

# LIGHT AND WATER

Public Benefit Programs

Recycling and Solid Waste

Consumer Services

Water Utility

Electric Utility



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# LIGHT AND WATER PUBLIC BENEFIT PROGRAMS PROGRAM COMMENTARY

## **PROGRAM DESCRIPTION:**

The California electric restructuring legislation (AB 1890) signed into law on September 23, 1996, requires municipal electric utilities to expend 2.85% of their retail revenues to fund investments in energy conservation and provides for establishment of a surcharge to collect such funds. The usage surcharge, referred to as the public benefit charge (PBC), is authorized to continue in effect until January 1, 2012 and in all likelihood will be extended by legislature before the sunset date. The Public Benefit program provides cost-effective demand-side management services to promote energy-efficiency and energy conservation; investment in renewable energy resources and technologies consistent with existing statutes and regulations; research, development and demonstration programs that advance science or technology which would not result from regulated competitive market environments; and services provided to low-income electricity customers, including but not limited to, targeted energy efficiency services and rate discounts.

## **STRATEGIC GOALS:**

The Public Benefits fund has an accumulated a balance of about \$2 million and the PBC is expected to generate an additional \$750,000 during FY 2011-12. The main strategic goal of this division is therefore to increase customer participation in energy-efficiency, energy-conservation, renewable energy, and other eligible programs funded by the PBC. A variety of channels will be used to promote program participation, including outreach to the Chamber of Commerce, direct mailers, utility billing inserts, and web page advertisements.

## **FY 11-12 PROGRAM HIGHLIGHTS:**

Several conservation programs have been developed over the years under the Public Benefits Program. Some of these include: (1) Commercial & Industrial Energy Partnership program which provides energy audits for businesses and incentives up to \$10,000 or 50% of project cost, except for lighting retrofits which have a 100% incentive up to \$1,500; (2) LED TV and Computer Monitor Program which provides rebates of up to \$750 or 25% of the cost of LED TVs and monitors; (3) CFL Giveaways to promote energy efficient lighting; (4) Weatherization Rebate Program; (5) Appliance Rebate Program for refrigerators, but under this year's budget additional appliances such as washing machines and dishwashers will be added to the program; (6) Air Conditioner Rebate Program; (7) Shade Tree Program; (8) Residential Low Income assistance; (9) Educational and online learning opportunities regarding energy conservation are also funded through the PBC budget; and (10) About \$200,000 will be made available through this year's budget for ICE Energy or thermal storage units to offset peak power demand for some customers.



**BUDGET UNIT:****2440739xxx L&W PUBLIC BENEFIT PROGRAMS**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b><u>PERSONNEL</u></b>						
<b>ADMINISTRATION OF PBC</b>						
6003	Salaries/Regular	50,800	51,920	77,525	77,665	140
6006	Salaries/Temp & Part-Time	-	4,010	-	-	-
6015	Salaries/Vacation	3,665	3,745	-	-	-
6024	Salaries/Sick Leave	-	565	-	-	-
6045	Salaries/Education Incentive	1,020	1,020	1,015	1,015	-
6048	Salaries/Language	-	-	-	120	120
6101	PERS/Employee Contribution	3,920	4,025	5,595	5,610	15
6105	PERS/Employer Contribution	6,720	6,725	9,195	10,060	865
6109	PARS/Employer Contribution	3,070	3,820	4,810	4,805	(5)
6125	FICA/Employer Contrib/Med	975	1,040	1,340	1,355	15
6140	Life Insurance Allocation	180	150	205	205	-
6155	Workers' Comp Allocation	2,265	2,450	3,145	3,150	5
6160	LTD Insurance Allocation	490	440	605	605	-
6165	Unemployment Allocation	50	55	95	95	-
6175	Benefits/Flex Plan	9,990	10,085	13,670	14,335	665
6180	Deferred Comp/Employer Paid	1,245	1,260	1,260	1,530	270
	<b>SUBTOTAL</b>	<b>84,390</b>	<b>91,310</b>	<b>118,460</b>	<b>120,550</b>	<b>2,090</b>
<b>ENERGY EFFICIENCY PROGRAM</b>						
6006	Salaries/Temp & Part Time	-	7,920	32,905	-	(32,905)
6101	PERS/Employee Contribution	-	265	-	-	-
6105	PERS/Employer Contribution	-	435	-	-	-
6109	PARS/Employer	-	155	-	-	-
6125	FICA/Employer Contrib/Med	-	115	-	-	-
6155	Workers' Comp Allocation	-	315	-	-	-
6165	Unemployment Allocation	-	10	-	-	-
	<b>SUBTOTAL</b>	<b>-</b>	<b>9,215</b>	<b>32,905</b>	<b>-</b>	<b>(32,905)</b>
	<b>PERSONNEL SUBTOTAL</b>	<b>84,390</b>	<b>100,525</b>	<b>151,365</b>	<b>120,550</b>	<b>(30,815)</b>

**LIGHT & WATER - PUBLIC BENEFITS PROGRAM  
ACTIVITY DETAIL**

Account Number		Description	Cost
2440739000	6625	<b>Program Expense</b> - Low Income Assistance Program (\$40,000), Energy Efficiency Program (\$940,000), Renewables Program (\$60,000), Research & Development (\$10,000), Other Program Expenses (\$40,000).	<b>\$1,090,000</b>

**BUDGET UNIT:**

**2440739xxx L&W PUBLIC BENEFIT PROGRAMS**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b><u>OPERATIONS</u></b>						
<b>RESIDENTIAL LOW INCOME</b>						
6625	Program Expense	28,525	31,570	40,000	40,000	-
	SUBTOTAL	28,525	31,570	40,000	40,000	-
<b>ENERGY EFFICIENCY PROGRAM</b>						
6625	Program Expense	236,610	605,555	800,830	940,000	139,170
	SUBTOTAL	236,610	605,555	800,830	940,000	139,170
<b>RESEARCH &amp; DEVELOPMENT</b>						
6625	Program Expense	-	-	10,000	10,000	-
	SUBTOTAL	-	-	10,000	10,000	-
<b>RENEWABLES</b>						
6625	Program Expense	-	-	60,000	60,000	-
	SUBTOTAL	-	-	60,000	60,000	-
<b>ADMINISTRATION OF PBC</b>						
6551	Fuel and Oil	-	-	1,000	1,000	-
6625	Program Expense	26,710	15,390	40,000	40,000	-
6825	Maint & Repair/Vehicle	-	-	7,200	7,200	-
	SUBTOTAL	26,710	15,390	48,200	48,200	-
	<b>OPERATIONS SUBTOTAL</b>	<b>291,845</b>	<b>652,515</b>	<b>959,030</b>	<b>1,098,200</b>	<b>139,170</b>
	<b>PUBLIC BENEFIT PROG FUND TOTAL</b>	<b>376,235</b>	<b>753,040</b>	<b>1,110,395</b>	<b>1,218,750</b>	<b>108,355</b>

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# LIGHT AND WATER RECYCLING AND SOLID WASTE PROGRAM COMMENTARY

## **PROGRAM DESCRIPTION:**

Recycling and Solid Waste Management programs are managed by Administrative Division of the Utilities Department to ensure compliance with State laws. Refuse collection and recycling services are provided on a contract basis by Athens Services. Utilities Administration works closely with the Customer Service division on rate setting, billing, customer service and public information issues. Utilities Administration also administers two State-provided block grant programs (the Used Oil Recycling Block Grant and the Beverage Container Recycling Grant), and promotes use of reusable grocery bags and proper disposal of “sharps” medical waste. Division activities include support of code enforcement regarding illegal disposal issues and violations of Athens Services’ Exclusive Franchise Agreement.

## **STRATEGIC GOALS:**

- Maintain a waste diversion rate of 50% or more to stay in compliance with the State’s recycling mandate, AB 939.
- Maintain competitive rates for refuse collection services.
- Consider how closure of Puente Hills landfill in 2013 will impact service charges and waste diversion.
- Promote recycling and proper disposal of used motor oil, household hazardous wastes and sharps medical waste.
- Support community organizations that help implement programs like backyard composting.
- Work with San Gabriel Valley Council of Governments to develop long term, low cost disposal options.

## **FY 11-12 PROGRAM HIGHLIGHTS:**

- Prepare AB 939 report for calendar year 2010 and submit it to the California Department of Resources Recycling & Recovery.
- Prepare and implement refuse rate adjustments pursuant to contract terms with Athens Services.
- Administer Used Oil Recycling and Beverage Container Grant Programs.
- Promote use of reusable grocery bags and proper disposal of sharps waste by distribution of mail back containers.
- Provide financial support for collection and disposal of hazardous waste generated at City facilities.
- Support the City’s *Cleaner, Greener and More Beautiful Azusa* program by scheduling a Household Hazardous Waste and Electronic Waste Round-up in the City, and by updating and mailing a booklet about the City’s Recycling Programs to all homes and businesses.
- Implement Commercial Recycling Technical Assistance program through workshops and by providing waste audits to businesses and advice on how to set up source separated recycling programs.



**BUDGET UNIT:**

**3940750065/3640750000 LIGHT & WATER-SOLID WASTE MGT**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b><u>PERSONNEL</u></b>						
<b>OIL BLOCK GRANT</b>						
6003	Salaries/Regular	-	1,040	-	-	-
	SUBTOTAL	-	1,040	-	-	-
<b>AB 939 FEE</b>						
6003	Salaries/Regular	33,575	49,770	56,135	56,135	-
6012	Salaries/Comp-Time	25	185	-	-	-
6015	Salaries/Vacation	1,695	2,835	-	-	-
6024	Salaries/Sick Leave	1,885	1,840	-	-	-
6027	Salaries/Bereavement	-	480	-	-	-
6045	Salaries/Education Incentive	365	365	365	365	-
6063	Salaries/Jury Duty	30	-	-	-	-
6101	PERS/Employee Contribution	2,725	3,975	4,015	4,015	-
6105	PERS/Employer Contribution	4,675	6,640	6,600	7,210	610
6109	PARS/Employer Contribution	1,360	1,640	1,625	1,625	-
6125	FICA/Employer Contrib/Med	680	1,015	985	990	5
6140	Life Insurance Allocation	130	150	150	150	-
6155	Workers' Comp Allocation	1,565	2,260	2,260	2,260	-
6160	LTD Insurance Allocation	370	435	435	435	-
6165	Unemployment Allocation	45	65	70	70	-
6175	Benefits/Flex Plan	6,825	10,485	11,290	11,875	585
6180	Deferred Comp/Employer Paid	570	710	720	720	-
	SUBTOTAL	56,520	82,850	84,650	85,850	1,200
<b>PERSONNEL SUBTOTAL</b>		<b>56,520</b>	<b>83,890</b>	<b>84,650</b>	<b>85,850</b>	<b>1,200</b>

**LIGHT & WATER - RECYCLING AND SOLID WASTE  
ACTIVITY DETAIL**

Account Number		Description	Cost
3940750065	6220	<b>Training Schools</b> - Training in compliance with AB 939, State regulations and block grants through organizations like the California Resources Recycling Association (CRRA).	<b>\$500</b>
	6235	<b>Meetings/Conferences</b> - For attendance at meetings of Southern California Waste Management Forum, Solid Waste Association of North America (SWANA), San Gabriel Valley Council of Governments Solid Waste Working Group, and Los Angeles County Integrated Waste Management Task Force.	<b>\$1,000</b>
	6625	<b>Program Expenses</b> - Program expenses in this cost center cover programs such as used oil recycling (\$13,000), school beverage container recycling (\$12,700), disposal of hazardous waste generated from city facilities (\$7,500), promotion of reusable grocery bags (\$4,500), promotion of proper disposal of sharps waste (\$6,000), promotion of backyard composting (\$7,450), Program Advertising (\$5,000), and Commercial Recycling Technical Assistance (\$128,450).	<b>\$184,600</b>
	6455	<b>Refuse Contract</b> - This is the amount expected to be billed by Azusa Light & Water for residential refuse collection services provided by Athens Services. This is amount paid to Athens Services excluding City fees, such as the Franchise Fee and AB 939 Fee.	<b>\$2,944,060</b>
	7055	<b>Uncollectible Accounts</b> - This is for write offs of uncollectible accounts.	<b>\$30,000</b>

**BUDGET UNIT:**

**3940750065/3640750000 LIGHT & WATER-SOLID WASTE MGT**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>OPERATIONS</b>						
<b>OIL BLOCK GRANT</b>						
6625	Program Expense	11,575	8,130	8,230	13,000	4,770
	SUBTOTAL	11,575	8,130	8,230	13,000	4,770
<b>BEVERAGE CONTAINER RECYCLING</b>						
6625	Program Expense	7,485	5,715	640	12,700	12,060
	SUBTOTAL	7,485	5,715	640	12,700	12,060
<b>AB 939 FEE</b>						
6220	Training Schools	350	895	1,000	500	(500)
6235	Meetings & Conferences	305	-	1,600	1,000	(600)
6301	Legal Fees	730	3,300	4,000	4,000	-
6493	Outside Services & Repairs	-	-	200	200	-
6518	Postage	1,310	1,380	1,500	2,000	500
6527	Supplies/Computer	105	-	500	500	-
6530	Office Supplies	40	-	200	200	-
6539	Printing, Binding & Duplicating	1,840	1,895	2,000	2,000	-
6572	Office Furniture & Equipment	-	590	500	500	-
6625	Program Expense	34,790	32,990	33,600	158,900	125,300
6915	Utilities/Telephone	-	340	710	710	-
7025	Overhead Expense	33,655	33,655	33,655	33,655	-
	SUBTOTAL	73,125	75,045	79,465	204,165	124,700
<b>REFUSE CONTRACT</b>						
6455	Refuse Collection	2,990,300	2,894,390	3,260,000	2,944,060	(315,940)
7055	Uncollectible Accounts	37,970	29,915	30,000	30,000	-
	SUBTOTAL	3,028,270	2,924,305	3,290,000	2,974,060	(315,940)
<b>OPERATIONS SUBTOTAL</b>		<b>3,120,455</b>	<b>3,013,195</b>	<b>3,378,335</b>	<b>3,203,925</b>	<b>(174,410)</b>

**BUDGET UNIT:**

**3940750065/3640750000 LIGHT & WATER-SOLID WASTE MGT**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b><u>TRANSFERS OUT</u></b>						
<b>AB 939 FEE</b>						
5950	Transfers Out	150,000	-	117,200	-	(117,200)
	SUBTOTAL	150,000	-	117,200	-	(117,200)
<b>REFUSE CONTRACT</b>						
5950	Transfers Out	585,800	590,000	541,400	602,190	60,790
	SUBTOTAL	585,800		541,400	602,190	60,790
	<b>TRANSFERS OUT SUBTOTAL</b>	<b>735,800</b>	<b>295,000</b>	<b>658,600</b>	<b>602,190</b>	<b>(56,410)</b>
	<b>SOLID WASTE MGMT. TOTAL</b>	<b>3,912,775</b>	<b>3,392,085</b>	<b>4,121,585</b>	<b>3,891,965</b>	<b>(229,620)</b>
<i>FUNDING:</i>						
	AB 939 FEE FUND 39	(279,645)	(158,935)	(281,315)	(290,015)	8,700
	GRANT FUND 28	(19,060)	(13,845)	(8,870)	(25,700)	16,830
	REFUSE FUND 36	(3,614,070)	(2,924,305)	(3,831,400)	(3,576,250)	(255,150)
	<b>Total Funding</b>	<b>(3,912,775)</b>	<b>(3,097,085)</b>	<b>(4,121,585)</b>	<b>(3,891,965)</b>	<b>(229,620)</b>

# **LIGHT & WATER CONSUMER SERVICES PROGRAM COMMENTARY**

## **PROGRAM DESCRIPTION:**

This portion of the budget consists of the Utility Board, Utilities Administration, and Customer Service. The City Council meets monthly as the Utility Board pursuant to the Azusa Municipal Code to provide policy direction to the Utilities Department. Utilities Administration administers the Utility Board agenda process and coordinates preparation of the Department budget, work plan, legislative monitoring, property management, facilities maintenance, purchasing, payment processing, payroll, and assists with work order tracking and billing. Utilities Administration also conducts financial analysis, prepares various reports, and determines when rate adjustments are necessary.

