Time	
<input type="checkbox"/> Expand Service	
<input type="checkbox"/> New Operation	
<input type="checkbox"/> Improve Procedures, Records, etc.	
	6. Number of Similar Items In Inventory
	1

7. Replaced Items (Attach additional sheet if necessary)			
Item	Equip/Asset#	Make	Age
Walk in fridge and freezer		not able to identify	32 years
Primary justification is the convenience for customers at			

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 Continuous repairs being made. A new walk in fridge and freezer is needed to keep foods within the needed temperatures required by the health department. Public Benefits Fund Request.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division:	Community Resources/Senior Programs	Date:	February 25, 2019
Director's Signature:		Phone:	626-812-5220
Contact Person:	Miki Carpenter		

1. Description of Equipment Strip wallpaper, texture walls, and paint Memorial Park front desk and restroom areas and add registration kiosk area in lobby.	2. Cost:	Per Unit	Total
	Purchase Price	\$25,000.00	\$25,000.00
	Tax (9.50%)	2,375.00	2,375.00
	Installation or other costs	0.00	0.00
	Total Cost	\$27,375.00	\$27,375.00
3. Number of Units Requested		1	
Check One			
New			
Replacement			

4. Purpose of Expenditure (Explain in Box 8) Check One	5. Estimated Useful Life (in years)
<input type="checkbox"/> Scheduled Replacement	15
<input checked="" type="checkbox"/> Present Equipment Obsolete	
<input type="checkbox"/> Replace Worn Out Equipment	
<input type="checkbox"/> Reduce Personnel Time	
<input type="checkbox"/> Expand Service	
<input type="checkbox"/> New Operation	
<input type="checkbox"/> Improve Procedures, Records, etc.	
6. Number of Similar Items In Inventory	

7. Replaced Items (Attach additional sheet if necessary)			
Item	Equip/Asset#	Make	Age
Front desk area of main office is not set up for maximized for efficiency or customer waiting. Currently there is no kiosk area for registration, and this redesign would create 2 workstations, a front desk area, and could accommodate disabled patrons.			

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 Primary justification is the convenience for customers and efficiency of operations for thousands of customers per year. General Funds Request.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.
 None

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division:	Community Resources/ Senior Programs	Date:	February 25, 2019
Director's Signature:		Phone:	
Contact Person:	Lenore Gonzales		

1. Description of Equipment Senior Center furnishings upgrade: 200 chairs for dining and TV room (\$10,000) window coverings for classrooms, library, lobby and offices (\$20,000).	2. Cost:	Per Unit	Total
	Purchase Price	\$30,000.00	\$30,000.00
	Tax (9.50%)	2,850.00	2,850.00
	Installation or other costs	0.00	0.00
	Total Cost	\$32,850.00	\$32,850.00
3. Number of Units Requested			1
Check One			
New			
Replacement			X

4. Purpose of Expenditure (Explain in Box 8) Check One <input type="checkbox"/> Scheduled Replacement <input type="checkbox"/> Present Equipment Obsolete <input checked="" type="checkbox"/> Replace Worn Out Equipment <input type="checkbox"/> Reduce Personnel Time <input type="checkbox"/> Expand Service <input type="checkbox"/> New Operation <input type="checkbox"/> Improve Procedures, Records, etc.	5. Estimated Useful Life (in years)	10
	6. Number of Similar Items In Inventory	

7. Replaced Items (Attach additional sheet if necessary)

Item	Equip/Asset#	Make	Age
Chairs in dining and TV room			
Blinds in lobby, offices, dining area			

Primary justification is the convenience for customers a

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
Continuous repairs being made. A new walk in fridge and freezer is needed to keep foods within the needed tempertures required by the health department. General Funds Request.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division:	Community Resources	Date:	February 25, 2019
Director's Signature:		Phone:	626-812-5220
Contact Person:	Miki Carpenter		

1. Description of Equipment New window coverings and curtains for stage at Womens' Club	2. Cost:	Per Unit	Total
	Purchase Price	\$10,000.00	\$10,000.00
	Tax (9.50%)	950.00	950.00
	Installation or other costs	0.00	0.00
	Total Cost	\$10,950.00	\$10,950.00
3. Number of Units Requested		1	
Check One			
New			
Replacement			

Check One <input type="checkbox"/> Scheduled Replacement <input type="checkbox"/> Present Equipment Obsolete <input checked="" type="checkbox"/> Replace Worn Out Equipment <input type="checkbox"/> Reduce Personnel Time <input type="checkbox"/> Expand Service <input type="checkbox"/> New Operation <input type="checkbox"/> Improve Procedures, Records, etc.	5. Estimated Useful Life (in years)	15
	6. Number of Similar Items In Inventory	

7. Replaced Items (Attach additional sheet if necessary)			
<u>Item</u>	<u>Equip/Asset#</u>	<u>Make</u>	<u>Age</u>
Curtains at stage, window covers			30+

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 Primary justification is the convenience for customers and efficiency of operations for thousands of customers per year. Continuous repairs being made. A new walk in fridge and freezer is needed to keep foods within the needed temperatures required by the health department. General Funds Request.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.

**CITY OF AZUSA
FY 2019-20
CAPITAL OUTLAY REQUEST**

Department/Division:	Recreation and Family Services/Parks Division	Date:	February 25, 2019
Director's Signature:		Phone:	626-812-5259
Contact Person:	Roy Chavez		

1. Description of Equipment Toro Groundmaster 4000-D/4010-D: Wide area rotary mower	2. Cost:	Per Unit	Total
	Purchase Price	\$90,000.00	\$90,000.00
	Tax (9.50%)	8,550.00	8,550.00
	Installation or other costs	0.00	0.00
	Total Cost	\$98,550.00	\$98,550.00
3. Number of Units Requested		1	
Check One			
New			
Replacement		X	

Check One <input type="checkbox"/> Scheduled Replacement <input type="checkbox"/> Present Equipment Obsolete <input checked="" type="checkbox"/> Replace Worn Out Equipment <input type="checkbox"/> Reduce Personnel Time <input type="checkbox"/> Expand Service <input type="checkbox"/> New Operation <input type="checkbox"/> Improve Procedures, Records, etc.	5. Estimated Useful Life (in years) <div style="text-align: right; border: 1px solid black; padding: 2px; width: 100px; margin: 0 auto;">10</div> 6. Number of Similar Items In Inventory <div style="text-align: right; border: 1px solid black; padding: 2px; width: 100px; margin: 0 auto;">1</div>
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7. Replaced Items (Attach additional sheet if necessary)			
Item	Equip/Asset#	Make	Age
Groundmaster wide area rotary mower		Toro	15

8. Justification - Proposed Funding: Indicate any allocation to multiple sources:
 Current mower requires ongoing maintenance and often is non-functional requiring staff to use much more labor intensive equipment. Recurrent breakdowns cause delays in completing scheduled landscape maintenance.

9. Indicate any on-going costs associated with item(s): maintenance, warranties, training, etc.