Customer Service consists of three cost centers, including Records and Collections, Meter Reading, and Supervision. Customer Service is responsible for electric and water utility billing, collections, answering customer calls, assisting walk-in customers, meter reading, turning services on and off, month-end closing of utility financial records and maintaining the financial reporting interface to Finance Department. Additionally, Customer Service bills for sewer, solid waste collection, public benefits program and community maintenance fees. This division is responsible for key account services for large business customers and both water & electric conservation programs.

## **STRATEGIC GOALS:**

The goal of Utilities Administration is to provide administrative support to the Utility Board and various Utility divisions to ensure that communication between the Board and Utilities staff is effective and results-oriented. Administrative services also aims at providing accurate financial forecasts for budgeting and rate setting purposes so that the Azusa Light & Water's operational and capital requirements are met through affordable and predictable utility rates.

Customer Service is charged to ensure that its operations are managed efficiently and in a cost effective manner, and also in a way that ensures customers experience a high degree of satisfaction with our services. Customer Service will continue to offer a variety of services and programs to customers so customers have choices in billing, payment options, and how they communicate with the utility. In 2011-12, Customer Service will complete the Customer Information System upgrade to Version 4.0.

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**FY 11-12 PROGRAM HIGHLIGHTS:**

Utilities Administration will continue to administer Utility Board agenda process and provide support services to various Utility divisions in the areas of payroll processing, accounts payable/receivable, purchase orders, property management, facilities maintenance, annual operating budget preparation, monthly and quarterly budget reporting, and debt service administration including preparation and filing of annual disclosure reports. Utilities Administration will monitor the water and electric funds for compliance with bond funding covenants and City reserve policy requirements and calculate power cost adjustments semi-annually to ensure that retail rates are adequately recovering wholesale power costs. Utilities Administration will also provide administrative support to FARECal (a Joint Powers Authority formed under California Municipal Utilities Association) to assist them in administering debt service accounting, auditing and filing functions as required by State statutes.

Customer Service will continue Call Recording, online bill presentment and payment for utility customers and implement cash payment service for customers at six walk-in payment centers. A Customer Information System upgrade is planned to start this fiscal year and be completed in 2011-12. This division will also continue representing the department in keeping information current on the Light & Water web site. Customer Service will re-evaluate existing electric and water rebate programs to help the community conserve these resources and will seek to increase public awareness of customer programs and services offered by the utility.

**Budget Division: LIGHT AND WATER - CONSUMER SERVICES (ALL)**

**Full Time Positions**

**Part Time Positions**

<b>Position Title</b>	<b>FY 10-11 Revised Allocation</b>	<b>FY 11-12 Adopted Allocation</b>	<b>FY 10-11 Revised Salary</b>	<b>FY 11-12 Adopted Salary</b>	<b>Position Title</b>	<b>FY 10-11 Revised Hours</b>	<b>FY 11-12 Adopted Hours</b>	<b>FY 10-11 Revised Wages</b>	<b>FY 11-12 Adopted Wages</b>
Director of Utilities	1.00	1.00	\$182,000	\$182,000	Cashiers	3,120	3,328	\$54,910	\$58,570
Assistant to the Director of Utilities <sup>(a)</sup>	0.75	0.75	76,095	76,095	Drought Techs	1,560	1,560	26,090	27,295
Senior Management Analyst	1.00	1.00	76,095	76,095	Cust Srv Rep I	2,080	1,664	40,525	38,520
Senior Administrative Technician <sup>(b)</sup>	0.50	0.50	30,770	30,770	Office Spec I	1,560	1,664	28,565	35,015
Asst Director-Cust Care and Solutions <sup>(c)</sup>	0.85	0.85	107,955	107,955					
Customer Care Operations Supervisor	1.00	1.00	77,960	79,460					
Customer Services Representative I	1.00	0.00	42,125	0					
Customer Services Representative II <sup>(d)</sup>	3.95	0.95	200,425	50,370					
Customer Services Representative III	6.00	10.00	345,505	573,095					
Field Services Representative	2.00	2.00	128,250	130,770					
Field Services Supervisor	1.00	1.00	72,510	73,900					
Meter Reader	6.00	6.00	364,100	375,420					
Administrative Analyst	1.00	1.00	68,025	69,690					
<sup>(a)</sup> .25 FTE Recycling and Solid Waste									
<sup>(b)</sup> .50 FTE Recycling and Solid Waste									
<sup>(c)</sup> .15 FTE Public Benefits									
<sup>(d)</sup> .05 FTE Public Benefits									
<b>TOTAL</b>	<b>26.05</b>	<b>26.05</b>	<b>\$1,771,815</b>	<b>\$1,825,620</b>	<b>TOTAL</b>	<b>8,320</b>	<b>8,216</b>	<b>\$150,090</b>	<b>\$159,400</b>

**BUDGET UNIT:**

**ALL FUND 31 DIVISIONS-CONSUMER SERVICES (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b><u>PERSONNEL</u></b>						
6003	Salaries/Regular	1,594,875	1,563,740	1,771,815	1,825,620	53,805
6006	Salaries/Temp & Part-Time	98,515	146,940	150,090	159,400	9,310
6012	Salaries/Comp-Time	5,465	1,320	-	-	-
6015	Salaries/Vacation	88,945	95,530	-	-	-
6024	Salaries/Sick Leave	55,220	66,570	-	-	-
6027	Salaries/Bereavement	740	5,495	-	-	-
6033	Overtime Pay/Premium	13,700	8,225	15,000	12,500	(2,500)
6045	Standby Pay/Premium	2,010	5,915	1,990	4,040	2,050
6047	Salaries/Bonuses	-	43,365	-	-	-
6048	Salaries/Language Pay	22,250	17,560	15,480	15,480	-
6063	Salaries/Jury Duty	840	425	-	-	-
6069	Allowances/Vehicle	5,425	5,115	26,400	26,400	-
6072	Salaries/Injury	475	1,490	-	-	-
6091	Leave Liability Adjustments	19,990	(8,980)	-	-	-
6101	PERS/Employee Contribution	132,745	132,765	125,395	129,940	4,545
6105	PERS/Employer Contribution	227,595	221,670	206,860	234,325	27,465
6109	PARS/Employer	61,600	54,645	66,595	68,825	2,230
6125	FICA/Employer Contrib/Med	27,180	31,430	33,320	34,225	905
6133	Retiree Health Premium Reimb	7,740	7,445	9,070	9,070	-
6140	Life Insurance Allocation	6,645	4,640	4,745	4,925	180
6155	Workers' Comp Allocation	76,215	78,375	78,010	80,385	2,375
6160	LTD Insurance Allocation	16,175	13,320	14,100	14,585	485
6165	Unemployment Allocation	2,115	2,275	3,250	3,320	70
6175	Benefits/Flex Plan	394,480	409,330	445,215	450,700	5,485
6180	Deferred Comp/Employer Paid	7,410	6,010	8,370	8,370	-
<b>PERSONNEL SUBTOTAL</b>		<b>2,868,350</b>	<b>2,921,635</b>	<b>2,975,705</b>	<b>3,082,110</b>	<b>106,405</b>



**Budget Division: LIGHT AND WATER - CONSUMER SERVICES-CUSTOMER CARE FIELD SRV**

**Full Time Positions**

**Part Time Positions**

<b>Position Title</b>	<b>FY 10-11 Revised Allocation</b>	<b>FY 11-12 Adopted Allocation</b>	<b>FY 10-11 Revised Salary</b>	<b>FY 11-12 Adopted Salary</b>	<b>Position Title</b>	<b>FY 10-11 Revised Hours</b>	<b>FY 11-12 Adopted Hours</b>	<b>FY 10-11 Revised Wages</b>	<b>FY 11-12 Adopted Wages</b>
Field Services Representative	2.00	2.00	\$128,250	\$130,770	Drought Techs	1,560	1,560	\$26,090	\$27,295
Field Services Supervisor	1.00	1.00	72,510	73,900					
Meter Reader	6.00	6.00	364,100	375,420					
<b>TOTAL</b>	9.00	9.00	\$564,860	\$580,090	<b>TOTAL</b>	1,560	1,560	\$26,090	\$27,295





**BUDGET UNIT:**

**ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b><u>PERSONNEL</u></b>						
<b>Utility Board</b>						
6069	Allowances/Vehicle	-	-	21,000	21,000	-
6160	LTD Insurance Allocation	-	-	400	400	-
6165	Unemployment Allocation	-	-	850	850	-
	Subtotal	-	-	22,250	22,250	-
<b>Utility Administration</b>						
6003	Salaries/Regular	356,510	328,520	357,960	364,960	7,000
6006	Salaries/Temp & Part-Time	11,780	24,725	28,565	22,180	(6,385)
6012	Salaries/Comp-Time	2,290	185	-	-	-
6015	Salaries/Vacation	16,485	11,555	-	-	-
6024	Salaries/Sick Leave	14,370	5,410	-	-	-
6027	Salaries/Bereavement	-	1,440	-	-	-
6033	Overtime Pay/Premium	2,825	-	-	-	-
6045	Salaries/Education Incentive	1,105	2,545	1,090	2,540	1,450
6063	Salaries/Jury Duty	95	-	-	-	-
6069	Allowances/Vehicle	5,425	5,115	5,400	5,400	-
6101	PERS/Employee Contribution	29,300	26,390	25,250	25,840	590
6105	PERS/Employer Contribution	50,275	44,085	41,680	46,630	4,950
6109	PARS/Employer Contribution	26,885	17,615	28,330	28,790	460
6125	FICA/Employer Contrib/Med	3,435	5,890	6,430	6,480	50
6140	Life Insurance Allocation	2,210	875	965	990	25
6155	Workers' Comp Allocation	16,805	15,020	15,720	15,795	75
6160	LTD Insurance Allocation	4,240	2,695	2,780	2,835	55
6165	Unemployment Allocation	510	535	445	450	5
6175	Benefits/Flex Plan	49,200	47,230	50,430	52,175	1,745
6180	Deferred Comp/Employer Paid	5,130	3,670	6,300	6,300	-
	Subtotal	598,875	543,500	571,345	581,365	10,020



**BUDGET UNIT:****ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>Field Services</b>						
6003	Salaries/Regular	499,030	504,790	564,860	580,090	15,230
6006	Salaries/Temp & Part-Time	11,010	27,645	26,090	27,295	1,205
6012	Salaries/Comp-Time	2,300	820	-	-	-
6015	Salaries/Vacation	27,220	33,835	-	-	-
6024	Salaries/Sick Leave	14,685	9,420	-	-	-
6027	Salaries Bereavement	-	1,310	-	-	-
6033	Overtime Pay/Premium	6,610	7,965	-	-	-
6047	Salaries/Bonuses	-	20,295	-	-	-
6048	Salaries/Language Pay	3,565	3,650	2,400	2,400	-
6072	Salaries / Injury	45	-	-	-	-
6101	PERS/Employee Contribution	39,210	40,060	39,965	41,030	1,065
6105	PERS/Employer Contribution	67,215	66,890	65,930	73,980	8,050
6109	PARS/Employer Contribution	13,000	13,595	12,770	13,115	345
6125	FICA/Employer Contrib/Med	9,720	10,595	10,890	11,140	250
6140	Life Insurance Allocation	1,760	1,490	1,510	1,555	45
6155	Workers' Comp Allocation	22,680	24,460	23,730	24,380	650
6160	LTD Insurance Allocation	4,770	4,200	4,395	4,505	110
6165	Unemployment Allocation	605	665	750	770	20
6175	Benefits/Flex Plan	136,145	142,390	157,635	158,625	990
	Subtotal	859,570	914,075	910,925	938,885	27,960
<b>Customer Records &amp; Collections</b>						
6003	Salaries/Regular	628,800	615,930	731,915	772,615	40,700
6006	Salaries/Temp & Part-Time	75,725	94,570	95,435	109,925	14,490
6012	Salaries/Comp-Time	875	315	-	-	-
6015	Salaries/Vacation	37,515	41,625	-	-	-
6024	Salaries/Sick Leave	20,815	47,150	-	-	-
6027	Salaries Bereavement	740	2,745	-	-	-
6033	Overtime Pay/Premium	4,265	260	15,000	12,500	(2,500)
6045	Salaries/Education Incentive	905	3,370	900	1,500	600
6047	Salaries/Bonuses	-	23,070	-	-	-
6048	Salaries/Language Pay	18,685	13,910	13,080	13,080	-
6063	Salaries/Jury Duty	150	425	-	-	-
6072	Salaries/Injury	430	1,490	-	-	-
6091	Leave Liability Adjustment	19,990	(8,980)	-	-	-

**BUDGET UNIT:****ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
6101	PERS/Employee Contribution	55,195	57,360	52,595	55,485	2,890
6105	PERS/Employer Contribution	94,595	95,725	86,725	100,025	13,300
6109	PARS/Employer Contribution	14,660	15,255	18,575	20,000	1,425
6125	FICA/Employer Contrib/Med	11,870	12,730	14,250	14,845	595
6133	Retiree Health Premium Reimb	7,740	7,445	9,070	9,070	-
6140	Life Insurance Allocation	2,260	1,935	1,985	2,095	110
6155	Workers' Comp Allocation	31,495	33,790	34,240	35,890	1,650
6160	LTD Insurance Allocation	6,055	5,430	5,685	6,005	320
6165	Unemployment Allocation	875	930	1,085	1,130	45
6175	Benefits/Flex Plan	195,390	205,405	224,355	226,445	2,090
6180	Deferred Comp/Employer Paid	540	540	540	540	-
	Subtotal	1,229,570	1,272,425	1,305,435	1,381,150	75,715
<b>Employee Related</b>						
6003	Salaries/Regular	110,535	114,500	107,955	107,955	-
6015	Salaries/Vacation	7,725	8,515	-	-	-
6024	Salaries/Sick Leave	5,350	4,590	-	-	-
6063	Salaries/Jury Duty	595	-	-	-	-
6075	Vacation Pay-Off	-	4,900	-	-	-
6078	Sick Leave Pay-Off	-	2,120	-	-	-
6101	PERS/Employee Contribution	9,040	8,955	7,585	7,585	-
6105	PERS/Employer Contribution	15,510	14,970	12,525	13,690	1,165
6109	PARS/Employer	7,055	8,180	6,920	6,920	-
6125	FICA/Employer Contrib/Med	2,155	2,215	1,750	1,760	10
6140	Life Insurance Allocation	415	340	285	285	-
6155	Workers' Comp Allocation	5,235	5,105	4,320	4,320	-
6160	LTD Insurance Allocation	1,110	995	840	840	-
6165	Unemployment Allocation	125	145	120	120	-
6175	Benefits/Flex Plan	13,745	14,305	12,795	13,455	660
6180	Deferred Comp/Employer Paid	1,740	1,800	1,530	1,530	-
	Subtotal	180,335	191,635	156,625	158,460	1,835
<b>PERSONNEL SUBTOTAL</b>		<b>2,868,350</b>	<b>2,921,635</b>	<b>2,966,580</b>	<b>3,082,110</b>	<b>115,530</b>

**LIGHT & WATER - CONSUMER SERVICES  
ACTIVITY DETAIL**

Account Number		Description	Cost
3140701xxx, 3140702xxx, 3140711xxx	6220	<b>Training Schools</b> - American Public Power Association (APPA) training workshops on finance, rate setting and utility accounting; workshops sponsored by the California Municipal Utilities Association (CMUA); and other work related training as deemed necessary by Utilities Administration and Customer Services Division. (\$500 for Administrative Services (AS); \$2,000 for Customer Services (CS))	<b>\$2,500</b>
	6230	<b>Dues/Subscriptions</b> - CMUA, Southern California Public Power Authority (SCPPA), APPA, and Customer Service Newsletter for Customer Service Representatives (CSRs). (\$250 for AS; \$300 for CS)	<b>\$550</b>
	6235	<b>Meeting/Conferences</b> - CMUA Annual Conference and Board meetings, CMUA Capitol Day, CMUA Utility Managers Summit, APPA conferences, APPA Legislative Rally, SCPPA Congressional Tour, San Gabriel Valley Water Committee (SGVWC) Meeting, American Water Works Association (AWWA) Conference, Three Valley Water Municipal Water District Meeting, Light & Water Key Accounts Meeting, Northern California Power Agency (NCPA) Annual Meeting and Strategic Workshop, Lodi Energy Center (LEC), Transmission Agency of Northern California (TANC) Anniversary, CAISO Stakeholder Symposium, Public Officials Workshop, State of the City, National League of Cities Conference, Executive Steering Committee, and Users' meeting of Customer Information System service provider, Systems & Software (S&S), and National Association of Credit Management (NACM) conference. (\$5,595 for Utility Board (UB); \$13,395 for AS; \$3,310 for CS)	<b>\$22,300</b>
	6415	<b>Computer Software Services</b> - Customer Service Program-related expenses, including Customer Information System maintenance, phone system maintenance, and various software licenses. (\$124,700 for CS)	<b>\$124,700</b>
	6493	<b>Outside Services &amp; Repairs</b> - Pest control services, document archive/retrieve services, locksmith services, Itron maintenance, Verizon - TOU customer modem bills, FSR Nextel cell phones, after hours answering service, lockbox, bill print and mail and online billing services, armored car service, temporary employment agency, and customer communications. (\$6,565 for AS; \$178,935 for CS)	<b>\$192,200</b>
	6539	<b>Printing, Binding &amp; Duplicating</b> - Copier supplies, business card printing, and utility billing inserts. (\$2,500 for AS; \$20,000 for CS).	<b>\$22,500</b>

Account Number	Description	Cost
6601	<b>Advertising Expense</b> - Recreation Gym Decal and miscellaneous. (\$3,000 for AS)	<b>\$3,000</b>
6815	<b>Maintenance &amp; Repair of Building</b> - Light & Water Office building roof annual maintenance and other miscellaneous repairs (\$26,600 for AS)	<b>\$26,600</b>
6825	<b>Maintenance &amp; Repair of Vehicles</b> - Meter Reader trucks: Car wash and tires and other miscellaneous repairs (\$11,000 for CS)	<b>\$11,000</b>
6835	<b>Maintenance &amp; Repair of Equipment</b> - Azusa Light & Water heating, ventilation and air conditioning (HVAC) equipment, elevator, fire extinguishers, waterfall, outdoor LED electronic sign, automatic doors, vending machines, printers, fax machine, ice machine, drinking fountains, and office equipment maintenance and repairs (\$36,900 for AS; \$14,800 for CS)	<b>\$51,700</b>
6915	<b>Utilities/Telephone</b> - Cell phone and other phone charges. (\$2,000 for AS; \$9,100 for CS)	<b>\$11,100</b>
7050	<b>Donations/Contributions</b> - Azusa Chamber of Commerce, Golden Week, City's Annual Winter Festival by Recreation & Family Services Department, Rose Parade, Civic Leadership, and other miscellaneous donations desired by the Utility Board. (\$59,905 for UB & AS)	<b>\$59,905</b>

**BUDGET UNIT:**

**ALL FUND 31 DIVISIONS-CONSUMER SERVICES (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b><u>OPERATIONS</u></b>						
6201	Uniforms & Laundry	12,780	14,310	16,000	15,000	(1,000)
6210	Employee Awards	110	-	500	300	(200)
6215	Tuition Reimbursement	-	-	2,000	-	(2,000)
6220	Training Schools	2,365	955	1,500	2,500	1,000
6230	Dues & Subscriptions	450	445	750	550	(200)
6235	Meetings & Conferences	7,590	21,150	18,784	22,300	3,516
6301	Legal Fees	14,250	15,745	16,500	14,500	(2,000)
6399	Professional Services/Other	15,505	32,500	22,500	15,500	(7,000)
6415	Computer Software Support	63,500	92,780	128,600	124,700	(3,900)
6423	Administrative Allocation	1,114,035	1,260,475	1,276,000	1,104,680	(171,320)
6430	Custodial Services	4,130	11,700	15,000	15,000	-
6493	Outside Services & Repairs	151,765	153,315	195,670	185,500	(10,170)
6518	Postage	167,900	136,610	170,000	170,000	-
6521	Messenger Service	655	460	975	950	(25)
6530	Office Supplies	14,190	12,660	15,800	17,000	1,200
6539	Printing, Binding & Duplicating	15,590	14,325	21,500	22,500	1,000
6551	Fuel and Oil	16,070	17,895	18,000	25,000	7,000
6554	Supplies/Custodial & Cleaning	2,885	3,995	4,000	4,170	170
6563	Supplies/Special	7,625	10,825	15,210	12,500	(2,710)
6564	Supplies/Medical-Dental	910	3,505	4,800	4,150	(650)
6566	Small Tools	275	15	3,000	3,000	-
6569	Small Equipment	8,115	1,280	5,000	5,000	-
6570	Computer Peripherals/Misc	240	1,995	500	500	-
6572	Office Furniture & Equipment	5,245	1,225	10,216	7,200	(3,016)
6601	Advertising Expense	3,170	5,910	4,200	3,000	(1,200)
6615	Safety & Security Services Exp	10,865	10,460	12,500	13,370	870
6625	Program Expense	-	2,880	-	-	-
6670	IT Allocation	494,315	500,000	519,085	562,780	43,695
6740	Claims Expense/Liability	358,260	358,260	394,085	394,085	-
6805	Maintenance/Land Improvements	16,295	12,205	16,400	14,790	(1,610)
6815	Maint & Repairs/Bldgs	52,760	19,410	26,000	26,600	600
6825	Maint & Repair / Vehicle	14,530	8,825	10,000	11,000	1,000
6827	Garage Allocation	790	665	1,000	2,000	1,000

**BUDGET UNIT:****ALL FUND 31 DIVISIONS-CONSUMER SERVICES (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
6835	Maint & Repair/Equipment	25,580	33,775	50,300	51,700	1,400
6840	Rent/Office Furniture & Equip	3,890	3,930	4,500	4,500	-
6904	Utilities/Other	6,635	8,280	10,000	10,000	-
6915	Utilities/Telephone	5,045	5,795	7,100	11,100	4,000
7009	Bank Service Charges	2,485	1,915	1,000	500	(500)
7050	Donations/Contribution	53,435	54,700	59,905	59,905	-
7075	Fee Collection Expense	3,370	295	1,000	1,000	-
7080	Refund	-	65	-	-	-
	<b>OPERATIONS SUBTOTAL</b>	<b>2,677,605</b>	<b>2,835,535</b>	<b>3,079,880</b>	<b>2,938,830</b>	<b>(141,050)</b>
	<b>TRANSFERS OUT</b>					
5950	Transfers Out	195,810	179,840	205,745	195,385	(10,360)
	<b>TRANSFERS OUT SUBTOTAL</b>	<b>195,810</b>	<b>179,840</b>	<b>205,745</b>	<b>195,385</b>	<b>(10,360)</b>
	<b>CONSUMER SERVICE FUND TOTAL:</b>	<b>5,741,765</b>	<b>5,937,010</b>	<b>6,261,330</b>	<b>6,216,325</b>	<b>(45,005)</b>

**BUDGET UNIT:**

**ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b><u>OPERATIONS</u></b>						
<b>Utility Board</b>						
6235	Meetings & Conferences	2,005	6,690	7,100	7,100	-
6301	Legal Fees	11,580	9,820	10,000	10,000	-
6521	Messenger Service	240	235	275	350	75
6670	IT Allocation	7,355	8,345	18,000	18,000	-
	Subtotal	21,180	25,090	35,375	35,450	75
<b>Utility Administration</b>						
6399	Professional Services	12,000	-	-	-	-
	Subtotal	12,000	-	-	-	-
<b>Consumer Services - Administrative</b>						
6220	Training Schools	350	35	500	500	-
6230	Dues & Subscriptions	-	210	250	250	-
6235	Meetings & Conferences	5,540	12,590	8,100	11,000	2,900
6301	Legal Fees	-	440	1,500	1,500	-
6399	Professional Services/Other	3,505	32,500	22,500	15,500	(7,000)
6493	Outside Services & Repairs	1,730	1,015	1,000	970	(30)
6521	Messenger Service	205	135	250	250	-
6530	Office Supplies	2,475	2,755	5,000	4,000	(1,000)
6539	Printing, Binding & Duplicating	595	160	500	2,500	2,000
6551	Fuel and Oil	1,755	-	-	-	-
6563	Supplies/Special	2,520	3,330	2,500	2,250	(250)
6564	Supplies/Medical-Dental	315	1,995	3,800	2,150	(1,650)
6569	Small Equipment	-	1,280	-	-	-
6570	Computer Peripherals/Misc	240	1,995	500	500	-
6572	Office Furniture & Equipment	1,580	1,225	2,000	2,200	200
6601	Advertising Expense	3,170	5,910	4,200	3,000	(1,200)
6915	Utilities/Telephone	1,180	1,780	2,000	2,000	-
7050	Donations/Contribution	53,435	54,700	59,905	59,905	-
	Subtotal	78,595	122,055	114,505	108,475	(6,030)

**BUDGET UNIT:**

**ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>Utilities - Administration</b>						
6423	Administrative Allocation	1,114,035	1,260,475	1,276,000	1,104,680	(171,320)
6740	Claims Expense/Liability	358,260	358,260	394,085	394,085	-
	Subtotal	1,472,295	1,618,735	1,670,085	1,498,765	(171,320)
<b>General Plant - Maintenance</b>						
6430	Custodial Services	4,130	11,700	15,000	15,000	-
6493	Outside Services & Repairs	4,005	5,405	5,270	5,600	330
6554	Supplies/Custodial & Cleaning	2,885	3,995	4,000	4,170	170
6563	Supplies/Special	105	445	1,210	1,080	(130)
6615	Safety & Security Services Exp	10,790	10,460	12,500	13,370	870
6805	Maintenance/Land Improvements	16,295	12,205	16,400	14,790	(1,610)
6815	Maint & Repairs/Bldgs	52,760	19,410	26,000	26,600	600
6835	Maint & Repair/Equipment	19,225	27,590	35,000	36,900	1,900
6840	Rent/Office Furniture & Equip	3,890	3,930	4,500	4,500	-
6904	Utilities/Other	6,635	8,280	10,000	10,000	-
	Subtotal	120,720	103,420	129,880	132,010	2,130
<b>Field Services</b>						
6201	Uniforms & Laundry	3,440	4,500	6,000	5,000	(1,000)
6235	Meetings & Conferences	-	-	1,200	1,200	-
6493	Outside Services & Repairs	20,495	15,180	20,000	16,400	(3,600)
6518	Postage	5	-	-	-	-
6521	Messenger Service	210	90	250	250	-
6539	Printing, Binding & Duplicating	-	725	1,000	1,000	-
6551	Fuel and Oil	14,315	17,895	18,000	25,000	7,000
6563	Supplies/Special	4,965	5,275	9,000	7,370	(1,630)
6566	Small Tools	275	15	3,000	3,000	-
6825	Maint & Repair / Vehicle	14,530	8,825	10,000	11,000	1,000
6827	Garage Allocation	790	665	1,000	2,000	1,000
6915	Utilities/Telephones	175	875	-	6,000	6,000
	Subtotal	59,200	54,045	69,450	78,220	8,770



**BUDGET UNIT:**

**ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>Customer Records &amp; Collections</b>						
6201	Uniforms & Laundry	9,165	9,810	10,000	10,000	-
6235	Meetings & Conferences	25	-	-	-	-
6415	Computer Software Services	63,500	92,780	128,600	124,700	(3,900)
6493	Outside Services & Repairs	124,295	131,615	167,400	160,600	(6,800)
6518	Postage	167,895	136,610	170,000	170,000	-
6521	Messenger Service	-	-	200	100	(100)
6530	Office Supplies	11,715	9,905	10,800	13,000	2,200
6539	Printing, Binding & Duplicating	900	6,680	5,000	4,000	(1,000)
6563	Supplies/Special	35	1,665	2,000	1,630	(370)
6569	Small Equipment	8,115	-	5,000	5,000	-
6572	Office Furniture & Equipment	3,665	-	8,216	5,000	(3,216)
6615	Safety and Security	75	-	-	-	-
6625	Program Expense	-	2,880	-	-	-
6670	IT Allocation	486,960	491,655	501,085	544,780	43,695
6835	Maint & Repair/Equipment	6,355	6,185	15,300	14,800	(500)
6915	Utilities/Telephone	3,690	3,140	5,100	3,100	(2,000)
7009	Bank Service Charges	2,485	1,915	1,000	500	(500)
7075	Fee Collection Expense	3,370	295	1,000	1,000	-
7080	Refund	-	65	-	-	-
	Subtotal	892,245	895,200	1,030,701	1,058,210	27,509
<b>Employee Related</b>						
6201	Uniforms & Laundry	175	-	-	-	-
6210	Employee Awards	110	-	500	300	(200)
6215	Tuition Reimbursement	-	-	2,000	-	(2,000)
6220	Training Schools	2,015	920	1,000	2,000	1,000
6230	Dues & Subscriptions	450	235	500	300	(200)
6235	Meetings & Conferences	20	1,870	2,384	3,000	616
6301	Legal Fees	2,670	5,485	5,000	3,000	(2,000)

**BUDGET UNIT:**

**ALL FUND 31 DIVISIONS - CONSUMER SERVICES (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
6493	Outside Services & Repairs	1,240	100	2,000	1,930	(70)
6539	Printing, Binding & Duplicating	14,095	6,760	15,000	15,000	-
6563	Supplies/Special	-	110	500	170	(330)
6564	Supplies/Medical-Dental	595	1,510	1,000	2,000	1,000
	Subtotal	21,370	16,990	29,884	27,700	(2,184)
<b>OPERATIONS SUBTOTAL</b>		<b>2,677,605</b>	<b>2,835,535</b>	<b>3,079,880</b>	<b>2,938,830</b>	<b>(141,050)</b>
<b>TRANSFERS OUT</b>						
<b>Promotion/Membership</b>						
5950	Transfers Out	75,720	77,695	75,775	78,105	2,330
	Subtotal	75,720	77,695	75,775	78,105	2,330
<b>Customer Care &amp; Solutions - Administration</b>						
5950	Transfers Out	93,785	79,590	106,160	94,660	(11,500)
	Subtotal	93,785	79,590	106,160	94,660	(11,500)
<b>Customer Records and Collections</b>						
5950	Transfers Out	7,555	7,555	8,810	7,620	(1,190)
	Subtotal	7,555	7,555	8,810	7,620	(1,190)
<b>Employee Related Expenses</b>						
5950	Transfers Out	18,750	15,000	15,000	15,000	-
	Subtotal	18,750	15,000	15,000	15,000	-
<b>TRANSFERS OUT SUBTOTAL</b>		<b>195,810</b>	<b>179,840</b>	<b>205,745</b>	<b>195,385</b>	<b>(10,360)</b>
<b>CONSUMER SERVICE FUND TOTAL:</b>		<b>5,741,765</b>	<b>5,937,010</b>	<b>6,261,330</b>	<b>6,216,325</b>	<b>(45,005)</b>

# **LIGHT AND WATER WATER UTILITY PROGRAM COMMENTARY**

## **PROGRAM DESCRIPTION:**

Water Utility is the division of Light and Water that is responsible for supplying water to its customers through the production of water from groundwater wells, surface water treatment, and the purchase of treated and untreated imported water. The Water Production side of the Water Utility operates a 12 million gallon per day (MGD) water filtration plant at the mouth of San Gabriel Canyon, which treats water from the San Gabriel River consisting of naturally occurring water and untreated imported water. The Water Distribution side of the Water Utility operates, maintains, and repairs a water distribution system consisting of nearly 300 miles of water pipeline of various sizes, valves, and fire hydrants serving a population of approximately 103,000 in the cities of Azusa, Glendora, Covina, West Covina, Irwindale, and Los Angeles County. The Water Utility regularly replaces water mains for reasons of age, excessive repair requirements and inadequate flow. Water Operations also responds to customer inquiries and requests, and encourages water conservation through various programs. The new Water Treatment Plant is designed to ultimately produce 16 MGD and meet future water quality standards.

## **STRATEGIC GOALS:**

- Ensure reliable and efficient water production and distribution operations and strive to provide excellent service to our customers.
- Meet or exceed all regulatory requirements and goals for water supply quality and adequacy.
- Provide reliable service and high quality water to our customers.

## **FY 11-12 PROGRAM HIGHLIGHTS:**

- Operate the new Water Treatment Plant (WTP) Upgrade in an efficient and cost effective manner.
- Assist developers of projects in the system service area in their efforts to complete their projects.
- Continue to encourage proper use and conservation of water within the Azusa Light & Water water system.
- Manage maintenance and repair of the water distribution system in a timely and cost effective manner.
- Continue to seek means to enhance the Azusa Light & Water water supply to provide reliability and sustainability of water supply.

**Budget Division: LIGHT AND WATER - WATER (ALL)**

**Full Time Positions**

**Part Time Positions**

<b>Position Title</b>	<b>FY 10-11 Revised Allocation</b>	<b>FY 11-12 Adopted Allocation</b>	<b>FY 10-11 Revised Salary</b>	<b>FY 11-12 Adopted Salary</b>	<b>Position Title</b>	<b>FY 10-11 Revised Hours</b>	<b>FY 11-12 Adopted Hours</b>	<b>FY 10-11 Revised Wages</b>	<b>FY 11-12 Adopted Wages</b>
Assistant Director-Water Operations	1.00	1.00	\$127,010	\$128,810					
Water System Engineer	1.00	1.00	87,740	89,740					
Associate Engineer	1.00	1.00	96,475	84,865					
Office Specialist II	1.00	1.00	40,050	42,050					
Business Dev/Pub Benefit Prog Coord <sup>(a)</sup>	0.30	0.30	23,985	23,985					
Water Production Supervisor	1.00	1.00	97,345	99,230					
Water Production Operator III	4.00	4.00	284,920	281,065					
Water Production Operator II	2.00	2.00	130,720	121,135					
Water System Administrator	1.00	1.00	62,665	64,090					
Water Distribution Supervisor	1.00	1.00	96,445	98,330					
Water Distribution Crew Supervisor	2.00	2.00	160,180	164,180					
Water Distribution Services Specialist	1.00	1.00	71,860	73,235					
Water Distribution Equipment Operator	2.00	2.00	133,240	135,860					
Water Distribution Worker III	0.00	2.00	0	130,380					
Water Distribution Worker II	3.00	1.00	172,205	60,700					
Water Distribution Worker I	4.00	4.00	196,175	210,805					
Welder/Water Dist Worker I	2.00	2.00	125,025	133,225					
<sup>(a)</sup> .70 FTE Public Benefits									
<b>TOTAL</b>	<b>27.30</b>	<b>27.30</b>	<b>\$1,906,040</b>	<b>\$1,941,685</b>	<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>

**BUDGET UNIT:****ALL FUND 32 DIVISIONS - WATER (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>PERSONNEL</b>						
6003	Salaries/Regular	1,482,955	1,540,075	1,906,040	1,941,685	35,645
6012	Salaries/Comp-Time	28,790	27,360	-	-	-
6015	Salaries/Vacation	105,660	99,630	-	-	-
6024	Salaries/Sick Leave	50,285	69,965	-	-	-
6027	Salaries/Bereavement	2,285	3,775	-	-	-
6030	Overtime Pay/Regular	5,180	14,110	17,000	17,000	-
6033	Overtime Pay/Premium	87,205	100,880	140,000	110,000	(30,000)
6039	Standby Pay/Premium	68,070	63,180	75,000	75,000	-
6045	Salaries/Education Incentive	4,885	11,790	9,990	9,390	(600)
6047	Salaries/Bonuses	-	52,585	-	-	-
6048	Salaries/Language Pay	6,120	8,425	8,400	8,400	-
6063	Salaries/Jury Duty	320	4,420	-	-	-
6072	Salaries/Injury	13,440	29,610	-	-	-
6091	Leave Liability Adjustments	40,250	29,480	-	-	-
6101	PERS/Employee Contribution	119,940	126,915	135,520	137,975	2,455
6105	PERS/Employer Contribution	205,630	211,965	223,595	248,815	25,220
6109	PARS/Employer Contribution	39,395	42,660	45,365	46,440	1,075
6125	FICA/Employer Contrib/Med	29,725	32,370	36,740	33,950	(2,790)
6133	Retiree Health Premium Reimb	8,145	8,265	9,070	9,070	-
6140	Life Insurance Allocation	5,430	4,790	5,115	5,210	95
6155	Workers' Comp Allocation	72,015	78,515	86,255	78,380	(7,875)
6160	LTD Insurance Allocation	14,745	13,465	14,830	15,105	275
6165	Unemployment Allocation	1,945	2,120	2,625	2,435	(190)
6175	Benefits/Flex Plan	374,095	404,650	467,025	472,800	5,775
6180	Deferred Comp/Employer Paid	3,045	3,420	3,960	3,960	-
<b>PERSONNEL SUBTOTAL</b>		<b>2,769,555</b>	<b>2,984,420</b>	<b>3,186,530</b>	<b>3,215,615</b>	<b>29,085</b>



**Budget Division: LIGHT AND WATER - WATER SOURCE OF SUPPLY**

**Full Time Positions**

**Part Time Positions**

<b>Position Title</b>	<b>FY 10-11 Revised Allocation</b>	<b>FY 11-12 Adopted Allocation</b>	<b>FY 10-11 Revised Salary</b>	<b>FY 11-12 Adopted Salary</b>	<b>Position Title</b>	<b>FY 10-11 Revised Hours</b>	<b>FY 11-12 Adopted Hours</b>	<b>FY 10-11 Revised Wages</b>	<b>FY 11-12 Adopted Wages</b>
Water Production Supervisor	1.00	1.00	\$97,345	\$99,230					
Water Production Operator III	4.00	4.00	284,920	281,065					
Water Production Operator II	2.00	2.00	130,720	121,135					
Water System Administrator	1.00	1.00	62,665	64,090					
<b>TOTAL</b>	8.00	8.00	\$575,650	\$565,520	<b>TOTAL</b>	0	0	\$0	\$0





**BUDGET UNIT:**

**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b><u>PERSONNEL</u></b>						
<b>City Water</b>						
6003	Salaries/Regular	239,235	264,500	375,260	369,450	(5,810)
6012	Salaries/Comp-Time	-	160	-	-	-
6015	Salaries/Vacation	14,830	19,260	-	-	-
6024	Salaries/Sick Leave	5,270	2,840	-	-	-
6027	Salaries/Bereavement	1,725	-	-	-	-
6045	Salaries/Education Incentive	1,940	1,855	1,890	1,890	-
6063	Salaries/Jury Duty	110	445	-	-	-
6091	Leave Liability Adjustments	40,250	29,480	-	-	-
6101	PERS/Employee Contribution	18,490	20,315	26,545	26,140	(405)
6105	PERS/Employer Contribution	31,720	33,940	43,805	47,145	3,340
6109	PARS/Employer Contribution	8,240	9,845	9,680	9,795	115
6125	FICA/Employer Contrib/Med	4,400	4,825	6,405	6,370	(35)
6133	Retiree Health Premium Reimb	8,145	8,265	9,070	9,070	-
6140	Life Insurance Allocation	830	770	1,000	985	(15)
6155	Workers' Comp Allocation	10,615	11,560	15,085	14,855	(230)
6160	LTD Insurance Allocation	2,275	2,210	2,920	2,875	(45)
6165	Unemployment Allocation	265	295	440	440	-
6175	Benefits/Flex Plan	38,075	47,445	64,735	68,070	3,335
6180	Deferred Comp/Employer Paid	3,045	3,420	3,960	3,960	-
	Subtotal	429,460	461,430	560,795	561,045	250
<b>Production - Source of Supply</b>						
6003	Salaries/Regular	504,740	506,635	575,650	565,520	(10,130)
6012	Salaries/Comp-Time	1,415	2,070	-	-	-
6015	Salaries/Vacation	40,270	26,230	-	-	-
6024	Salaries/Sick Leave	8,940	12,010	-	-	-
6027	Salaries/Bereavement	560	-	-	-	-
6030	Overtime Pay/Regular	4,935	10,940	13,000	13,000	-
6033	Overtime Pay/Premium	22,745	26,965	40,000	31,430	(8,570)
6039	Standby Pay/Premium	36,410	34,720	40,000	40,000	-
6045	Salaries/Education Incentive	2,110	5,695	5,100	3,600	(1,500)
6047	Salaries/Bonuses	-	19,405	-	-	-

**BUDGET UNIT:**

**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
6048	Salaries/Language Pay	3,635	3,600	3,600	3,600	-
6063	Salaries/Jury Duty	-	1,090	-	-	-
6072	Salaries/Injury	9,340	23,785	-	-	-
6101	PERS/Employee Contribution	40,685	41,440	41,135	40,320	(815)
6105	PERS/Employer Contribution	69,755	69,215	67,880	72,720	4,840
6109	PARS/Employer Contribution	11,650	11,895	14,100	13,895	(205)
6125	FICA/Employer Contrib/Med	10,695	11,255	11,845	10,340	(1,505)
6140	Life Insurance Allocation	1,835	1,560	1,550	1,520	(30)
6155	Workers' Comp Allocation	24,670	26,170	27,095	22,910	(4,185)
6160	LTD Insurance Allocation	4,950	4,345	4,480	4,400	(80)
6165	Unemployment Allocation	660	690	820	715	(105)
6175	Benefits/Flex Plan	119,405	125,095	139,600	140,375	775
	Subtotal	919,405	964,810	985,855	964,345	(21,510)
<b>Transmission/Distribution</b>						
6003	Salaries/Regular	738,980	768,940	955,130	1,006,715	51,585
6012	Salaries/Comp-Time	27,375	25,130	-	-	-
6015	Salaries/Vacation	50,560	54,140	-	-	-
6024	Salaries/Sick Leave	36,075	55,115	-	-	-
6027	Salaries/Bereavement	-	3,775	-	-	-
6030	Overtime Pay/Regular	245	3,170	4,000	4,000	-
6033	Overtime Pay/Premium	64,460	73,915	100,000	78,570	(21,430)
6039	Standby Pay/Premium	31,660	28,460	35,000	35,000	-
6045	Salaries/Education Incentive	835	4,240	3,000	3,900	900
6047	Salaries/Bonuses	-	33,180	-	-	-
6048	Salaries/Language Pay	2,485	4,825	4,800	4,800	-
6063	Salaries/Jury Duty	210	2,885	-	-	-
6072	Salaries/Injury	4,100	5,825	-	-	-
6101	PERS/Employee Contribution	60,765	65,160	67,840	71,515	3,675
6105	PERS/Employer Contribution	104,155	108,810	111,910	128,950	17,040
6109	PARS/Employer Contribution	19,505	20,920	21,585	22,750	1,165
6125	FICA/Employer Contrib/Med	14,630	16,290	18,490	17,240	(1,250)
6140	Life Insurance Allocation	2,765	2,460	2,565	2,705	140
6155	Workers' Comp Allocation	36,730	40,785	44,075	40,615	(3,460)

**BUDGET UNIT:****ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
6160	LTD Insurance Allocation	7,520	6,910	7,430	7,830	400
6165	Unemployment Allocation	1,020	1,135	1,365	1,280	(85)
6175	Benefits/Flex Plan	216,615	232,110	262,690	264,355	1,665
	Subtotal	1,420,690	1,558,180	1,639,880	1,690,225	50,345
	<b>PERSONNEL SUBTOTAL</b>	<b>2,769,555</b>	<b>2,984,420</b>	<b>3,186,530</b>	<b>3,215,615</b>	<b>29,085</b>

**LIGHT & WATER - WATER  
ACTIVITY DETAIL**

Account Number	Description	Cost
3240721xxx, 3240722xxx, 3240723xxx	<p><b>6220</b> <u><b>Training Schools</b></u> - Federal and California Occupational Safety and Health Act (OSHA) Safety training, American Water Works Association training in areas of Valve Flushing and Excavation; Operational Support Tools (OSTS) Hazardous Materials training. California Specialized Training Institute (CSTI).</p>	<b>\$7,500</b>
	<p><b>6230</b> <u><b>Dues/Subscriptions</b></u> - San Gabriel Valley Water Association, American Water Works Association, San Gabriel Valley Protective Association, Building News International (Green Book), Engineering News Record, Urban Water Institute, Department of Health Drinking Water, Azusa Agriculture Water Charge.</p>	<b>\$56,000</b>
	<p><b>6231</b> <u><b>Outside Assessment</b></u> - Assessments from outside water entities, such as the Water Quality Authority, Committee of 9, Watermaster, and Protective Association.</p>	<b>\$200,000</b>
	<p><b>6235</b> <u><b>Meetings/Conferences</b></u> - California Municipal Utilities Association Annual Conference, San Gabriel Valley Water Association meetings, San Gabriel Basin Water Association meetings, San Gabriel Valley Water Association Legislative Committee, Three Valleys meetings. State and Congressional Rep Meetings. San Gabriel Valley Protective Association.</p>	<b>\$1,750</b>
	<p><b>6493</b> <u><b>Outside Services &amp; Repairs</b></u> - Design Engineers, Civil Engineers and other vendors necessary to maintain water production and distribution system.</p>	<b>\$650,000</b>
	<p><b>6554</b> <u><b>Supplies/Medical</b></u> - Purchase of medical/first-aid kits for field staff.</p>	<b>\$3,000</b>
	<p><b>6563</b> <u><b>Supplies Special</b></u> - Purchased water costs and other supplies to treat water. Costs are expected to be lower due to continued conservation and carryover water rights from prior year conservation. These costs are difficult to forecast and may change depending on a number of variables.</p>	<b>\$2,153,500</b>
	<p><b>6625</b> <u><b>Program Expenses</b></u> - Costs associated with DRiP Program to promote drought resistant landscapes and water conserving irrigation systems. Some costs include promotion of mandatory water conservation measures if these continue to be necessary.</p>	<b>\$148,500</b>
	<p><b>7001</b> <u><b>Interest Expense</b></u> - Interest expense of debt service on 2003 Certificates of Participation which refinanced the purchase costs associated with buy out of Azusa Valley Water Company. Amount also includes interest expense on the 2006 Revenue Parity Bonds, which were issued to finance construction of new water treatment plant and other major infrastructure such as reservoirs.</p>	<b>\$3,325,670</b>

**BUDGET UNIT:****ALL FUND 32 DIVISIONS - WATER (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b><u>OPERATIONS</u></b>						
6201	Uniforms & Laundry	15,640	13,920	17,500	15,000	(2,500)
6215	Tuition Reimbursement	-	-	1,000	1,000	-
6220	Training Schools	8,200	5,580	12,500	7,500	(5,000)
6221	POST Training	-	400	-	-	-
6230	Dues & Subscriptions	36,805	55,530	77,850	56,000	(21,850)
6231	Outside Assessments	116,565	116,265	200,000	200,000	-
6235	Meetings & Conferences	665	230	2,250	1,750	(500)
6253	Licenses/Certifications	1,800	2,800	7,500	7,500	-
6301	Legal Fees	15,690	5,615	130,000	30,000	(100,000)
6320	Fiscal Agent Fees	1,500	4,000	-	3,000	3,000
6340	Special Studies	-	-	20,000	-	(20,000)
6345	Program Consultants	-	675	-	5,000	5,000
6399	Professional Services	32,395	-	-	-	-
6424	Consumer Services Allocation	3,866,570	4,010,620	4,062,145	4,040,610	(21,535)
6430	Custodial Services	1,285	5,280	7,500	7,500	-
6490	Mortgage Service Fee	-	(700)	-	-	-
6493	Outside Services & Repairs	649,410	584,250	823,500	650,000	(173,500)
6518	Postage	3,855	50	2,500	2,500	-
6521	Messenger Service	675	320	1,500	1,500	-
6527	Supplies/Computer	390	-	5,000	5,000	-
6530	Office Supplies	4,465	4,885	6,000	6,000	-
6539	Printing, Binding & Duplicating	21,265	585	38,300	35,000	(3,300)
6551	Fuel and Oil	45,720	44,300	48,500	48,500	-
6554	Supplies/Custodial	2,585	1,590	4,000	3,500	(500)
6560	Repair Parts	3,330	785	11,500	41,500	30,000
6563	Supplies/Special	1,718,060	1,846,460	2,213,500	2,153,500	(60,000)
6564	Supplies/Medical-Dental	1,885	3,505	3,000	3,000	-
6566	Small Tools	4,765	3,720	8,500	8,500	-
6569	Small Equipment	57,040	53,685	125,000	89,000	(36,000)
6572	Office Furniture & Equipment	33,585	1,525	2,250	2,250	-
6599	Materials and Supplies/Other	-	55	-	-	-
6601	Advertising Expense	-	1,300	3,500	3,500	-
6605	Filing Costs	9,240	32,175	13,500	13,500	-

**BUDGET UNIT:**

**ALL FUND 32 DIVISIONS - WATER (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
6610	Bond Administration	-	2,500	2,500	2,500	-
6625	Program Expense	116,555	157,360	148,500	148,500	-
6801	Rent/Land	2,610	2,610	1,500	1,500	-
6805	Maintenance/Land Improvements	16,295	18,890	30,000	25,000	(5,000)
6815	Maint & Repairs/Bldgs	7,305	7,605	33,500	25,000	(8,500)
6825	Maintenance Repair Vehicle	46,005	42,855	42,250	42,250	-
6827	Garage Allocation	535	1,365	750	900	150
6830	Rent/Equipment	215	1,815	7,100	7,100	-
6835	Maint & Repair/Equipment	11,920	5,075	12,000	12,000	-
6850	Lease Payments	-	2,610	-	-	-
6904	Utilities/Other	824,920	817,360	1,100,000	1,000,000	(100,000)
6905	Utilities/Electricity	56,870	51,420	150,000	75,000	(75,000)
6910	Utilities/Natural Gas	780	825	5,500	5,500	-
6915	Utilities/Telephone	12,270	14,625	13,500	13,500	-
7001	Interest Expense	3,361,365	3,320,895	3,370,925	3,325,670	(45,255)
7009	Bank Service Charge	2,500	-	-	-	-
7010	Franchise Fee (2%)	283,995	316,100	390,665	338,470	(52,195)
7013	Water Rights Lease Expense	1,326,105	1,326,110	1,392,415	1,424,440	32,025
7015	Tax/Property	3,035	3,645	4,000	4,000	-
7055	Uncollectible Accounts	54,270	69,360	45,000	45,000	-
7080	Refunds	1,405	-	-	-	-
	<b>OPERATIONS SUBTOTAL</b>	<b>12,782,340</b>	<b>12,962,430</b>	<b>14,598,400</b>	<b>13,937,940</b>	<b>(660,460)</b>
	<b><u>TRANSFERS OUT</u></b>					
5950	Transfer Out	835,975	918,440	200,000	200,000	-
	<b>TRANSFERS OUT SUBTOTAL</b>	<b>835,975</b>	<b>918,440</b>	<b>200,000</b>	<b>200,000</b>	<b>-</b>
	<b>WATER FUND TOTAL:</b>	<b>16,387,870</b>	<b>16,865,290</b>	<b>17,984,930</b>	<b>17,353,555</b>	<b>(631,375)</b>

**BUDGET UNIT:**

**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b><u>OPERATIONS</u></b>						
<b>City Water</b>						
7080	Refund	1,405	-	-	-	-
	Subtotal	1,405	-	-	-	-
<b>Taxes</b>						
6815	Maintenance and Repairs/Buildings	-	-	12,000	8,960	(3,040)
7010	Franchise Fee (2%)	283,995	316,100	390,665	338,470	(52,195)
7015	Tax/Property	3,035	3,645	4,000	4,000	-
	Subtotal	287,030	319,745	406,665	351,430	(55,235)
<b>Interest Expense</b>						
7001	Interest Expense	3,361,365	3,320,895	3,370,925	3,325,670	(45,255)
	Subtotal	3,361,365	3,320,895	3,370,925	3,325,670	(45,255)
<b>Source of Supply</b>						
6610	Bond Administration	-	2,500	-	-	-
	Subtotal	-	2,500	-	-	-
<b>Administrative &amp; General</b>						
6320	Fiscal Agent Fees	1,500	4,000	-	3,000	3,000
6424	Consumer Services Allocation	3,866,570	4,010,620	4,062,145	4,040,610	(21,535)
6601	Advertising Expense	-	-	1,500	1,500	-
6610	Bond Administration	-	-	2,500	2,500	-
7009	Bank Service Charge	2,500	-	-	-	-
	Subtotal	3,870,570	4,014,620	4,066,145	4,047,610	(18,535)
<b>Miscellaneous</b>						
6220	Training Schools	705	-	5,000	2,500	(2,500)
6230	Dues & Subscriptions	5,090	4,930	7,500	5,390	(2,110)
6235	Meetings & Conferences	515	105	2,000	1,500	(500)
6253	Licenses/Certifications	-	65	-	-	-

**BUDGET UNIT:**

**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
6539	Printing, Binding & Duplicating	13,810	-	27,500	24,500	(3,000)
6625	Program Expense	116,555	157,360	148,500	148,500	-
6825	Maintenance and Repair/Vehicle	-	465	-	-	-
7055	Uncollectible Accounts	54,270	69,360	45,000	45,000	-
	Subtotal	190,945	232,285	235,500	227,390	(8,110)
<b>Office Supplies &amp; Other Expenses</b>						
6220	Training School	225	-	-	-	-
6230	Meetings & Conferences	80	-	-	-	-
6527	Supplies/Computer/Small Equip	-	-	1,500	1,500	-
6530	Office Supplies	430	360	570	570	-
6563	Supplies/Special	45	10	1,000	1,000	-
6569	Small Equipment	-	-	540	540	-
6601	Advertising Expense	-	1,300	2,000	2,000	-
6825	Maintenance & Repair/Vehicle	-	-	750	750	-
6830	Rent/Equipment	-	-	100	100	-
6915	Utilities/Telephone	420	975	1,000	1,000	-
	Subtotal	1,200	2,645	7,460	7,460	-
<b>Employee Related</b>						
6201	Uniforms & Laundry	15,640	13,920	17,500	15,000	(2,500)
6215	Tuition Reimbursement	-	-	1,000	1,000	-
6220	Training Schools	7,270	5,580	7,500	5,000	(2,500)
6230	Dues & Subscriptions	225	250	350	260	(90)
6235	Meetings & Conferences	150	75	-	-	-
6253	Licenses/Certifications	1,800	2,735	7,500	7,500	-
6301	Legal Fees	-	-	5,000	5,000	-
6345	Program Consultants	-	500	-	-	-
6563	Supplies/Special	-	-	1,000	1,000	-
6564	Supplies/Medical-Dental	1,610	3,505	3,000	3,000	-
6825	Maintenance & Repair/Vehicle	-	10	1,500	1,500	-
	Subtotal	26,695	26,575	44,350	39,260	(5,090)



**BUDGET UNIT:****ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>Regulatory Commission</b>						
6221	POST Training	-	400	-	-	-
6493	Outside Services & Repairs	530	520	3,000	2,370	(630)
6551	Fuel and Oil	5,200	2,855	3,500	3,500	-
6605	Filing Costs	50	20	500	500	-
	Subtotal	5,780	3,795	7,000	6,370	(630)
<b>Outside Services</b>						
6301	Legal Fees	15,690	5,615	125,000	25,000	(100,000)
6340	Special Studies	-	-	20,000	-	(20,000)
6345	Program Consultants	-	175	-	5,000	5,000
6399	Professional Services	32,395	-	-	-	-
6493	Outside Services & Repairs	16,805	95	20,000	9,860	(10,140)
	Subtotal	64,890	5,885	165,000	39,860	(125,140)
<b>Transportation</b>						
6493	Outside Services & Repairs	-	540	5,000	1,970	(3,030)
6551	Fuel and Oil	40,520	41,445	45,000	45,000	-
6560	Repair Parts	1,495	35	1,340	1,340	-
6563	Supplies/Special	715	270	1,500	1,500	-
6569	Small Equipment	765	365	2,670	2,170	(500)
6825	Maintenance & Repair/Vehicle	46,005	42,380	40,000	40,000	-
6827	Garage Allocation	535	1,365	750	900	150
6835	Maint & Repair/Equipment	130	495	4,000	3,750	(250)
	Subtotal	90,165	86,895	100,260	96,630	(3,630)
<b>Production - Supervision &amp; Engineering</b>						
6235	Meetings & Conferences	-	50	250	250	-
6490	Mortgage Service Fee	-	(700)	-	-	-
6493	Outside Services & Repairs	29,400	39,550	35,000	27,610	(7,390)
6518	Postage	3,855	50	2,500	2,500	-
6521	Messenger Service	465	80	1,250	1,250	-
6527	Supplies/Computer/Small Equip	390	-	2,000	2,000	-
6530	Office Supplies	1,355	1,185	1,630	1,630	-
6539	Printing, Binding & Duplicating	7,455	45	10,000	10,000	-

**BUDGET UNIT:**

**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
6554	Supplies/Custodial & Cleaning	665	205	670	670	-
6563	Supplies/Special	3,205	210	2,000	2,000	-
6569	Small Equipment	75	-	6,080	5,580	(500)
6572	Office Furniture & Equipment	32,280	535	1,500	1,500	-
6830	Rent/Equipment	210	1,815	4,000	4,000	-
6835	Maintenance and Repair/Equipment	-	30	-	250	250
6915	Utilities/Telephone	8,765	8,525	7,500	7,500	-
	Subtotal	88,120	51,580	74,380	66,740	(7,640)
<b>Purchased Water</b>						
6230	Dues & Subscriptions	31,410	50,350	70,000	50,350	(19,650)
6231	Outside Assessments	116,565	116,265	200,000	200,000	-
6493	Outside Services & Repairs	60,770	60,770	50,000	39,440	(10,560)
6563	Supplies/Special	1,242,525	1,269,525	1,500,000	1,400,000	(100,000)
7013	Water Rights Lease Expense	1,326,105	1,326,110	1,392,415	1,424,440	32,025
	Subtotal	2,777,375	2,823,020	3,212,415	3,114,230	(98,185)
<b>Maintenance of Structures &amp; Improvements</b>						
6493	Outside Services & Repairs	13,010	3,300	5,000	3,950	(1,050)
6554	Supplies/Custodial	125	-	670	670	-
6563	Supplies/Special	200	155	1,000	1,000	-
6569	Small Equipment	-	-	540	540	-
6805	Maintenance/Land Improvements	14,260	16,660	10,400	10,840	440
6815	Maint & Repairs/Bldgs	1,440	-	1,000	750	(250)
	Subtotal	29,035	20,115	18,610	17,750	(860)
<b>Maintenance of Reservoirs</b>						
6493	Outside Services & Repairs	16,720	7,655	25,000	17,750	(7,250)
6563	Supplies/Special	12,140	-	10,000	10,000	-
	Subtotal	28,860	7,655	35,000	27,750	(7,250)

**BUDGET UNIT:**

**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>Maintenance of Wells</b>						
6493	Outside Services & Repairs	10,080	113,200	175,000	126,210	(48,790)
6563	Supplies/Special	2,885	2,090	17,500	17,500	-
6569	Small Equipment	235	15,555	39,970	37,470	(2,500)
	Subtotal	13,200	130,845	232,470	181,180	(51,290)
<b>Fuel or Power Purchase</b>						
6904	Utilities/Other	824,920	817,360	1,100,000	1,000,000	(100,000)
6905	Utilities/Electricity	56,870	51,420	150,000	75,000	(75,000)
6910	Utilities/Natural Gas	780	825	5,500	5,500	-
	Subtotal	882,570	869,605	1,255,500	1,080,500	(175,000)
<b>Maintenance of Pumps/Boosters</b>						
6493	Outside Services & Repairs	26,130	42,270	70,000	55,220	(14,780)
6560	Repair Parts	-	-	280	280	-
6563	Supplies/Special	630	1,675	5,000	5,000	-
	Subtotal	26,760	43,945	75,280	60,500	(14,780)
<b>Chemicals &amp; Filtering Materials</b>						
6493	Outside Services & Repairs	-	5,365	10,000	7,890	(2,110)
6563	Supplies/Special	222,875	274,005	400,000	400,000	-
	Subtotal	222,875	279,370	410,000	407,890	(2,110)
<b>Maintenance of Structure &amp; Improvements (Filter Plant)</b>						
6430	Custodial Services	-	3,410	3,750	3,750	-
6493	Outside Services & Repairs	710	9,560	30,000	23,670	(6,330)
6530	Office Supplies	-	325	580	580	-
6554	Supplies/Custodial	555	985	1,330	1,160	(170)
6563	Supplies/Special	8,195	5,255	7,500	7,500	-
6815	Maint & Repairs/Bldgs	1,115	1,630	2,500	1,860	(640)
	Subtotal	10,575	21,165	45,660	38,520	(7,140)

**BUDGET UNIT:**

**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>Maintenance of Water Treatment Equipment</b>						
6493	Outside Services & Repairs	16,045	24,095	40,000	43,390	3,390
6563	Supplies/Special	15,245	8,335	20,000	20,000	-
6569	Small Equipment	13,935	6,310	10,650	8,150	(2,500)
	Subtotal	45,225	38,740	70,650	71,540	890
<b>Supervision &amp; Engineering</b>						
6521	Messenger Service	210	240	250	250	-
6527	Supplies/Computer	-	-	1,500	1,500	-
6530	Office Supplies	1,460	2,415	2,330	2,330	-
6539	Printing, Binding & Duplicating	-	540	800	500	(300)
6563	Supplies/Special	15	-	1,000	1,000	-
6572	Office Furniture & Equipment	1,305	990	750	750	-
6815	Maint & Repairs/Bldgs	15	-	500	370	(130)
6830	Rent/Equipment	5	-	1,500	1,500	-
6915	Utilities/Telephone	3,085	5,000	5,000	5,000	-
	Subtotal	6,095	9,185	13,630	13,200	(430)
<b>Storage Facilities</b>						
6563	Supplies/Special	-	-	2,500	2,500	-
6830	Rent/Equipment	-	-	1,500	1,500	-
	Subtotal	-	-	4,000	4,000	-
<b>Transmission &amp; Distribution</b>						
6493	Outside Services & Repairs	-	-	1,500	790	(710)
6563	Supplies/Special	-	45	5,000	5,000	-
	Subtotal	-	45	6,500	5,790	(710)
<b>Meter</b>						
6563	Supplies/Special	145,860	232,730	150,000	100,000	(50,000)
6569	Small Equipment	38,465	30,460	60,560	30,560	(30,000)
	Subtotal	184,325	263,190	210,560	130,560	(80,000)

**BUDGET UNIT:**

**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>Customer Installation</b>						
6493	Outside Services & Repairs	5,730	4,950	1,500	1,180	(320)
6560	Repair Parts	-	-	800	800	-
6563	Supplies/Special	-	-	1,500	1,500	-
	Subtotal	5,730	4,950	3,800	3,480	(320)
<b>Maintenance of Structures &amp; Improvements</b>						
6430	Custodial Services	1,285	1,870	3,750	3,750	-
6493	Outside Services & Repairs	1,920	-	12,500	8,680	(3,820)
6530	Office Supplies	1,220	600	890	890	-
6554	Supplies/Custodial	1,240	400	1,330	1,000	(330)
6563	Supplies/Special	1,800	3,025	3,000	3,000	-
6564	Supplies/Medical	275	-	-	-	-
6805	Maintenance/Land Improvements	2,035	2,230	19,600	14,160	(5,440)
6815	Maint & Repairs/Bldgs	4,735	5,975	17,500	13,060	(4,440)
6915	Utilities/Telephone	-	125	-	-	-
	Subtotal	14,510	14,225	58,570	44,540	(14,030)
<b>Maintenance of Transmission &amp; Distribution Mains</b>						
6493	Outside Services & Repairs	440,010	262,425	265,000	256,360	(8,640)
6560	Repair Parts	70	345	1,330	31,330	30,000
6563	Supplies/Special	43,045	41,465	50,000	140,000	90,000
6566	Small Tools	3,555	2,705	4,500	4,500	-
6569	Small Equipment	2,505	670	2,660	2,660	-
6599	Materials and Supplies/Other	-	55	-	-	-
6605	Filing Costs	9,190	32,155	13,000	13,000	-
6801	Rent/Land	2,610	2,610	1,500	1,500	-
6835	Maint & Repair/Equipment	10,485	3,595	5,000	5,000	-
6850	Lease Payments	-	2,610	-	-	-
	Subtotal	511,470	348,635	342,990	454,350	111,360

**BUDGET UNIT:**

**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>Maintenance of Services</b>						
6560	Repair Parts	1,695	305	1,330	1,330	-
6563	Supplies/Special	12,130	5,650	15,000	15,000	-
6566	Small Tools	525	675	1,000	1,000	-
6835	Maint & Repair/Equipment	35	195	500	500	-
	Subtotal	14,385	6,825	17,830	17,830	-
<b>Maintenance of Meters</b>						
6493	Outside Services & Repairs	11,550	9,955	75,000	23,660	(51,340)
6560	Repair Parts	25	-	3,200	3,200	-
6563	Supplies/Special	165	-	1,500	1,500	-
6566	Small Tools	-	-	500	500	-
	Subtotal	11,740	9,955	80,200	28,860	(51,340)
<b>Maintenance of Hydrants</b>						
6560	Repair Parts	10	20	2,680	2,680	-
6563	Supplies/Special	285	410	7,500	7,500	-
	Subtotal	295	430	10,180	10,180	-
<b>Maintenance of Miscellaneous Plants</b>						
6560	Repair Parts	35	80	540	540	-
6563	Supplies/Special	6,100	1,605	10,000	10,000	-
6566	Small Tools	685	340	2,500	2,500	-
6569	Small Equipment	1,060	325	1,330	1,330	-
6835	Maint & Repair/Equipment	1,270	760	2,500	2,500	-
	Subtotal	9,150	3,110	16,870	16,870	-
<b>OPERATIONS SUBTOTAL</b>		<b>12,782,340</b>	<b>12,962,430</b>	<b>14,598,400</b>	<b>13,937,940</b>	<b>(660,460)</b>

**BUDGET UNIT:**

**ALL FUND 32 DIVISIONS - WATER (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b><u>TRANSFERS OUT</u></b>						
<b>General</b>						
5950	Transfer Out	835,975	918,440	195,000	200,000	5,000
	Subtotal	835,975	918,440	195,000	200,000	5,000
<b>Administrative &amp; General</b>						
5950	Transfer Out	-	-	5,000	-	(5,000)
	Subtotal	-	-	5,000	-	(5,000)
<b>TRANSFERS OUT SUBTOTAL</b>		<b>835,975</b>	<b>918,440</b>	<b>200,000</b>	<b>200,000</b>	<b>-</b>
<b>WATER FUND TOTAL:</b>		<b>16,387,870</b>	<b>16,865,290</b>	<b>17,984,930</b>	<b>17,353,555</b>	<b>(631,375)</b>

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# **LIGHT & WATER ELECTRIC UTILITY PROGRAM COMMENTARY**

## **PROGRAM DESCRIPTION:**

Electric Utility consists of Power Resources Management, Engineering and Electric Operations.

Power Resources Management is responsible for short-term, mid-term and long-term power resource planning and procurement; short term (including daily) power resource optimization, trading, and scheduling; after-the-fact energy accounting and financial settlements with the California Independent System Operator (CAISO) and trading counterparties, contract and transaction bill & invoice processing; participation in related state and federal regulatory processes; representing City's interest in various industry forums; regulatory and legislative monitoring, reporting, and compliance; financial planning; power resource and transmission asset and contract management; and special projects.

Engineering is responsible for planning, engineering, project management and construction of budgeted utility capital improvement projects, determining standard methods of construction, and providing overall utility business/technical support and interaction with customers or other governmental agencies doing electric service related projects within the City. Engineering is also responsible for determining and imposing utility related fees or charges necessary for utility requested services by customers. Finally, Engineering provides overall technical support and functional supervision to field operations to ensure that customer utility services or improvements are constructed in compliance with approved plans or specifications.

Electric Operations manages the safe and reliable distribution of electric power from Azusa's Substations through the electric distribution system to homes, business and industries. Electric Operations is responsible for construction, maintenance and operation of the electric distribution system and compliance with the various State of California General Orders governing construction, inspection and maintenance of those facilities: General Order 95 Rules for Overhead Line Construction, General Order 128 Rules for Construction of Underground Electric Supply and Communications Systems and General Order 165 Inspection Cycles for Electric Distribution Facilities.

## **STRATEGIC GOALS:**

The goals of Power Resources Management include: (1) ensuring reliable and efficient power resource infrastructure planning, procurement, and delivery in a cost-effective and environmentally responsible manner; (2) ensuring timely compliance with financial, regulatory and legislative directives, including reporting, information dissemination, auditing, and program evaluation; and (3) ensuring long-term stable and competitive retail electric rates.

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**STRATEGIC GOALS: (continued)**

Engineering's main goal is to ensure reliability of electric service through overall planning, construction of necessary improvement projects, and standardizing the methods and equipment used in constructing utility infrastructure or services. Engineering also seeks to manage capital improvement projects effectively with consideration to project timing, bid completion, compliance with approved plans and specifications, and ensure that fees collected are used to pay for utility-related services per customer applications.

The goals of Electric Operations include: (1) construction, maintenance and improvement of the electric utility infrastructure; (2) compliance with state regulations for the construction and inspection of power lines per State of California General Orders 95, 128 and 165; (3) maintaining programs that contribute to the electric system reliability, such as, infrared inspections, electric line clearance (tree trimming) and equipment inspections; and (4) continue to provide efficient service to residential and commercial customers in a timely and professional manner and strive to maintain the RP3 Designation.

**FY 11-12 PROGRAM HIGHLIGHTS:**

Power Resources has made significant progress toward the Renewable Portfolio Standard of 20% renewable energy by 2010 with the installation of two additional wind turbines at Garnet Wind Project in Palm Springs. In FY 11-12, additional renewable energy opportunities will be explored to diversify our resource portfolio to meet anticipated greenhouse gas mandates. Power Resources has also successfully transitioned to the CAISO's new market structures and established internal scheduling and settlements processes, and will continue to refine and enhance financial settlement processing required by the new market paradigm. During FY 11-12, Power Resources will continue to procure short term power and capacity as well as optimize power delivery from our long term resources.

During FY 11-12, Engineering will perform functional testing and complete commissioning of the new Supervisory Control and Substation Data Acquisition System (SCADA). As planned, SCADA will provide remote monitoring and control of substation circuit breakers and also serve as a core business/operating tool to help achieve reliable and efficient field operations. Engineering will continue project planning for any new underground electric line extensions within areas designated for new developments. Engineering will continue support of the recently awarded RP3 Designation and provide assistance in the areas of System Improvements and Reliability Indices. Planning will also continue for electric infrastructure projects that will support the 20 year Specific Plan expansion at Azusa Pacific University, including the construction of underground line extensions and improvements at various locations, such as Foothill Boulevard and Alameda Avenue, Dalton Avenue and Foothill Boulevard, Rockvale Avenue s/o Alosta Avenue, and Palm Drive Boulevard south of 9<sup>th</sup> Street.

Electric Operations will continue General Order 165 Inspection & Maintenance Program. This program consists of an annual inspection patrol of Azusa's entire electric system and is followed up by detailed inspection of several major pieces of equipment and structures on a rotation schedule. When defects are uncovered, repairs are scheduled accordingly. The electric crews will continue installing electric facilities to support new and existing commercial and residential developments as needed, continue with removal of old V-style fuse cutouts and replace defective cutouts with new and continue to replace or upgrade overhead open wire secondary bus lines and house services to triplex conductors. In the next 24 months, Electric Operations will also focus and improve upon the 4 key elements of a reliable public power provider – RP3, namely, Safety, Workforce Development, Reliability and System Improvements.



**BUDGET UNIT:****ALL FUND 33 DIVISIONS - ELECTRIC (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
	<b>PERSONNEL</b>					
6003	Salaries/Regular	1,687,820	1,617,140	2,090,310	2,155,505	65,195
6006	Salaries/Temp & Part-Time	18,605	19,120	-	-	-
6012	Salaries/Comp-Time	29,650	27,250	-	-	-
6015	Salaries/Vacation	114,645	98,225	-	-	-
6024	Salaries/Sick Leave	60,915	57,580	-	-	-
6027	Salaries/Bereavement	2,165	4,770	-	-	-
6030	Overtime Pay/Regular	9,175	2,950	21,500	11,500	(10,000)
6033	Overtime Pay/Premium	175,900	136,165	238,000	167,000	(71,000)
6039	Standby Pay/Premium	42,290	38,750	55,000	50,000	(5,000)
6045	Salaries/Education Incentive	8,080	6,335	5,855	5,850	(5)
6047	Salaries/Bonuses	-	45,095	-	-	-
6048	Salaries/Language Pay	6,025	6,005	6,000	6,000	-
6063	Salaries/Jury Duty	4,835	3,310	-	-	-
6101	PERS/Employee Contribution	137,525	131,560	148,030	152,675	4,645
6105	PERS/Employer Contribution	236,035	213,160	244,185	275,275	31,090
6109	PARS/Employer Contribution	60,855	55,920	68,855	70,355	1,500
6125	FICA/Employer Contrib/Med	29,465	29,910	36,795	33,160	(3,635)
6133	Retiree Health Premium Reimb	4,180	4,745	5,165	5,165	-
6140	Life Insurance Allocation	5,960	4,535	5,580	5,780	200
6155	Workers' Comp Allocation	82,990	79,370	96,620	86,690	(9,930)
6160	LTD Insurance Allocation	16,215	12,965	16,255	16,765	510
6165	Unemployment Allocation	2,160	2,170	2,530	2,545	15
6175	Benefits/Flex Plan	293,850	297,705	368,080	375,165	7,085
6180	Deferred Comp/Employer Paid	9,780	7,230	10,080	10,080	-
	<b>PERSONNEL SUBTOTAL</b>	<b>3,039,120</b>	<b>2,901,965</b>	<b>3,418,840</b>	<b>3,429,510</b>	<b>10,670</b>

**Budget Division: LIGHT AND WATER - ELECTRIC ENGINEERING**

**Full Time Positions**

**Part Time Positions**

<b>Position Title</b>	<b>FY 10-11 Revised Allocation</b>	<b>FY 11-12 Adopted Allocation</b>	<b>FY 10-11 Revised Salary</b>	<b>FY 11-12 Adopted Salary</b>	<b>Position Title</b>	<b>FY 10-11 Revised Hours</b>	<b>FY 11-12 Adopted Hours</b>	<b>FY 10-11 Revised Wages</b>	<b>FY 11-12 Adopted Wages</b>
Senior Electrical Engineer	1.00	1.00	\$107,505	\$107,505					
Electrical Engineer	1.00	1.00	104,065	104,065					
<b>TOTAL</b>	2.00	2.00	\$211,570	\$211,570	<b>TOTAL</b>	0	0	\$0	\$0



**Budget Division: LIGHT AND WATER - POWER PURCHASES**

**Full Time Positions**

**Part Time Positions**

<b>Position Title</b>	<b>FY 10-11 Revised Allocation</b>	<b>FY 11-12 Adopted Allocation</b>	<b>FY 10-11 Revised Salary</b>	<b>FY 11-12 Adopted Salary</b>	<b>Position Title</b>	<b>FY 10-11 Revised Hours</b>	<b>FY 11-12 Adopted Hours</b>	<b>FY 10-11 Revised Wages</b>	<b>FY 11-12 Adopted Wages</b>
Assistant Director-Resource Management	1.00	1.00	\$144,160	\$144,160					
Power Resources Coordinator	1.00	1.00	112,140	112,140					
Power Resources Scheduler	1.00	1.00	98,535	98,535					
<b>TOTAL</b>	<b>3.00</b>	<b>3.00</b>	<b>\$354,835</b>	<b>\$354,835</b>	<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>\$0</b>	<b>\$0</b>



**BUDGET UNIT:**

**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>PERSONNEL</b>						
<b>Distribution Operations-Supervision &amp; Engineering</b>						
6003	Salaries/Regular	206,355	142,760	245,195	253,045	7,850
6012	Salaries/Comp-Time	210	315	-	-	-
6015	Salaries/Vacation	27,240	12,460	-	-	-
6024	Salaries/Sick Leave	7,425	3,910	-	-	-
6030	Overtime Pay/Regular	1,085	-	1,000	1,000	-
6033	Overtime Pay/Premium	11,290	1,790	16,000	16,000	-
6039	Standby Pay/Premium	7,690	680	10,000	10,000	-
6045	Salaries/Education Incentive	300	540	300	1,750	1,450
6063	Salaries/Jury Duty	4,160	-	-	-	-
6047	Salaries/Bonuses	-	4,615	-	-	-
6101	PERS/Employee Contribution	17,990	15,080	16,205	17,895	1,690
6105	PERS/Employer Contribution	30,865	18,510	26,760	32,305	5,545
6109	PARS/Employer Contribution	10,350	5,535	9,990	11,115	1,125
6125	FICA/Employer Contribution	-	340	2,280	2,135	(145)
6133	Retiree Health Premium Reimb	4,180	4,745	5,165	5,165	-
6140	Life Insurance Allocation	815	430	610	680	70
6155	Workers' Comp Allocation	10,770	6,705	10,305	10,190	(115)
6160	LTD Insurance Allocation	2,105	1,205	1,790	1,970	180
6165	Unemployment Allocation	245	270	290	290	-
6175	Benefits/Flex Plan	28,995	19,415	32,570	33,455	885
6180	Deferred Comp/Employer Paid	1,740	450	1,800	1,800	-
	Subtotal	373,810	239,755	380,260	398,795	18,535
<b>Distribution Operations-Overhead Lines</b>						
6003	Salaries/Regular	374,755	425,885	493,935	520,705	26,770
6012	Salaries/Comp-Time	14,640	13,265	-	-	-
6015	Salaries/Vacation	23,200	19,955	-	-	-
6024	Salaries/Sick Leave	21,480	22,180	-	-	-
6027	Salaries/Bereavement	490	2,385	-	-	-
6030	Overtime Pay/Regular	4,045	1,475	10,000	5,000	(5,000)
6033	Overtime Pay/Premium	74,195	58,965	108,000	70,000	(38,000)
6039	Standby Pay/Premium	17,300	19,035	22,500	20,000	(2,500)

**BUDGET UNIT:**

**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
6045	Salaries/Education Incentive	605	600	600	600	-
6047	Salaries/Bonuses	-	16,740	-	-	-
6048	Salaries/Language Pay	1,205	1,195	1,200	1,200	-
6063	Salaries/Jury Duty	-	1,185	-	-	-
6101	PERS/Employee Contribution	31,540	33,995	35,020	36,895	1,875
6105	PERS/Employer Contribution	54,170	56,815	57,710	66,455	8,745
6109	PARS/Employer Contribution	9,750	10,935	11,165	11,770	605
6125	FICA/Employer Contrib/Med	8,430	9,150	10,620	8,980	(1,640)
6140	Life Insurance Allocation	1,360	1,275	1,315	1,395	80
6155	Workers' Comp Allocation	19,445	21,860	25,450	20,900	(4,550)
6160	LTD Insurance Allocation	3,755	3,675	3,845	4,050	205
6165	Unemployment Allocation	545	590	730	620	(110)
6175	Benefits/Flex Plan	76,260	85,720	96,320	96,930	610
	Subtotal	737,170	806,880	878,410	865,500	(12,910)
<b>Distribution Operations-Underground Lines</b>						
6003	Salaries/Regular	374,750	426,005	493,935	520,705	26,770
6012	Salaries/Comp-Time	14,640	13,265	-	-	-
6015	Salaries/Vacation	23,200	19,955	-	-	-
6024	Salaries/Sick Leave	21,480	22,180	-	-	-
6027	Salaries/Bereavement	490	2,385	-	-	-
6030	Overtime Pay/Regular	4,045	1,475	10,000	5,000	(5,000)
6033	Overtime Pay/Premium	74,195	62,790	103,000	70,000	(33,000)
6039	Standby Pay/Premium	17,300	19,035	22,500	20,000	(2,500)
6045	Salaries/Education Incentive	605	600	600	600	-
6047	Salaries/Bonuses	-	16,740	-	-	-
6048	Salaries/Language Pay	1,205	1,195	1,200	1,200	-
6063	Salaries/Jury Duty	-	1,185	-	-	-
6101	PERS/Employee Contribution	31,540	34,005	35,020	36,895	1,875
6105	PERS/Employer Contribution	54,170	56,825	57,710	66,455	8,745
6109	PARS/Employer Contribution	9,750	10,940	11,165	11,770	605
6125	FICA/Employer Contrib/Med	8,430	9,205	10,550	8,980	(1,570)
6140	Life Insurance Allocation	1,360	1,280	1,315	1,395	80
6155	Workers' Comp Allocation	19,445	21,960	25,250	20,900	(4,350)
6160	LTD Insurance Allocation	3,755	3,680	3,845	4,050	205

**BUDGET UNIT:**

**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
6165	Unemployment Allocation	545	595	725	620	(105)
6175	Benefits/Flex Plan	76,260	85,760	96,320	96,930	610
	Subtotal	737,165	811,060	873,135	865,500	(7,635)
<b>Distribution Operations-Meters</b>						
6003	Salaries/Regular	157,505	160,160	250,760	252,570	1,810
6012	Salaries/Comp-Time	160	405	-	-	-
6015	Salaries/Vacation	16,485	15,910	-	-	-
6024	Salaries/Sick Leave	3,870	3,415	-	-	-
6027	Salaries/Bereavement	1,185	-	-	-	-
6030	Overtime Pay/Regular	-	-	500	500	-
6033	Overtime Pay/Premium	14,440	11,765	10,000	10,000	-
6047	Salaries/Bonuses	-	7,000	-	-	-
6048	Salaries/Language Pay	1,205	1,205	1,200	1,200	-
6101	PERS/Employee Contribution	12,880	12,930	17,725	17,850	125
6105	PERS/Employer Contribution	22,090	21,600	29,255	32,205	2,950
6109	PARS/Employer Contribution	4,145	4,160	5,665	5,710	45
6125	FICA/Employer Contrib/Med	1,600	1,680	2,930	2,785	(145)
6140	Life Insurance Allocation	575	480	675	680	5
6155	Workers' Comp Allocation	7,565	7,815	10,500	10,150	(350)
6160	LTD Insurance Allocation	1,550	1,350	1,950	1,965	15
6165	Unemployment Allocation	200	210	65	305	240
6175	Benefits/Flex Plan	30,290	31,685	52,540	52,870	330
	Subtotal	275,745	281,770	383,765	388,790	5,025
<b>Distribution Operations-Miscellaneous Distribution</b>						
6003	Salaries/Regular	40,995	35,305	40,080	42,075	1,995
6015	Salaries/Vacation	1,395	1,320	-	-	-
6024	Salaries/Sick Leave	1,265	1,825	-	-	-
6033	Overtime Pay/Premium	-	-	1,000	1,000	-
6101	PERS/Employee Contribution	3,440	2,715	2,835	2,975	140
6105	PERS/Employer Contribution	5,890	4,530	4,670	5,355	685
6125	FICA/Employer Contrib/Med	855	775	815	840	25
6140	Life Insurance Allocation	150	100	105	110	5
6155	Workers' Comp Allocation	1,810	1,540	1,645	1,685	40

**BUDGET UNIT:****ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
6160	LTD Insurance Allocation	405	300	310	325	15
6165	Unemployment Allocation	55	55	55	60	5
6175	Benefits/Flex Plan	13,500	14,305	15,055	15,830	775
6180	Deferred Comp/Employer Paid	540	540	540	540	-
	Subtotal	70,300	63,310	67,110	70,795	3,685
<b>Engineering</b>						
6003	Salaries/Regular	195,870	181,005	211,570	211,570	-
6015	Salaries/Vacation	16,000	19,355	-	-	-
6024	Salaries/Sick Leave	1,485	2,690	-	-	-
6045	Salaries/Education Incentive	3,650	2,680	2,905	1,450	(1,455)
6063	Salaries/Jury Duty	-	940	-	-	-
6101	PERS/Employee Contribution	15,240	14,510	16,030	14,970	(1,060)
6105	PERS/Employer Contribution	26,140	24,260	26,470	27,020	550
6109	PARS/Employer Contribution	11,940	13,250	14,440	13,560	(880)
6125	FICA/Employer Contrib/Med	3,445	3,230	3,745	3,550	(195)
6140	Life Insurance Allocation	570	275	605	565	(40)
6155	Workers' Comp Allocation	8,815	8,265	9,125	8,520	(605)
6160	LTD Insurance Allocation	1,545	775	1,755	1,645	(110)
6165	Unemployment Allocation	160	100	260	245	(15)
6175	Benefits/Flex Plan	27,560	27,460	30,110	31,660	1,550
6180	Deferred Comp/Employer Paid	3,480	3,450	3,600	3,600	-
	Subtotal	315,900	302,245	320,615	318,355	(2,260)
<b>Power Purchases-Other Expenses</b>						
6003	Salaries/Regular	337,590	246,020	354,835	354,835	-
6006	Salaries/Temp & Part Time	18,605	19,120	-	-	-
6015	Salaries/Vacation	7,125	9,270	-	-	-
6024	Salaries/Sick Leave	3,910	1,380	-	-	-
6033	Overtime Pay/Premium	1,780	855	-	-	-
6045	Salaries/Education Incentive	2,920	1,915	1,450	1,450	-
6048	Salaries/Language Pay	2,410	2,410	2,400	2,400	-
6063	Salaries/Jury Duty	675	-	-	-	-
6101	PERS/Employee Contribution	24,895	18,325	25,195	25,195	-
6105	PERS/Employer Contribution	42,710	30,620	41,610	45,480	3,870

**BUDGET UNIT:****ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
6109	PARS/Employer Contribution	14,920	11,100	16,430	16,430	-
6125	FICA/Employer Contrib/Med	6,705	5,530	5,855	5,890	35
6140	Life Insurance Allocation	1,130	695	955	955	-
6155	Workers' Comp Allocation	15,140	11,225	14,345	14,345	-
6160	LTD Insurance Allocation	3,100	1,980	2,760	2,760	-
6165	Unemployment Allocation	410	350	405	405	-
6175	Benefits/Flex Plan	40,985	33,360	45,165	47,490	2,325
6180	Deferred Comp/Employer Paid	4,020	2,790	4,140	4,140	-
	Subtotal	529,030	396,945	515,545	521,775	6,230
	<b>PERSONNEL SUBTOTAL</b>	<b>3,039,120</b>	<b>2,901,965</b>	<b>3,418,840</b>	<b>3,429,510</b>	<b>10,670</b>

**LIGHT & WATER - ELECTRIC  
ACTIVITY DETAIL**

Account Number	Description	Cost
<b>3340733xxx,</b> <b>3340735xxx,</b> <b>3340745xxx,</b> <b>3340775xxx,</b> <b>3340785xxx</b>	<b>6220</b> <b><u>Training Schools</u></b> - California-Nevada Apprentice Program for Line Mechanics, plus on the job training to become certified Journeyman; Mesa Hot Line School; High Voltage Training for All Electric Crews (required); other training for Supervisors, Line Mechanics, and Meter Technicians on new equipment, maintenance and construction techniques. (\$10,000 Distribution; \$1,000 Engineering; \$5,260 Power Resources).	<b>\$16,260</b>
	<b>6230</b> <b><u>Dues &amp; Subscriptions</u></b> - California Municipal Utilities Association (CMUA), California Utilities Emergency Association (CUEA), Barclays Law Publications Subscription, Electric Safety Orders (Updates). (\$10,000 Distribution).	<b>\$10,000</b>
	<b>6235</b> <b><u>Meetings &amp; Conferences</u></b> - Western Underground Committee meetings, Asset Management seminar (CUEA), meetings on CAISO Transmission Planning and other topics, American Public Power Association (APPA) Engineering & Operations annual meeting; Transmission & Distribution Expo/Conference; Relay seminars; and CMUA meetings. (\$1,000 Distribution; \$1,000 Engineering; \$8,000 Power Resources).	<b>\$10,000</b>
	<b>6493</b> <b><u>Outside Services</u></b> - Cost for third party and California Independent System Operator (CAISO) transmission services; real time electric load scheduling/dispatching services (\$3,505,165). Other services to support electric distribution system (\$244,835).	<b>\$3,750,000</b>
	<b>6590</b> <b><u>Electricity for Resale</u></b> - Purchase of electricity for distribution and sale to retail customers. Increase in costs reflect higher natural gas prices and market pricing through CAISO.	<b>\$26,030,710</b>
	<b>6625</b> <b><u>Program Expenses</u></b> - This amount is for compliance with State's solar power mandate, Senate Bill 1, and provides funding to customers interested in installing photovoltaic equipment.	<b>\$300,000</b>
	<b>7130</b> <b><u>Structures &amp; Other</u></b> - Includes poles, towers and fixtures – anything that supports overhead lines; substation structures; and underground structures including pull boxes and vaults.	<b>\$70,000</b>
	<b>7140</b> <b><u>Equipment &amp; Machinery</u></b> - Includes transformers, switches, power equipment, street light equipment, substation equipment such as breakers and panels and laboratory equipment.	<b>\$280,000</b>
	<b>7145</b> <b><u>Lines, Mains &amp; Sewers</u></b> - Underground cable and overhead conductors and subfeeds to residential and commercial buildings.	<b>\$335,000</b>

**BUDGET UNIT:****ALL FUND 33 DIVISIONS - ELECTRIC (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>OPERATIONS</b>						
6201	Uniforms & Laundry	26,250	17,630	21,700	21,700	-
6215	Tuition Reimbursement	2,720	-	-	-	-
6220	Training Schools	11,335	25,950	7,760	16,260	8,500
6225	Training Materials	1,365	715	900	900	-
6230	Dues & Subscriptions	8,525	7,805	10,000	10,000	-
6235	Meetings & Conferences	14,970	3,325	8,200	10,000	1,800
6240	Mileage Reimbursement	295	160	-	-	-
6301	Legal Fees	71,125	52,370	102,400	102,400	-
6340	Special Studies	725	1,860	-	-	-
6345	Program Consultants	2,550	-	3,200	3,200	-
6399	Professional Services/Other	-	16,200	-	-	-
6424	Consumer Services Allocation	2,082,000	2,159,565	2,187,310	2,175,715	(11,595)
6430	Custodial Services	1,255	4,260	3,800	3,800	-
6493	Outside Services & Repairs	3,145,235	3,128,880	3,509,295	3,750,000	240,705
6521	Messenger Service	915	415	1,100	1,100	-
6530	Office Supplies	4,455	3,985	4,040	4,140	100
6539	Printing, Binding & Duplicating	110	95	80	80	-
6551	Fuel and Oil	21,780	21,910	17,500	20,800	3,300
6554	Supplies/Custodial & Cleaning	1,170	1,675	900	900	-
6563	Supplies/Special	40,490	19,235	25,300	29,800	4,500
6564	Supplies/Medical-Dental	2,430	1,400	2,200	2,200	-
6566	Small Tools	14,520	11,390	13,100	13,600	500
6569	Small Equipment	2,350	6,835	4,000	19,000	15,000
6590	Electricity For Resale	23,106,700	26,042,270	25,264,120	26,030,710	766,590
6601	Advertising Expense	190	700	-	-	-
6610	Bond Administration	5,000	2,500	2,500	2,500	-
6625	Program Expenses	13,290	303,650	300,000	300,000	-
6645	Relocation Costs	-	4,935	-	-	-
6815	Maint & Repairs/Bldgs	18,250	24,435	17,600	17,600	-
6825	Maint & Repair / Vehicle	37,170	40,035	40,200	41,000	800
6827	Garage Allocation	2,370	2,570	3,800	3,800	-
6830	Rent/Equipment	20	75	150	150	-
6835	Maint & Repair/Equipment	6,985	1,890	1,200	1,200	-
6904	Utilities/Other	14,925	16,250	15,000	15,000	-

**BUDGET UNIT:****ALL FUND 33 DIVISIONS - ELECTRIC (SUMMARY)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
6905	Utilities / Electricity	10,200	8,290	5,700	10,200	4,500
6910	Utilities/Natural Gas	350	750	700	700	-
6915	Utilities/Telephone	9,570	11,285	8,265	8,265	-
7001	Interest Expense	534,295	511,390	468,615	443,160	(25,455)
7010	Franchise Fee (2%)	636,740	612,925	691,255	680,050	(11,205)
7012	In-lieu Fee (8%)	2,546,965	2,451,710	2,765,005	2,720,200	(44,805)
7055	Uncollectible Accounts	105,320	151,765	70,000	70,000	-
<b>OPERATIONS SUBTOTAL</b>		<b>32,504,910</b>	<b>35,673,085</b>	<b>35,576,895</b>	<b>36,530,130</b>	<b>953,235</b>
 <b><u>CAPITAL OUTLAY</u></b>						
7130	Structures/Other	41,120	67,045	70,000	70,000	-
7135	Vehicles	155,810	305,845	619,500	-	(619,500)
7140	Equipment & Machinery	293,335	236,775	430,000	280,000	(150,000)
7145	Lines, Mains & Sewers	393,655	255,165	485,000	335,000	(150,000)
<b>CAPITAL OUTLAY SUBTOTAL</b>		<b>883,920</b>	<b>864,830</b>	<b>1,604,500</b>	<b>685,000</b>	<b>(919,500)</b>
 <b><u>TRANSFERS OUT</u></b>						
5950	Transfer Out	396,110	8,100	9,450	8,170	(1,280)
<b>TRANSFERS OUT SUBTOTAL</b>		<b>396,110</b>	<b>8,100</b>	<b>9,450</b>	<b>8,170</b>	<b>(1,280)</b>
 <b>ELECTRIC FUND TOTAL:</b>		<b>36,824,060</b>	<b>39,447,980</b>	<b>40,609,685</b>	<b>40,652,810</b>	<b>43,125</b>



**BUDGET UNIT:**

**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b><u>OPERATIONS</u></b>						
<b>Interest - Long-Term Debt</b>						
7001	Interest Expense	534,295	511,390	468,615	443,160	(25,455)
	Subtotal	534,295	511,390	468,615	443,160	(25,455)
<b>Distribution Operations-Supervision &amp; Engineering</b>						
6530	Office Supplies	555	400	240	240	-
6539	Printing, Binding & Duplicating	110	95	80	80	-
6566	Small Tools	40	615	-	-	-
	Subtotal	705	1,110	320	320	-
<b>Distribution Operations-Overhead Lines</b>						
6530	Office Supplies	-	35	-	100	100
6563	Supplies/Special	-	905	-	1,000	1,000
6566	Small Tools	10,655	8,170	10,000	10,000	-
	Subtotal	10,655	9,110	10,000	11,100	1,100
<b>Distribution Operations-Underground Lines</b>						
6554	Supplies/Custodial and Cleaning	-	485	-	-	-
6566	Small Tools	3,240	2,605	3,100	3,100	-
	Subtotal	3,240	3,090	3,100	3,100	-
<b>Distribution Operations-Street Lighting &amp; Signal</b>						
6905	Utilities / Electricity	10,200	8,230	5,700	10,200	4,500
	Subtotal	10,200	8,230	5,700	10,200	4,500
<b>Distribution Operations-Meters</b>						
6566	Small Tools	585	-	-	500	500
	Subtotal	585	-	-	500	500

**BUDGET UNIT:**

**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>Distribution Operations-Miscellaneous Distribution</b>						
6201	Uniforms & Laundry	26,250	17,630	21,700	21,700	-
6220	Training Schools	10,455	24,680	2,500	10,000	7,500
6225	Training Materials	1,365	715	900	900	-
6230	Dues & Subscriptions	8,525	7,805	10,000	10,000	-
6235	Meetings & Conferences	3,060	35	100	1,000	900
6240	Mileage Reimbursement	295	160	-	-	-
6301	Legal Fees	11,270	4,670	2,400	2,400	-
6340	Special Studies	725	-	-	-	-
6521	Messenger Service	665	350	100	100	-
6530	Office Supplies	30	-	-	-	-
6551	Fuel and Oil	21,780	21,045	17,500	20,000	2,500
6563	Supplies/Special	19,035	(2,015)	5,600	5,600	-
6564	Supplies/Medical-Dental	2,430	1,400	2,200	2,200	-
6569	Small Equipment	545	665	-	15,000	15,000
6601	Advertising Expense	190	700	-	-	-
6825	Maint & Repair / Vehicle	37,150	39,960	40,000	40,000	-
6827	Garage Allocation	2,370	2,570	3,800	3,800	-
6835	Maint & Repair/Equipment	5,960	1,120	-	-	-
6904	Utilities/Other	14,925	16,250	15,000	15,000	-
6905	Utilities/Electricity	-	60	-	-	-
6910	Utilities/Natural Gas	350	750	700	700	-
6915	Utilities/Telephone	8,825	10,055	7,200	7,200	-
	Subtotal	176,200	148,605	129,700	155,600	25,900
<b>Distribution Maintenance-Structures</b>						
6430	Custodial Services	1,255	4,260	3,800	3,800	-
6493	Outside Services & Repairs	4,320	8,205	2,600	2,520	(80)
6554	Supplies/Custodial & Cleaning	1,170	1,190	900	900	-
6815	Maint & Repairs/Bldgs	18,250	24,435	17,600	17,600	-
6825	Maintenance and Repair	20	-	-	-	-
	Subtotal	25,015	38,090	24,900	24,820	(80)

**BUDGET UNIT:**

**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>Distribution Maintenance-Station Equipment</b>						
6493	Outside Services & Repairs	3,520	10,935	31,660	30,690	(970)
6563	Supplies/Special	2,905	835	1,100	1,100	-
	Subtotal	6,425	11,770	32,760	31,790	(970)
<b>Distribution Maintenance-Overhead Lines</b>						
6493	Outside Services & Repairs	137,340	161,195	119,740	145,410	25,670
6563	Supplies/Special	3,075	7,065	5,900	5,900	-
6835	Maint & Repair/Equipment	625	-	-	-	-
	Subtotal	141,040	168,260	125,640	151,310	25,670
<b>Distribution Maintenance-Underground Lines</b>						
6493	Outside Services & Repairs	16,450	10,125	48,300	46,820	(1,480)
6563	Supplies/Special	6,790	4,460	6,200	6,200	-
6835	Maint & Repair/Equipment	400	110	-	-	-
	Subtotal	23,640	14,695	54,500	53,020	(1,480)
<b>Distribution Maintenance-Transformer Lines</b>						
6493	Outside Services & Repairs	20,950	-	-	19,390	19,390
	Subtotal	20,950	-	-	19,390	19,390
<b>Distribution Maintenance-Street Lighting &amp; Signals</b>						
6563	Supplies/Special	2,710	-	-	2,000	2,000
	Subtotal	2,710	-	-	2,000	2,000
<b>Distribution Maintenance-Meters</b>						
6563	Supplies/Special	5,975	7,985	6,500	8,000	1,500
6835	Maint & Repair/Equipment	-	660	1,200	1,200	-
	Subtotal	5,975	8,645	7,700	9,200	1,500
<b>Customer Accounts-Uncollectible Accounts</b>						
7055	Uncollectible Accounts	105,320	151,765	70,000	70,000	-
	Subtotal	105,320	151,765	70,000	70,000	-

**BUDGET UNIT:****ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>Engineering</b>						
6215	Tuition Reimbursement	2,720	-	-	-	-
6220	Training Schools	880	1,270	-	1,000	1,000
6235	Meetings & Conferences	3,000	-	100	1,000	900
6340	Special Studies	-	1,860	-	-	-
6345	Program Consultants	2,550	-	3,200	3,200	-
6530	Office Supplies	3,280	3,460	2,800	2,800	-
6551	Fuel and Oil	-	865	-	800	800
6825	Maint & Repair / Vehicle	-	75	200	1,000	800
	Subtotal	12,430	7,530	6,300	9,800	3,500
<b>Resource Management - Purchased Power</b>						
6590	Electricity For Resale	23,106,700	26,042,270	25,264,120	26,030,710	766,590
	Subtotal	23,106,700	26,042,270	25,264,120	26,030,710	766,590
<b>Resource Management - Other</b>						
6220	Training Schools	-	-	5,260	5,260	-
6235	Meetings & Conferences	8,910	3,290	8,000	8,000	-
6301	Legal Fees	59,855	47,700	100,000	100,000	-
6399	Professional Services	-	16,200	-	-	-
6521	Messenger Service	250	65	1,000	1,000	-
6530	Office Supplies	590	90	1,000	1,000	-
6569	Small Equipment	1,805	6,170	4,000	4,000	-
6625	Program Expenses	13,290	303,650	300,000	300,000	-
6645	Relocation Costs	-	4,935	-	-	-
6830	Rent/Equipment	20	75	150	150	-
6915	Utilities/Telephone	745	1,230	1,065	1,065	-
	Subtotal	85,465	383,405	420,475	420,475	-
<b>Resources Management - Transmission</b>						
6493	Outside Services & Repairs	590,350	567,475	656,170	639,140	(17,030)
	Subtotal	590,350	567,475	656,170	639,140	(17,030)

**BUDGET UNIT:**

**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>Resources Management - Transmission by Others</b>						
6493	Outside Services & Repairs	2,372,305	2,370,945	2,650,825	2,866,030	215,205
	Subtotal	2,372,305	2,370,945	2,650,825	2,866,030	215,205
<b>Administrative &amp; General</b>						
6424	Consumer Services Allocation	2,082,000	2,159,565	2,187,310	2,175,715	(11,595)
	Subtotal	2,082,000	2,159,565	2,187,310	2,175,715	(11,595)
<b>Franchise Fees</b>						
7010	Franchise Fee (2%)	636,740	612,925	691,255	680,050	(11,205)
7012	In-lieu Fee (8%)	2,546,965	2,451,710	2,765,005	2,720,200	(44,805)
	Subtotal	3,183,705	3,064,635	3,456,260	3,400,250	(56,010)
<b>Interest Transfers</b>						
6610	Bond Administration	5,000	2,500	2,500	2,500	-
	Subtotal	5,000	2,500	2,500	2,500	-
<b>OPERATIONS SUBTOTAL</b>		<b>32,504,910</b>	<b>35,673,085</b>	<b>35,576,895</b>	<b>36,530,130</b>	<b>953,235</b>
<b><u>CAPITAL OUTLAY</u></b>						
<b>Structures &amp; Improvements</b>						
7130	Structures/Other	20	280	10,000	10,000	-
	Subtotal	20	280	10,000	10,000	-
<b>Station Equipment</b>						
7140	Equipment & Machinery	4,860	260	25,000	25,000	-
	Subtotal	4,860	260	25,000	25,000	-
<b>Poles, Towers &amp; Fixtures</b>						
7130	Structures/Other	30,045	57,540	35,000	35,000	-
7140	Equipment & Machinery	180	355	-	-	-
7145	Lines, Mains & Sewers	3,070	6,425	-	-	-
	Subtotal	33,295	64,320	35,000	35,000	-

**BUDGET UNIT:**

**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>Overhead Conductors &amp; Dev</b>						
7130	Structures/Other	1,560	125	-	-	-
7140	Equipment & Machinery	5	-	-	-	-
7145	Lines, Mains & Sewers	76,545	128,095	85,000	85,000	-
	Subtotal	78,110	128,220	85,000	85,000	-
<b>Underground Conduit</b>						
7130	Structures/Other	9,360	9,085	25,000	25,000	-
7140	Equipment & Machinery	100	-	-	-	-
	Subtotal	9,460	9,085	25,000	25,000	-
<b>Underground Conductors &amp; Dev</b>						
7130	Structures/Other	5	15	-	-	-
7145	Lines, Mains & Sewers	314,040	120,645	400,000	250,000	(150,000)
	Subtotal	314,045	120,660	400,000	250,000	(150,000)
<b>Line Transformers</b>						
7140	Equipment & Machinery	113,505	97,810	250,000	100,000	(150,000)
	Subtotal	113,505	97,810	250,000	100,000	(150,000)
<b>Meters</b>						
7140	Equipment & Machinery	145,845	83,730	90,000	90,000	-
	Subtotal	145,845	83,730	90,000	90,000	-
<b>Street Lighting</b>						
7130	Structures/Other	130	-	-	-	-
7140	Equipment & Machinery	22,980	48,750	50,000	50,000	-
	Subtotal	23,110	48,750	50,000	50,000	-

**BUDGET UNIT:**

**ALL FUND 33 DIVISIONS - ELECTRIC (DETAILS)**

Acct. #	DESCRIPTION	ACTUAL 08-09	ACTUAL 09-10	REVISED 10-11	ADOPTED 11-12	VARIANCE
<b>Transportation Equipment</b>						
7135	Vehicles	155,810	305,845	619,500	-	(619,500)
	Subtotal	155,810	305,845	619,500	-	(619,500)
<b>Tools, Shop Equipment</b>						
7140	Equipment & Machinery	5,860	5,870	15,000	15,000	-
	Subtotal	5,860	5,870	15,000	15,000	-
<b>CAPITAL OUTLAY SUBTOTAL</b>		<b>883,920</b>	<b>864,830</b>	<b>1,604,500</b>	<b>685,000</b>	<b>(919,500)</b>
<b><u>TRANSFERS OUT</u></b>						
<b>General</b>						
5950	Transfers Out	388,010	-	-	-	-
	Subtotal	388,010	-	-	-	-
<b>Dist Oper - Overhead Line Expenses</b>						
5950	Transfers Out	4,050	4,050	4,725	4,085	(640)
	Subtotal	4,050	4,050	4,725	4,085	(640)
<b>Dist Oper - Underground Line Expenses</b>						
5950	Transfers Out	4,050	4,050	4,725	4,085	(640)
	Subtotal	4,050	4,050	4,725	4,085	(640)
<b>TRANSFERS OUT SUBTOTAL</b>		<b>396,110</b>	<b>8,100</b>	<b>9,450</b>	<b>8,170</b>	<b>(1,280)</b>
<b>ELECTRIC FUND TOTAL:</b>		<b>36,824,060</b>	<b>39,447,980</b>	<b>40,609,685</b>	<b>40,652,810</b>	<b>43,125</b>

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